

**MINUTES OF THE REGULAR MEETING
OF THE PLANNING AND ZONING COMMISSION
OF THE CITY OF ROWLETT, TEXAS, HELD IN THE MUNICIPAL CENTER
4000 MAIN STREET, AT 7:00 P.M., DECEMBER 14, 2010**

PRESENT: Chairman Rick Sheffield, Commissioners Greg Landry, Chris Cigainero, Karl Crawley

ALSO PRESENT: Alternate Robert Kittrell (voting member), Carl Pankratz (voting member)

ABSENT: Vice-Chairman Greg Peebles, Commissioners Charles Alexander, Joe Charles

STAFF PRESENT: Planning Manager Erin Jones, Deputy City Secretary Stacey Chadwick, Development Services Technician Ashley McCoy

A. CALL TO ORDER

Chairman Rick Sheffield called the meeting to order at 7:00 p.m.

B. CONSENT AGENDA

1. Minutes of the Regular Meeting of November 9, 2010
2. Consider and take appropriate action on a preliminary plat application. The subject property is located on the east side of Dexham Road approximately 115 feet south of Foxwood Drive, being 71.445 ± acres, in the Reason Crist Survey, Abstract 225, City of Rowlett, Dallas County, Texas, further described as Lakehill Addition Phases I, II & III. (Case Number PP10-474)

Commissioner Karl Crawley made a motion to approve the items on the consent agenda. Commissioner Greg Landry seconded the motion. The motion passed with a 6/0 vote.

C. REGULAR ITEMS

3. Elect a Chair and a Vice-Chair for the Planning and Zoning Commission.

Commissioner Chris Cigainero nominated Rick Sheffield for Chairman of the Commission. Commissioner Karl Crawley seconded the nomination. With no other nominations being made the Chair closed the nominations and asked for Vice Chair nominations. Alternate Robert Kittrell nominated Greg Landry for Vice-Chairman of the Commission. Commissioner Chris Cigainero seconded the nomination. Commissioner Greg Landry nominated Karl Crawley for Vice-Chairman of the Commission. Commissioner Chris Cigainero seconded the nomination. With no other nominations being made the Chair closed the nominations. Chairman Sheffield thanked the Commission for the nomination for Chairman and accepted it. He then asked for a show of hands in favor of Greg Landry for Vice-Chair. Five commissioners voted in favor. Chairman Rick Sheffield asked for a show of hands in favor of Karl Crawley for Vice-Chair. Commissioner Landry voted in favor. Commissioner Landry accepted the election to Vice-Chairman.

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4. **Conduct a Public Hearing to consider and take appropriate action on a Replat application. The subject property is located at 5001 Chiesa Road, being a total of 3.352 ± acres, further described as proposed Lot 1R, Block A of the Meadow View Addition, situated in the James Hobbs Survey, Abstract No. 571, City of Rowlett, Dallas County, Texas. (Case Number RP10-475)**

Erin Jones, Planning Manager, came forward to present the case. Mrs. Jones requests the item be tabled so that staff may continue working with applicant to ensure that all requirements of the Rowlett Development Code are met. She stated that the applicant anticipates re-submitting on Friday December 17th with the intent to bring the item back before the Commission on Tuesday December 28th. Chair, Rick Sheffield opened the public hearing and welcomed anyone wishing to speak for or against the item. With no one wishing to speak, Commissioner Chris Cigainero made a motion to table the public hearing until Tuesday December 28th. Alternate Carl Pankratz seconded the motion. The motion passed with a 6/0 vote.

A. ADJOURNMENT

Chairman Rick Sheffield adjourned the meeting at 7:06 p.m.


Chairman


Secretary