



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75030-0099  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6109 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, October 4, 2011

5:00 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present:** Mayor Gottel, Mayor Pro Tem Phillips, Councilmember Davis, Councilmember Pankratz and Councilmember Gallops

**Absent:** Deputy Mayor Pro Tem Kilgore and Councilmember Miller

1. **CALL TO ORDER**

Mayor Pro Tem Phillips called the meeting to order at 5:00 p.m.

**CONVENE INTO EXECUTIVE SESSION**

2. **EXECUTIVE SESSION**

There were no Executive Session items.

**RECONVENE INTO OPEN SESSION**

Convened into session at 5:00 p.m.

3. **WORK SESSION ITEMS (5:00 P.M.)**

Mayor Gottel arrived during the Work Session at 5:05 p.m.

**3A. Discuss solid waste collection and disposal services contract. (15 minutes)**

Staff gave a brief history of this item and spoke concerning the existing contract. Stated if the City was to terminate the current contract, a 180-day notice must be given.

Spoke concerning the different technologies that are now available in waste collection, as well as the use of GPS tracking systems; environmentally sound handling of waste; levels of service; accountability to the citizens; and citizen surveys.

Spoke regarding looking at the best value process as long as it's at a reasonable price; and having clear expectations.

Council came to a consensus to seek contract bids and to provide notice to IESI.

**3B. Discuss the travel budget for Fiscal Year 2011-2012 and the potential amendment to the Council's Rules of Procedure. (15 minutes)**

Staff gave a brief history of this item. Stated the travel section of the Rules of Procedure was written in the past for specific issues occurring during a different administration.

A consensus was reached to limit each Councilmember to \$1,000 for each event; and Council's approve must be sought should an event cost over \$1,000 or if an event is out of state.

**4. DISCUSS CONSENT AGENDA ITEMS**

No items were pulled from the Consent Agenda to be considered individually.

**CONVENE INTO THE COUNCIL CHAMBERS (5:30 P.M.)**

Convened into the Council Chambers at 5:42 p.m.

**INVOCATION**

The invocation was led by Councilmember Gallops.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Scout Dyllan Bramlett, Troop 1814.

## **TEXAS PLEDGE OF ALLEGIANCE**

The Texas Pledge of Allegiance was led by Mayor Gottel.

## **5. PRESENTATIONS AND PROCLAMATIONS**

### **5A. Proclamation recognizing the month of October as Breast Cancer Awareness Month.**

Mayor Pro Tem Phillips recognized the month of October as Breast Cancer Awareness Month.

### **5B. Proclamation recognizing October 4<sup>th</sup> as National Night Out 2011.**

Councilmember Pankratz presented a proclamation to Chief Walling recognizing October 4<sup>th</sup> as National Night Out 2011. Chief Walling encouraged everyone to participate in the event and spoke regarding setting up Neighborhood Watch Programs.

### **5C. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interests.**

Members of Council and Management gave a brief update to the Council on the various activities in the City including National Night Out scheduled for this evening; the September 29<sup>th</sup> Toler Road Public Meeting; the Animal Shelter will host a Low-Cost Vaccination Clinic on Saturday, October 15 beginning at noon and a Pet Adopt-a-thon on Saturday, October 29<sup>th</sup> beginning at 10:00 am; the Rowlett Community Centre will host a Big Boo-Bash on Friday, October 28<sup>th</sup> beginning at 6:00 p.m.; the Rowlett Library continues GED and ESL tutoring; the Library will host a Pumpkin Painting Contest and Program on Saturday, October 8<sup>th</sup> beginning at 2:00 p.m. and the Library's 6<sup>th</sup> Annual Halloween Spooktacular will be held on Saturday, October 22<sup>nd</sup> beginning at 2:00 p.m.; the City Manager's Book Club is held the third Thursday of each month, the next discussion will be held on Thursday, October 20<sup>th</sup> at the Rowlett Library; the Veterans Day Ceremony will be held on Friday, November 11<sup>th</sup> at Veterans Park beginning at 4:30 p.m.; and the Holiday Parade and Festival will be held on Saturday, November 19<sup>th</sup> beginning at 10:00 a.m.

## **6. CITIZENS' INPUT**

No one spoke during Citizens' Input.

## **7. CONSENT AGENDA**

No items were pulled from the Consent Agenda to be considered individually.

Deputy City Secretary read the items into the record.

- 7A. Consider approving minutes from the September 15, 2011 City Council Special Meeting and the September 20, 2011 City Council Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B. Consider action to approve a resolution approving the Texas Department of Transportation Traffic Safety Program eGrant agreement for the STEP Comprehensive 2012 Grant.

