

Official Minutes of the Rowlett Arts and Humanities Commission

Date: Tuesday, August 9, 2011

Location: Library Conference Room, 3900 Main Street

- 1) Meeting called to order by Chairman Hugo Martinez at 6:35 p.m. and a quorum was present.
 - Members present: Hugo Martinez, Jerry Barshop, Jerry Hickman and Andrea Plumlee.
 - Members absent: Mary Drayer, Celia Barshop, Veena Valiaveedu and Kris Kriofske.
 - Staff present: Brian Funderburk, Kathy Freiheit and Brenda Kennedy.
- 2) Consider approving minutes of the regular meeting of July 12, 2011.
 - Motion made to accept minutes as written by Andrea Plumlee; motion seconded by Jerry Hickman; motion passed unanimously.
- 3) Review budget overview from prior month.
 - Members received budget overview, account balance \$1,149.23. Upcoming funds yet to be expended: Photography Contest (\$575.00) and mail out to schools in September for Young Artists Exhibit.
 - Fiscal budget year is October 1st through September 30th.
- 4) Discuss to keep Cultural Arts Center in City's vision.
 - Brian told Commission that during the City Council retreat, the group looked at possible land development; visited Frisco's government center for ideas; need to keep on the agenda and explore all future opportunities.
 - Need to promote Commission's events, contests, and provide more information to public. Brian wants to meet with Denise Perrin and Celia Barshop to ensure Commission information is readily available to the public (i.e.: City's quarterly newsletter, website, social media, etc.).
- 5) Discuss future use and logistics for proposed Cultural Arts Center.
 - Kris and Jerry B. to review position statement for discussion at the September 13th Commission meeting.
- 6) Presentation and discussion of communications plan by Celia Barshop.
 - Tabled until September meeting.
- 7) Discuss reducing the number of meetings from 11 to 10 annually (one less during the summer).
 - Discussed reducing the number of meetings from 11 to 10 annually. Motion made by Jerry Barshop to reduce the number of meetings held to 10 annually and exclude meeting in July. Motion seconded by Jerry Hickman; motion passed unanimously.
- 8) Update from standing committees:
 - Writing Contest – no report given.
 - Photography Contest – no report given.
 - Young Artists Exhibit – Jerry and Jerry plan on providing letters and information ready for mail out to the schools by the end of September. Jerry Hickman will visit with teachers at Coyle Middle School to promote Young Artists Exhibit.
 - Arts in Education grant – tabled until October 11, 2011 meeting.

9) Standing Reports.

- Update from the Lakeshore Symphonic Winds.
 - Hugo announced the Lakeshore Symphonic Winds will perform during the September 23rd "Movies on Main Street" event. Lawn seating; will perform movie themes for one hour beginning at 6:45 p.m.
 - Joint Christmas concert with the Rowlett Community Chorale December 10th at St. Marks Church in Plano.
- Update from Rowlett Community Chorale.
 - a) Concerts planned October 2011 at St. Mark's Church in Plano.

10) Public Announcements.

- Thank you to Mary Drayer and Jerry Hickman for volunteering to work during the 2nd Annual Volunteer Fair.
- Brian Funderburk announced budget work sessions on August 11 & 12 at 6:30 p.m. and if needed August 13 at 9 a.m. Two public hearings scheduled for August 16 and September 6 and hopefully budget will be adopted at the September 20 City Council meeting.

11) Future topics.

- Call to order
- Consider approving minutes from previous meeting
- Review budget overview of prior month
- Discuss plans to keep Cultural Art Center in City's vision
 - a) Report from sub-committee on position statement
- Discuss future use and logistics for proposed Cultural Arts Center
- Update and discuss promotional campaign ideas
- Update on Standing Committees
 - a) Writing Contest
 - b) Photography Contest
 - c) Young Artists Exhibit
 - d) Art in Education grant
- Standing Reports:
 - a) Update from Lakeshore Symphonic Winds (Hugo Martinez)
 - b) Update from Rowlett Community Chorale (Mary Drayer)
- Public announcements
- Future topics

13) Meeting adjourned at 7:25 p.m.

Approved by the Rowlett Arts and Humanities Commission:



Signature



Date