



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, January 12th, 2011**  
**7:00 p.m.**

**Rowlett Community Centre**  
**5300 Main Street, \* Rowlett, Texas 75088**  
**Room D**

---

**PRESENT:** Wayne Baxter, Lonnie Cornwell, Ronnie Miller, Matt Grubisich, Jack Rinz, Norman Tsao, Gabriel Palma

**ABSENT:** Norman Scown, Donn Gilray, Jr, Ken Romaine, Erica Moss, Debby Bobbit

**VISITORS:** N/A

**STAFF:** Jermel Stevenson, Director of Parks & Recreation, Sebrena Smith, Senior Administrative Assistant for Parks & Recreation

---

1. The Chairman called the meeting to order at 7:00 p.m.
2. Jack Rinz will be a regular voting member. A quorum was present.
3. Lonnie motioned to approve minutes from December 8th, 2010. Matt Grubisich seconded the motion, 4-0 approval.
4. Wayne and Jermel gave update to the Board concerning use of Skate Zone by Christian City Church.
  - a. Wayne commented that Christian City is supposed to give yearly update on the use of the skate park.
  - b. Jermel stated he has contacted Christian City and is waiting to receive the update.
  - c. Wayne suggested that Christian City come to the next Board meeting to give this update.
5. Ron and Wayne discussed a meeting they will be having with Mayor Harper to discuss plans concerning the water mitigation. Wayne stated that Ron's daughter is a biologist and Matt and Wayne will be meeting with her as well.
6. Jermel discussed potential plans of possibly building another playground with KaBOOM, in April of this year.
  - a. Design date for the April build would begin in February.
  - b. We viewed several parks and based on the income level of the neighborhoods there a park that qualified; Dorsey Elementary.
  - c. Jermel asked PARDners if they would be interested again in sponsoring this park build.
  - d. \$7,500 fee will be applicable just like the Kenwood Heights Park build.
  - e. Criteria for finding the right park to build is as follows:
    - i. Sponsor's criteria (this may be different with each sponsor).
    - ii. Located in area of need with limited or no funding available.



- iii. Nearest school to park must have 40% of students with free or reduced lunch.
  - iv. Another park that would fit criteria would be Bluebonnet Park.
  - v. Jermel stated to the board that we have been contacted from another city from the East to recruit our help with the Playful City application process.
  - f. Motion by Ron Miller to endorse future efforts to build another park with KaBOOM! Jack Rinz seconded motion, 5-0 in favor.
7. Retreat date has been rescheduled for Saturday, February 12<sup>th</sup>, 2011 from 1-3 p.m. It will be held at the Community Centre.
  8. Lonnie gave an update on ELC.
    - a. Lonnie shared with the Board that they have gained endorsement from GISD. Lonnie read the endorsement letter that was sent to the Board and signed by them. Thanks to Ron, Matt, and Debby for all your suggestions concerning this letter.
    - b. Lonnie commented that we they have more work to do and all of this is uncharted waters for them, and it has taken a lot of time to accomplish this one step.
  9. Jermel gave the Director's Report to the Board
    - a. The Economic Stimulus program kicked off on Monday, January 3, 2011 at the RCC. The doors opened at 6:00 am to a citizen ready with their receipts. The program is running smoothly and everyone that comes in is very appreciative of the program.
    - b. Texas Travel and Tourism Week will be celebrated at U.S. Travel Rally Day events around the state on May 10<sup>th</sup>, 2011. We are participating in a multi-trail launch in the DFW area on May 10<sup>th</sup> for Paddle Point Trail.
    - c. The new edition of the Lakeside Leisure will be mailed beginning January 7<sup>th</sup>.
  10. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
    - a. Jermel updated the Board on the Master Plan process; it is going great and they are almost ready to verify the work. After we look at their recommendations we want to get blessing from City Council. We are scheduled to give an update in March. We have had a great partnership with Dr. Collins.
    - b. Little Sweetheart Dance—Friday, February 4<sup>th</sup> (Registration began on January 3<sup>rd</sup>, 2011)
  11. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
  12. Ron made motion to adjourn at 8:05 p.m. Lonnie seconded the motion and the vote was unanimous to adjourn.

  
Wayne Baxter, Chairman

  
Jermel Stevenson, Parks Director