



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, November 10th, 2010
7:00 p.m.

Rowlett Community Centre
5300 Main Street, * Rowlett, Texas 75088
Room D

PRESENT: Wayne Baxter, Lonnie Cornwell, Ronnie Miller, Norman Tsao, Matt Grubisich, Debby Bobbit, Erica Moss, Ken Romaine, Jack Rinz, Gabriel Palma

ABSENT: Norman Scown, Donn Gilray, Jr.

VISITORS: N/A

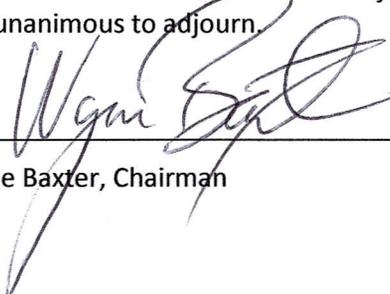
STAFF: Jermel Stevenson, Director of Parks & Recreation; Sebrena Smith, Sr. Administrative Assistant.

1. The Chairman called the meeting to order at 7:05 p.m.
2. Jack Rinz will be a regular voting member.
3. Debby Bobbit motioned to approve minutes from October 13th, 2010. Ron Miller seconded the motion, 6-0 approve.
4. Wayne led discussions on the update for the KaBoom Playground project.
 - a. Conference call on November 10th was attended by Ron and Wayne. Everything from the food to the logistics was covered during the call.
 - b. Lonnie informed the Parks Board that we will have hot dogs at the playground build.
 - c. \$2350.00 has been raised and we are awaiting a few donations.
 - d. Wayne stated we will have help passing out brochures from the Boy Scouts and Stanley Pollard.
 - e. Ken and Norman have placed a countdown sign on the property.
 - f. Wayne stated they are asking for no more than 10 people from each organization to volunteer on build day.
 - g. Wayne wrote a list of those from the Board that had certain tools needed for the build.
5. Lonnie Cornwell gave update on ELC.
 - a. ELC gave their presentation before the GISD board meeting. Mike Lancaster and Gregory Craig presented it and it went very well. We had many positive questions come forth at this time. We are waiting for our endorsement by GISD and we look forward to sharing more about this in the future.
6. Jermel Stevenson led discussions concerning the 2010-2011 Parks Advisory Board goals.
 - a. We want to make the PAB goals the focus of our retreat this coming January.
 - b. Saturday, January 15th is the tentative date set for the retreat.

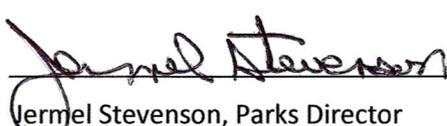
PAB, November 10th, 2010



- c. Jermel stated that discussions with KaBoom recently led to them wanting us to apply again in April for another potential park build.
7. Jermel gave an overview of the Director's Report.
 - a. The work at the Nature Trail has been completed to stabilize footing and to enhance the view. We top dressed the entire trail, which measure 1.3 miles.
 - b. Community Park just received new sod and repairs to the irrigation system. It has also received granite along the nature trail.
 - c. Community Design Day took place on Thursday, October 14th. Our KaBoom Project Manager is Ann Weeby. She flew from California to lead the team in implementing the design strategy for the new Kenwood Heights Park playground. Several members of the community joined in to share their opinions and ideas.
 - d. UNT conducted a public input meeting at RCC on October 12th to receive comments and suggestions about the future parks system for our Master Plan.
 - e. Boo Bash was held on Friday, October 29th at the RCC. There were approximately 400 participants.
 - f. Paddle Trail Survey and mapping was conducted on Thursday, October 28th by TPW. This map will be complete in approximately 3 months outlining scenes of the trail and suggested routes.
8. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
 - a. Veterans Day Program will be held on November 11th beginning at 4:00 pm at Veteran's Park.
 - b. Holiday Parade and Festival will be held on November 20th from 10:00 am until 1:00 pm.
 - c. Light Up Main will be held on December 4th from 5:00 pm until 8:00 pm.
9. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
10. Ron Miller made motion to adjourn at 7:55 p.m. Jack Rinz seconded the motion and the vote was unanimous to adjourn.



Wayne Baxter, Chairman



Jermel Stevenson, Parks Director