



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, September 14th, 2011**  
**7:00 p.m.**

**Rowlett Community Centre**  
**5300 Main Street, \* Rowlett, Texas 75088**  
**Room D**

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**PRESENT:** Wayne Baxter, Lonnie Cornwell, Ken Romaine, Dr. Sharon Starks, John Macatee, Debby Bobbitt, Rhetta Bowers, Matt Grubisich

**ABSENT:** N/A

**VISITORS:** N/A

**STAFF:** Jermel Stevenson, Director of Parks & Recreation, Sebrena Smith, Senior Administrative Assistant for Parks & Recreation, Angie Smith, Recreation Division Manager

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1. The Chairman called the meeting to order at 7:03 p.m.
2. A quorum was present.
3. Lonnie motioned to approve minutes from August 10th meeting. John M. seconded motion, 6-0 approval.
4. David Reed and Mr. Stock gave the board the State of Association Report for Rowlett's Hockey Association with a presentation that updated the board with the changes and challenges facing the Hockey Association in the last couple years.
5. Mr. Michael Black with La Terra Studio gave board an update and presentation on Master Plan process. Mr. Black asked the board to review the Master Plan document and to suggest any changes they would like to see to the Master Plan before it is presented City Council.
  - a. Special Work Session to be held on September 28<sup>th</sup>, 2011 to go over all changes.
6. Jermel shared the progress concerning the Paddle Point Park kayak commissary.
  - a. Jermel is meeting with City Manager concerning the bidding process. More information should be coming forth on this in a few weeks.
  - b. Lonnie brought forth a concern about the large boulder rocks placed at the old boat ramp. They are being pulled out of the way and then pulled back after they finish launch.
7. Debby and Matt attended meeting concerning water mitigation in August.
  - a. Debby shared that the most optimal time to have entered into this would've been two years ago, however, it would still benefit us if we move forward with this. Matt shared that this would be something new for a municipality to do something of this nature and it is difficult.
  - b. Terry Simmons has agreed to do some of the work pro bona and we should move forward with this.
8. Jermel shared the Director's Report with the board.



- a. Punt, Pass, and Kick (PPK) was held Saturday, September 10<sup>th</sup> at Springfield Park. PPK is a free event sponsored by the NFL that allows children of all ages to compete. Winners at our competition will move to the Sectional at Mesquite. The section winners will then compete at a Dallas Cowboy Football Game. There were 30 participants at this year's event.
  - b. The Coyle House project is coming to its completion. The work was complete Monday, September 12<sup>th</sup>. We have also ordered a dedication plaque to be placed at the front of the property.
  - c. The Parks Department is finalizing plans to host a Health and Wellness Conference during the month of October at the RCC. The conference is organized by Las Obras and Lake Point Medical Center and attendance is expected to be around 200-250 attendees with coverage from Univision and other local press.
  - d. The City has been included once again as a Playful City USA. Press coverage included in USA Today's weekend edition as well as local press included the following: KaBOOM! has selected Rowlett for its outstanding dedication to play.
  - e. We are in the early planning stages of Boo Bash which will be held on Friday, October 28<sup>th</sup> @ the RCC from 6-9 pm. This year's event will include carnival type games in the gym, a haunted train and a haunted hayride.
  - f. The Katy Park project continues to move forward. Dart is completing their work and will move out in a couple days. The Parks Department is now preparing bids to complete slope work and construction.
  - g. The Parks Department and the Street Department have been working together on a couple of issues this week to remove a large tree along the lake and also with making RCC parking lot improvements.
9. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
- a. Town Hall meeting August 25<sup>th</sup> @ RCC beginning @ 6 pm.
  - b. Wet zone will host many activities in August. Pooch Plunge- August 21<sup>st</sup>, Back to School Bash – August 19<sup>th</sup>, Buy one get one free days – August 15<sup>th</sup>, 17th, 18th. Season pass appreciation – August 13<sup>th</sup>.
10. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
11. Lonnie C. made motion to adjourn at 8:48 p.m. Debby seconded the motion and the vote was unanimous to adjourn.

Wayne Baxter, Chairman

Jermel Stevenson, Parks and Recreation Director