



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
P.O. Box 99
Rowlett, TX 75030-0099
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6109 or write PO Box 99, Rowlett, Texas, 75030-0099, at least 48 hours in advance of the meeting.

Tuesday, January 4, 2011

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Harper, Mayor Pro Tem Gottel, Deputy Mayor Pro Tem Jackson, Councilmember Phillips, Councilmember Davis, Councilmember Kilgore and Councilmember Gallops

1. CALL TO ORDER

Mayor Harper called the meeting to order at 5:30 p.m.

CONVENE INTO EXECUTIVE SESSION

Convened into Executive Session at 5:30 p.m.

2. EXECUTIVE SESSION (5:30 P.M.)

- 2A.** The City Council shall convene into Executive Session pursuant to the TEXAS GOVERNMENT CODE, §551.071 (Legal Consultation) to consult with the City Attorney regarding litigation; Comfort Suites. (10 minutes)

RECONVENE INTO OPEN SESSION

Reconvened into open session at 5:40 p.m.

3. WORK SESSION ITEMS (5:40 P.M.)

3A. Continue discussion regarding policy for due dates and penalty dates of utility bills. (15 minutes)

Staff gave a brief history on this item.

Spoke regarding two solutions:

- Solution A – gives a new permanent due date for the utility bill; will increase staff time and most likely cause an increase in postage
- Solution B – will extend the penalty date; will increase staff time and most likely cause an increase in postage

Stated an affidavit will be required for those in the fixed income group.

The majority of the Council chose to move forward with Solution A.

3B. Discuss Coyle Farmstead Stabilization Cost. (25 minutes)

Staff gave a brief history on this item.

Stated there were five areas that were focused on for the stabilization:

- Testing
- Porch
- Window Replacement
- Painting
- Roof Replacement

Staff stated there maybe a 36-month deadline in which the City has an obligation to renovate the Coyle Farmstead as long as money is available.

Council spoke regarding the tightness of money and stated private funds are in order for this type of project and fundraising.

Staff stated Council has not given staff direction to move forward regarding fundraising. Stated a 501-3c would be required and someone would need to be appointed to manage the fund.

A member of Council stated the fundraising is not a staff function.

The majority of Council chose to spend \$26,000 to repair the roof, board up the windows and blocking off the porch. Stated private funds are key to this project. Two members of Council will attend the Historical Society meeting with City Manager Humble.

- 3C. Discuss agreement with Schrickel, Rollins and Associates, Inc. in the amount of sixty-two thousand seven hundred fifty dollars (\$62,750) for architectural services for Katy Railroad Park Master Plan. (15 minutes)

Staff gave a brief presentation regarding Katy Railroad Park.

Stated a decision was made to postpone the development of the park in order for DART to use the park as a construction staging area. The adjacent neighborhood voice concern with the postponing of the project; a commitment was made to the neighborhood that design and public input would occur while the construction of DART occurred to ensure construction of the park occurred immediately upon DART's vacation of the park site.

Council asked about the Parks Master Plan with the University of North Texas (UNT).

Staff stated the Master Plan that is being created by UNT will be a global review of all parks and will prioritize their importance. Stated the architectural services for Katy Railroad Park will be a detailed plan for this particular park.

Staff stated the funding for the design of the park is coming from Parks Impact Fees which must be used for parks.

A consensus was reached to wait on the design of the park until the UNT Master Plan is finished.

- 3D. Discuss contract for hiring new Prosecuting Attorney. (10 minutes)

Staff stated a salary survey was conducted among other cities to determine what the market hourly rate for Prosecuting Attorney Services. Stated a rate was negotiated at \$130 per hour.

- 3E. City Manager's Operational Update to include: Street Construction Projects. (10 minutes)

City Manager Humble gave a brief update to the Council regarding construction closure of Main Street/Rowlett Road for bridge beams replacement at the end of January; construction closure of Dexham Road for track replacement from February 8 – 11; two northbound lanes of Rowlett Road will be closed for eight weeks in February; construction closure of Rowlett Road from Main Street to Lakeview Parkway for track replacement from April 5 – 11; the southbound frontage lane on President George Bush Turnpike will be opened one-way from Liberty Grove to Shady Lane beginning January 11th; the southbound frontage road will be opened to access Target beginning January 18th; the northbound and southbound service roads between Miller Road and Main Street will be opened beginning January 21st; and, construction for Rowlett Road Phase II will begin in April.

Due to the additional time prior to the start of the regular session, Item 5C was presented during the Work Session.

4. DISCUSS CONSENT AGENDA ITEMS

Item 7H was removed from the Consent Agenda to be considered individually.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Convened into the Council Chambers at 7:30 p.m.

INVOCATION

The invocation was led by Reverend Tom Hadley, Crown of Life Lutheran Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Harper.

TEXAS PLEDGE OF ALLEGIANCE

The Texas Pledge of Allegiance was led by Mayor Harper.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Proclamation recognizing the honorable service of fallen soldier Private First Class Devon Jamel Harris.

Mayor Harper presented the parents of Private First Class Devon Jamel Harris with a proclamation honoring their son.

