



SENIOR ADVISORY BOARD MINUTES

Monday, October 17th, 2011

**City Hall Conference Room
4000 Main Street
Rowlett, TX 75088**

Present: Bobbie Jo Kelly, Jerome Grossie, Della Vickers, Lloyd Copeland, Sue Watkins, Della Vickers, Pamela Bell, Lupe Christensen, Jerry Daniels, Susan Bell

Absent: Fred Cares

Staff: Sebrena Smith, Senior Administrative Assistant, Dianne Jones, Recreation Programmer, Angie Smith, Recreation Division Manager, Jermel Stevenson, Director of Parks and Recreation.

1. The Chair called the meeting to order at 10:01 a.m.
2. Administered the Oath of Office and Statement of Elected/Appointed Officers to the newly appointed members.
3. Quorum was present.
4. Welcomed and introduced new members and re-appointed members to the board.
5. Nominations brought forth for election of Chair and Vice Chair positions.
 - a. Bobbie Jo nominated Lloyd Copeland as Chairman, position declined by Mr. Copeland.
 - b. Della V. nominated Bobbie Jo Kelly as Chairman. Sue Watkins seconded nomination. 3-0 in favor of nomination. Bobbie Jo accepted Chairman nomination.
 - c. Jerry nominated Della Vickers as Vice Chairman. Lloyd Copeland seconded nomination, 3-0 in favor. Della Vickers accepted position.
6. City council staff liaison, Donna Davis, introduced to the board.
7. Motion brought forth by Della to approve minutes from the September 19th, 2011 regular meeting. Jerry seconded motion, 3-0 approval.
8. Discussed and suggested new and on-going goals for 2011-2012.
 - a. New goals
 - i. Dart Program/RCC
 - ii. "ICE" In Case of Emergency Class/CPR
 - iii. Trust and Estate Planning Class
 - iv. Communications/HOA
 - v. Alternate entrance to RCC
 - b. On-going goals
 - i. Senior Housing
 - ii. Senior Centre



- iii. Computer Classes
 - iv. Creative Writing Classes
 - v. Senior Health Fair
 - vi. Quarterly Awards, "Senior Friendly Business Award"
 - vii. Genealogy Classes
 - viii. Dart Program/Training
9. Dates for on-going programs discussed and reviewed.
- a. Senior Computer Classes: January 17th, 18th, and 19th and February 14th, 15th, and 16th. March 12th, 14th, and 15th.
 - b. Senior Health Fair – Saturday, April 14th, 2012. It will be held from 8:00 until 1:00.
 - c. Trust and Estate Planning will be May 8th, 10:00 until 12:00 at the Community Centre.
 - d. Award for Senior Friendly Business Award, Susan Bell, Pamela Bell, and Sue Watkins will serve on this committee. Suggestions were made to nominate Rowlett Nursing Center, Walgreens, and the Mansions as a senior friendly business.
10. Reminded the board about the Open Meeting Act mandatory training that will need to be completed by November 4th. This is for the members that are newly appointed and for those starting a new term with the advisory board.
11. Discussion of concerns for City Council tabled.
12. Budget report given by Angie Smith.
- a. Suggestions were made that no refunds would be issued for senior trips if a person cancels.
13. Jermel shared the Director's Report with the board.
- a. Keep Rowlett Beautiful and the City have been working together on a gazebo for Veteran's Park. KRB will fund this project and donate the gazebo to the City of Rowlett. Installation has been scheduled for this week.
 - b. Shades and vertical blinds have been ordered for the Community Centre and will be installed this week at the Community Centre in rooms A, B, C, and D, as well as the hallway.
 - c. Beginning October 1st the RCC began extending hours through December, 2011. This test period will extend the RCC operating hours on Saturdays from 8:00 am to 9:00 pm. Also, they are open on Sundays from 12:00 pm until 6:00 pm.
 - d. On Tuesday, October 11th we hosted an ice cream social for the RCC seniors. We provided entertainment and there were about 40 participants at the social.
 - e. The seniors took a trip to the Texas State Fair on Thursday, October 6th. There were 41 seniors in attendance.
 - f. On Friday, October 28th the RCC will host its annual BOO BASH! The event is now in the planning stages, but will include a haunted trail ride through Pecan Grove Park, a haunted hallway, carnival style games and a costume contest. The event will take place from 6:00 pm until 9:00 pm.



14. **Public Announcement.** Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
15. Members of the board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.
16. The vote was unanimous to adjourn at 11:55 am.


Bobbie Jo Kelly, Chair


Sebrena Smith, Sr. Administrative Assistant