



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, October 13<sup>th</sup>, 2010**  
**7:00 p.m.**

**Rowlett Community Centre**  
**5300 Main Street, \* Rowlett, Texas 75088**  
**Room D**

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**PRESENT:** Wayne Baxter, Lonnie Cornwell, Ronnie Miller, Norman Tsao, Matt Grubisich, Debby Bobbit, Erica Moss, Ken Romaine, Jack Rinz, Gabriel Palma

**ABSENT:** Sonja Sackor, Norman Scown, Donn Gilray, Jr.

**VISITORS:** N/A

**STAFF:** Jermel Stevenson, Director of Parks & Recreation; Sebrena Smith, Sr. Administrative Assistant.

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1. The Chairman called the meeting to order at 7:00 p.m.
2. Oath and Introduction of New Board members.
3. Lonnie motioned to approve minutes from September 8th, 2010. Ron Miller seconded the motion, 6-0 approve.
4. Update on KaBoom playground project.
  - a. Funds from PARDners due on November 4<sup>th</sup>.
  - b. Wayne Baxter will give a radio interview that will be aired on KRLD.
  - c. The Board discussed fund raising ideas.
5. Board discussed ball field advertising.
  - a. Jermel stated that we should know more about this later in the fall.
  - b. Ron agreed that this is something that we should do and keep on agenda for future meetings.
  - c. Lonnie gave suggestions for advertising such as school buses.
6. Lonnie Cornwell gave update on ELC.
  - a. Lonnie stated that the meeting that was scheduled for last month didn't take place. This meeting should be rescheduled for November with GISD.
  - b. Presentation has been finalized. The last slides have been dedicated to GISD.
7. Discussions brought forth concerning the Parks Board goals for the upcoming year.
  - a. Jermel suggested a retreat style meeting that will allow our list of goals to be established. January would be a good month for this retreat.
  - b. Lonnie suggested that a date be set for the retreat so we can all plan for it.
  - c. Saturday, January 15<sup>th</sup> was brought forth as the date for the retreat. The meeting will last about 2 hours.



- d. Wayne asked all the Board members to let the Parks staff know if you cannot make it to the PAB meetings.
8. Jermel gave an overview of the Director's Report.
  - a. Parks Maintenance has almost completed the monument project at the entrances to the City.
  - b. The RCC has received new balcony panels.
  - c. Parks Maintenance had 25 volunteers from the Boy Scouts to help paint baseball field fences at Herfurth Park.
  - d. The PARDners Foundation is working with KaBoom to organize a potential playground build at Wedgewood Park.
  - e. The Rowlett Community Centre has experienced an increase in memberships by 45% compared to the previous year. Membership revenue has increased by 29%.
9. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
10. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
11. Ron Miller made motion to adjourn at 8:10 p.m. Matt Grubisich seconded the motion and the vote was unanimous to adjourn.

Handwritten signature of Wayne Baxter in black ink.

Wayne Baxter, Chairman

Handwritten signature of Jermel Stevenson in black ink.

Jermel Stevenson, Parks Director