



ORIGINAL

**Parks and Recreation Advisory Board Meeting Minutes
Wednesday, February 10, 2010
6:30 p.m.**

Rowlett Community Center
5300 Main Street, Room D * Rowlett Texas 75088

PRESENT: Wayne Baxter, Lonnie Cornwell, Ron Miller, Norman Tsao, Debby Bobbitt, Gabriel Palma, Sonja Sackor, Norman Scown, Karen Scholz

ABSENT: Ken Romaine, Erica Moss, Matt Grubisich

VISITORS: Marvin Overstreet, Kyle Johnson

STAFF: Jermel Stevenson, Director of Parks & Recreation; Kyle Embry, Wet Zone Manager; Dianne Zachary, Sr. Administrative Assistant

1. The meeting was called to order by the Chairman at 6:30 p.m.
2. A quorum was present.
3. The Board unanimously approved the minutes of the January 13 meeting with one change following a motion by Lonnie Cornwell that was seconded by Ron Miller.
4. Jermel Stevenson led a discussion about the Parks & Recreation Advisory Board relationship to the Parks & Recreation Department. The Board should set up subcommittees to work in the categories of parks, grants, youth, special events, athletics and for updating the master plan for Parks & Recreation.
5. Kyle Embry updated the Board on the 2010 operating hours for the Wet Zone Family Waterpark.
6. Jermel updated the Board on the Tree City USA program and the benefits of Rowlett having this designation.
7. The Board was educated on the Playful City USA program. Lonnie Cornwell made a motion to support application for the City of Rowlett to become a part of the Playful City USA Program that would position us for grants and funding. The motion was seconded by Ron Miller and the vote was unanimous to approve.
8. Jermel explained that Kaboom has a Playground Build Grant for which the city has applied for the purpose of building playgrounds in our parks. Debby Bobbitt made a motion to support the application for a playground grant for Shorewood Park as a joint venture between the city and the non-profit PARDners group. The motion was seconded by Ron Miller and was unanimously approved by the Board.
9. Lonnie Cornwell reported that the Environmental Learning Center (ELC) work should begin soon. HKS Architects and landscape architects are on board with the project, and Ron Miller will be assisting with the budget for the project. Lonnie and Jermel will work on a timeline for making a presentation to the Mayor and City Council.



10. Jermel Stevenson reported that the Little Sweetheart Dance was a huge success with 81 Daddy/Daughter couples.
11. The Board discussed having a retreat to discuss these subcommittees and Tree City USA, Arbor Day and the Paul Brunelle Urban Forest and decided on March 6th at 10:00 am for the retreat.
12. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
 - a. Diversity Day will be April 24, 2010.
 - b. Coyle House meeting with the Quimby Architects will be on February 23rd, 7-8pm in the City Hall Annex.
 - c. PARDners will host a Wine & Cheese Membership Reception on April 10th at the Community Centre to raise money and build membership in the volunteer, non-profit organization.
 - d. April 10 – Lake Cleanup with KRB.
 - e. April 17th – Electronics recycling at the Home Depot parking lot.
13. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
 - a. Discuss land, water and tree mitigation to have funds earmarked for Parks and Recreation.
14. The meeting was adjourned at 8:15 pm following a motion by Debby Bobbitt that was seconded by Norman Scown and unanimously approved by the Board.



Wayne Baxter, Chairman


