



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, June 8th, 2011**  
**7:00 p.m.**

**Rowlett Community Centre**  
**5300 Main Street, \* Rowlett, Texas 75088**  
**Room D**

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**PRESENT:** Lonnie Cornwell, Ken Romaine, Ronald Miller, Matt Grubisich, Gabriel Palma, Dr. Sharon Starks, John Macatee, Debby Bobbitt

**ABSENT:** Wayne Baxter, Jack Rinz, Rhett Bowers

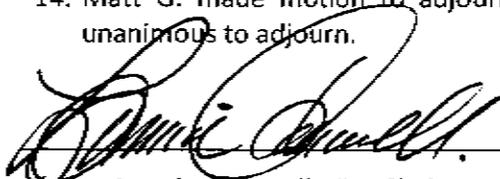
**STAFF:** Jermel Stevenson, Director of Parks & Recreation, Sebrena Smith, Senior Administrative Assistant for Parks & Recreation

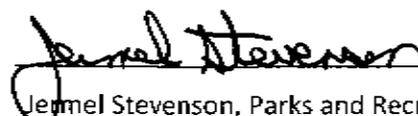
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1. The Chairman called the meeting to order at 7:00 p.m.
2. A quorum was present.
3. Ron Miller motioned to approve minutes from the May 11th, 2011 meeting. Matt Grubisich seconded motion, 6-0 in approval.
4. Christian City Church representative Mr. David Tebau gave update concerning the skate park.
  - a. Mr. Tebau presented a letter to the board explaining the progress and the challenges the church has faced since receiving the skate park from the City in 2008.
  - b. Church in the City has spent \$42,707 on the repair and reconstruction of the park. The cost of the security fence alone was \$14,000. The fence installation was donated to the church by church members for the park.
  - c. Currently, the church needs \$6,000 for further repair to reconstruct the final ramp. In a hurry to get the skate park open, we made the mistake of using materials that could not handle the seasonal weather changes and the constant battering from skateboards and bicycles. Bicycles will be banned from the park in the future once it reopens.
  - d. The church has also had difficulties keeping volunteers to keep the park staffed with adults who are required to pass background checks and they must have experience and training with skate parks.
  - e. Mr. Tebau will visit with the Parks Board in a few months to give an update on the progress of the park.
5. Jermel shared with the board information concerning the upcoming volunteer fair on July 28<sup>th</sup> being held at the Community Centre. Sebrena Smith will send information to the boards as we get closer to the event. The Parks Advisory Board can display pictures and decorations at their table and they will need a couple of volunteers to man the table during the event.

  
**PARKS &  
RECREATION**  
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6. Jermel shared with the board the agenda for the upcoming Parks and Recreation Month celebration during the whole month of July. The Parks Advisory Board meeting will be held at the Wet Zone and the Mayor has been invited to attend this meeting.
7. Mr. James McGee from the RC Club gave a brief presentation of the new shelter they built at Springfield Park. This shelter was donated 100% by the RC Flying Club.
8. Jermel gave a presentation to the board answering previous questions in regards to center memberships.
  - a. The Parks Board was in favor of raising membership fees and allowing membership on a monthly basis.
  - b. The Parks Board was in favor of having Sunday hours at the Community Centre for regular users.
9. Paddle Point Park had a lot of kayaks on the water today. The Girl Scouts are planning a kayaking trip.
10. Jermel stated the second entry to Community Park is on the Master Plan. This entry is on the other side of the land field area. It is a really large project and the funds are unavailable to make this happen at this time. In the years to come with PGBT coming in close to this area; this project may be implemented in the future.
11. Jermel updated the Board with the monthly Director's Report.
  - a. Kenwood Heights Park will be getting an irrigation system that will cover the front portion of the park including the new playground area.
  - b. The Wet Zone is right on target with current year's expenditures and revenues. To date we have the Rowlett Predator's Swim Team with it biggest season yet with 105 swimmers registered. The swim team started practicing in May.
  - c. The Department recently re-applied for the Playful City USA designation. All early signs indicate we will continue being recognized as a Playful City from Kaboom.
  - d. The department has started the design and master planning process of Scenic Point Park. A request for qualifications is being advertised in the local newspapers for firms interested in the process.
  - e. Touch-A-Truck was a success. There were 32 trucks at the event and 20 cars at the Classic Car Show. The Memorial Day Ceremony was well attended with about 200 people.
12. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
13. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
14. Matt G. made motion to adjourn at 8:50 p.m. Debby B. seconded the motion and the vote was unanimous to adjourn.

  
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Lonnie Cornwell, Vice Chairman

  
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Jermel Stevenson, Parks and Recreation Director