

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday, July 13, 2010
City Hall Conference Room
4000 Main Street, Rowlett, Texas

Meeting Minutes

I. Call to order

Chairman Katie Rinz called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:11 p.m. on Tuesday, July 13, 2010. The Roll Call was conducted via sign in sheet. The following members were present: Katie Rinz, Dr. Lori Trahan, Jeri Fontenot, Lynn Hooper, Lt. Marvin Gibbs, Kristen Harris and Jeff Ochsner. Absent from the meeting were: Tim Pace and Joe Tilger and both absences were excused.

II. Consider approving the Minutes from both the March 11, 2010 meeting of the Animal Shelter Advisory Board.

The Minutes from the May 11, 2010 meeting were passed out and Board members were given time to review the Minutes. The Chairman opened the floor for comments or questions. No comments were made. Katie Rinz called for a motion to accept the Minutes as written. The motion was made by Jeri Fontenot and was seconded by Lynn Hooper. The motion was passed with none opposed. The Chairman, Katie Rinz closed the item by opening the next item for discussion.

III. Update from staff and discussion of possibility of the City providing funding for micro-chipping animals as part of the animals adoption package.

The Chairman, Katie Rinz, opened the item for discussion. The Chairman recognized Lt. Gibbs. Per the City Manager, the funds are not available for the City to provide this service at this time. However, it was suggested that perhaps sponsors could be obtained to buy the microchips. Dr. Trahan will be contacting at least two people she knows of immediately. The Chairman, Katie Rinz closed the item by opening the next item for discussion.

IV. Update from staff and discussion on the May 1, 2010 Adopt-a-thon and survey results.

The Chairman, Katie Rinz, opened the item for discussion. The Chairman recognized Jeff Ochsner. Jeff Ochsner provided copies of the survey showing that 66.1% of people knew about the Adopt-a-thon from the A-frame signs the City places in the rights of way. It was decided that instead of spending so much money on printing, more A-Frame signs will be used (two more have been ordered by Lt. Gibbs). The other numbers were as follows: City's Website - 6.4%, Text/Email Alert - 3.2, Cable Channel - 3.2%, City Newsletter - 1.6%, Newspaper - 0%, Poster - 0%, Just came in - 17.5% and Adopted in past - 1.6%. The shelter, City Manager, and Lt. Gibbs were very happy with the results. 15 animals were adopted at the Adopt-a-thon. The Chairman, Katie Rinz closed the item by opening the next item for discussion.

V. Update from staff and discussion on the possibility of adopting a cat containment ordinance.

The Chairman, Katie Rinz, opened the item for discussion. The Chairman recognized Jeff Ochsner. Jeff Ochsner provided an ordinance for review and explained his views on the matter, including the almost impossible task of catching a loose cat. Several board members were worried about the method of confinement. We will consult with Dallas and see how they do the trap, neuter, release program. Per Katie, Dallas cannot monitor the animals due to the large size covered. The motion was made by Katie Rinz to accept the ordinance as written. The motion was seconded by Lynn Hooper. There were four votes for (Hooper, Oschner, Trahan, Rinz) and one against (Fontenot). The Chairman, Katie Rinz closed the item by opening the next item for discussion.

VI. Discussion on Animal Shelter Signage.

The Chairman, Katie Rinz, opened the item for discussion. The Chairman recognized Jeff Ochsner. Mr. Ochsner brought in a sample of a past sign. It was agreed that more signage is needed to promote the location of the shelter. Lt. Gibbs will be checking on funding for more signs. Lt. Gibbs is going to check what poles we own along the major rights-of-ways so that they can post Animal Shelter signs there. After continued discussion on this item, no action was taken and the item was closed by the Chairman.

VII. Discussion the special use of City's A-Frame Signs for Events.

The signs will be used more for the Adopt-A-Thon's since they had a greater impact than other forms of advertising. Jeri Fontenot will be contacting Lt. Gibbs regarding usage of the sign for the August 22 FRAS event. The Chairman, Katie Rinz closed the item by opening the next item for discussion.

VIII. Public Announcements.

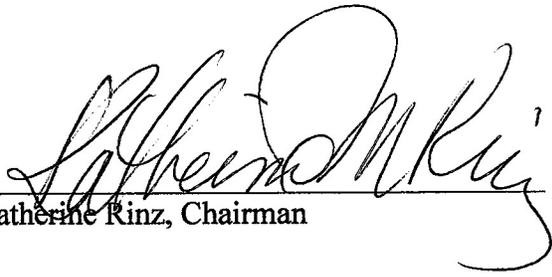
August 14th Adopt-A-Thon coming up. August 22nd FRAS Event – Dog Swim at Wet Zone from 6:30 – 8:30 p.m. The Chairman, Katie Rinz closed the item by opening the next item for discussion.

IX. Topics for future agenda meetings.

Chairman Katie Rinz opened the floor for suggestions of topics for future agendas. Continue discussion on signage. Update on status of the cat containment ordinance. Results of the August 14th Adopt-A-Thon. Provide a shelter update with quarterly numbers at each meeting. Utilization of Facebook for advertising/education. No other suggestions were made and the Chairman closed the item.

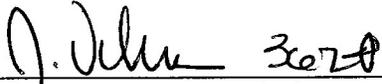
XI. Adjournment.

The Chairman, Katie Rinz called for a Motion to adjourn. The Motion was made by Lynn Hooper and was seconded by Dr. Lori Trahan. The meeting was adjourned at 8:45 p.m.



Katherine Kinz, Chairman

Kristen Harris, Assigned City Staff



Jeff Ochsner, Assigned City Staff – Amendments.