**This item was approved as RES-141-11 on the Consent Agenda.**

- 7C. Consider action approving a resolution to award bids for the purchase of three 2012 Ford Fusions to Philpott Motors in the amount of fifty-two thousand two hundred forty-seven dollars and sixty-four cents (\$52,247.64) for the Police and Engineering Departments through the Interlocal Cooperative Purchasing Agreement with the Houston-Galveston Area Council (H-GAC).

**This item was approved as RES-142-11 on the Consent Agenda.**

- 7D. Consider action approving a resolution to award bids for the purchase of eight 2012 Chevrolet Vehicles to Caldwell Country Chevrolet in the amount of one hundred sixty-one thousand two hundred eighty-nine dollars (\$161,289) for the Police, Water, Engineering, and Public Works Departments through the Interlocal Cooperative Purchasing Agreement with the Local Government Purchasing Cooperative (BuyBoard).

**This item was approved as RES-143-11 on the Consent Agenda.**

- 7E. Consider action approving a resolution to award a bid for the purchase of a 2012 One Ton Dodge Ram Cab and Chassis with Rugby Dump Body to Meador Dodge Chrysler Jeep in the amount of thirty-one thousand nine hundred seventy-six dollars (\$31,976) for the Parks Department through the Interlocal Cooperative Purchasing Agreement with the Texas Comptroller of Public Accounts.

**This item was approved as RES-144-11 on the Consent Agenda.**

- 7F. Consider action to approve a resolution awarding bids for the purchase of five 2012 Dodge Avengers and two 2012 Jeep Liberty SUVs to Meador Dodge Chrysler Jeep in the amount of one hundred twenty-five thousand five hundred seventy-five dollars (\$125,575) for the Police

Department through the Interlocal Cooperative Purchasing Agreement with the Texas Comptroller of Public Accounts.

**This item was approved as RES-145-11 on the Consent Agenda.**

- 7G. Consider action to approve a resolution awarding bids for the purchase of two 2012 Ford Focus sedans and one 2012 Ford Transit Van to Philpott Motors in the amount of fifty-six thousand three hundred fifty-eight dollars and five cents (\$56,358.05) for the Police Department through the Interlocal Cooperative Purchasing Agreement with the Houston-Galveston Area Council (H-GAC).

**This item was approved as RES-146-11 on the Consent Agenda.**

- 7H. Consider action to approve a resolution awarding a bid for the purchase of a 2011 Dodge Ram Diesel Chassis with Frazer Type I Ambulance Module to Dallas Dodge Chrysler Jeep in the amount of one hundred thirty-six thousand three hundred dollars (\$136,300) through the Interlocal Cooperative Purchasing Agreement with Houston-Galveston Area Council (H-GAC).

**This item was approved as RES-147-11 on the Consent Agenda.**

- 7I. Consider action to approve a resolution exercising the second of two one-year renewal options to extend the motor fuel bid to Martin Eagle Oil Company, Incorporated in the unit amounts bid for transporting and delivery per fuel gallon and type in an estimated annual amount of three hundred eighty thousand eight hundred twenty-four dollars (\$380,824).

**This item was approved as RES-148-11 on the Consent Agenda.**

- 7J. Consider action to approve a resolution authorizing the first of two one-year renewal options to extend crack seal services to Cholla Pavement Maintenance, Incorporated in the unit amounts bid and in an estimated annual amount of one hundred seven thousand eight hundred fifty dollars (\$107,850).

**This item was approved as RES-149-11 on the Consent Agenda.**

- 7K. Consider a resolution approving alternative building materials for a proposed single family home located at 506 Point Royal, being Lot 22, Block A of the Point Royal Estates Addition. (DP11-532)

**This item was approved as RES-150-11 on the Consent Agenda.**

- 7L. Consider a resolution approving alternative building materials for a proposed single family home located at 9113 Merritt Road, being an unplatted 4.0127 acre parcel of land in the Jesse W. James Survey, Abstract Number 1666, Page 320, Rowlett, TX, Dallas County. (DP11-534)

This item was approved as RES-151-11 on the Consent Agenda.

**Passed The Consent Agenda**

A motion was made by Mayor Pro Tem Phillips, seconded by Councilmember Davis, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by the following vote:

**Ayes: 5 Mayor Gottel, Mayor Pro Tem Phillips, Councilmember Davis, Councilmember Pankratz and Councilmember Gallops**

**Absent: 2 Deputy Mayor Pro Tem Kilgore and Councilmember Miller**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

There were no Individual Consideration items.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There were no Executive Session items.

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 6:05 p.m.

  
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Todd W. Gottel, Mayor

  
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Stacey Chadwick, Interim City Secretary

Date Approved: October 18, 2011