- 5B.** Hear presentation of the Monthly Financial report for the period ending November 30, 2010.

Staff presented the Monthly Financial report for the period ending November 30, 2010.

- 5C.** Update on the 2009-2010 and 2010-2011 Capital Improvement Plan CIP Spending Plan Projects.

This item was presented at the end of the Work Session.

Staff gave a brief presentation regarding Kenwood Heights, Phase 2; Rowlett Road, Phase 2; Princeton Road Rehabilitation; the Main Street, Rowlett Road, Westside and Eastside Lift Stations; the status of the President George Bush Turnpike; the Alley Panel Replacement Project; the 2010 Concrete Repair and Rehabilitation; pavement foam injections; various Cash CIP Projects; Water/Sewer Projects and Park Projects.

- 5D. Update from the Mayor: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interests.

This item followed Item 5B.

Mayor Harper gave a brief update to the Council on the various activities in the City including the City's Wellness Program and fitness training; the City's financial situation; the issues of low water pressure, odor from the Hinton Landfill, speeding on Toler Road, and the Liberty Grove closure; the Economic Stimulus Program, the 82nd State Legislature convenes into session on January 11th; the North Texas Tollway Authority Town Hall Meeting at Sachse City Hall on January 20th; the State of the City Address will occur on February 1st; the DART Station Groundbreaking on February 9th; and the President George Bush Turnpike Grand Opening in December 2011.

6. **CITIZENS' INPUT**

There were no citizens wishing to speak.

7. **CONSENT AGENDA**

Item 7H was removed from the Consent Agenda to be considered individually.

City Secretary read the items into the record.

- 7A. Consider approving minutes from the December 7, 2010 Regular Council Meeting, the December 14, 2010 City Council Joint Meeting with the Planning and Zoning Commission and the December 14, 2010 City Council Special Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider approval of contract for hiring new Prosecuting Attorney.

This item was approved on the Consent Agenda.

- 7C. Consider a resolution entering into an Interlocal Agreement with the City of Fort Worth for cooperative purchasing of goods and materials.

This item was approved as RES-001-11 on the Consent Agenda.

- 7D. Consider a resolution rejecting the bids for the refurbishing of the Merritt Road Ground Water Storage Tanks.

This item was approved as RES-002-11 on the Consent Agenda.

- 7E. Consider a resolution approving Task Order Number 10-TNP to the approved Professional Services Agreement with Teague Nall & Perkins, Incorporated for the engineering design of drainage improvements to resolve recurring drainage issues on Larkin Road in the amount of fifty-four thousand dollars and no cents (\$54,000).

This item was approved as RES-003-11 on the Consent Agenda.

- 7F. Consider a resolution awarding the annual bid for concrete repair/replacement for alleys to Ken-Do Contracting LP in the unit amounts bid and in an estimated annual amount of four hundred fifty-three thousand eight hundred two dollars and fifty cents (\$453,802.50) and authorizing the Mayor to execute the Standard Public Works Construction Contract for said service.

This item was approved as RES-004-11 on the Consent Agenda.

- 7G. Consider a resolution awarding the annual bid for concrete repair/replacement for sidewalks, curbs, gutters, and utility cuts to Platinum Paving in the unit amounts bid and in an estimated annual amount of three hundred ten thousand five hundred fifty dollars (\$310,550) and authorizing the Mayor to execute the Standard Public Works Construction Contract for said service.

This item was approved as RES-005-11 on the Consent Agenda.

- 7H. Consider a resolution entering into an agreement with Schrickel, Rollins and Associates, Inc. in the amount of sixty-two thousand seven hundred fifty dollars (\$62,750) for architectural services for Katy Railroad Park Master Plan and Design and authorizing the Mayor to execute the necessary documents for said service.

This item was removed from the Consent Agenda to be considered individually.

Mayor Harper read the item into the record.

A motion was made by Mayor Pro Tem Gottel, seconded by Councilmember Gallops, to table this item. The motion carried by the following vote:

Ayes: 7 – Mayor Harper, Mayor Pro Tem Gottel, Deputy Mayor Pro Tem Jackson, Councilmember Phillips, Councilmember Davis, Councilmember Kilgore and Councilmember Gallops

Passed The Consent Agenda

A motion was made by Councilmember Phillips, seconded by Deputy Mayor Pro Tem Jackson, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by the following vote:

Ayes: 7 – Mayor Harper, Mayor Pro Tem Gottel, Deputy Mayor Pro Tem Jackson, Councilmember Phillips, Councilmember Davis, Councilmember Kilgore and Councilmember Gallops

8. ITEMS FOR INDIVIDUAL CONSIDERATION

No items were for individual consideration.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

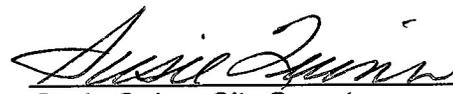
No action was taken following the Executive Session.

9. ADJOURNMENT

Mayor Harper adjourned the meeting at 8:17 p.m.



Todd W. Gottel, Mayor Pro Tem



Susie Quinn, City Secretary

Date Approved: January 18, 2011