



**MINUTES OF THE GOLF ADVISORY BOARD  
CITY OF ROWLETT, TEXAS**

**Tuesday, November 4, 2008 \* 8:00 a.m.**

**City Hall Conference Room  
4000 Main Street \* Rowlett TX**

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**PRESENT:** Larry Glick, Brad Marshall, Vincent Leal, Geoffrey Nichols, Ronnie Howell, Steven Ritchey, Mark Garcia

**VISITORS:** Bill Barber, Parks & Recreation Bond Subcommittee Chairman

**STAFF:** Bradly Houk, General Manager of Waterview Golf Course; Dan Boley, Waterview Maintenance Superintendent; George Harris, Interim City Manager, Katie Corder, Assistant City Manager; Tim Hightshoe, Parks Division Manager; Dianne Zachary, Sr. Administrative Assistant

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1. Chairman Glick called the meeting to order at 8:05 a.m.
2. Dianne Zachary administered the Oath of Office and the Statement of Elected/Appointed Officer to Ronnie Howell.
3. A quorum was present.
4. A motion was made by Geoff Nichols and seconded by Vincent Leal to accept the minutes of the October 7 meeting with the following changes:
  - a. Page 2, Item 9, paragraph 3 – change “need” to “needs”. (Note This change was not made after further investigation. The minutes were correct as presented.)
5. Chairman Glick commented on the need for more open communication between the Golf Advisory Board, the Waterview Golf Course staff and city staff.

He announced that the “super connector” between Merritt and Liberty Grove that provides a six lane access to the golf course progressing positively. This connecting road will make access to the course much easier to people from all over the Metroplex.

George Harris cautioned that all the funds for this project are not yet firm, and that inflation has raised the total amount needed to \$30 million.
6. Bill Barber, Chairman of the Parks & Recreation Bond Subcommittee, addressed the Board concerning the emphasis and mission of that subcommittee. He shared areas that must be addressed by the bond election, such as a new fire station on Dalrock, a new police and court building, an undersized library, and street and sewer infrastructure repairs that are overdue.

Mr. Barber recognized the importance of recreation facilities to the growth of the city, and asked members of the Board to complete a survey concerning needs in that area. His suggestion to the Golf Advisory Board was to prepare a list of three or four projects they most want to implement at the golf course, do the research and cost estimates for the projects and justifications for their

being included in the bond package. He stressed that proposals be highlighted by the revenue they will bring to the city.

Mr. Glick mentioned that the Waterview Golf Course may be the most valuable asset the city has at \$8-\$10 million, and we would like to make it a "destination golf course" to help attract businesses to Rowlett. At our December meeting, four projects will be discussed from the list below:

- a. Club House renovations, i.e. enclosing the back of the clubhouse for use in revenue generating affairs such as weddings, graduation parties, etc. Bradly Houk estimated \$300,000-\$500,000 revenue is missed each year by not having the clubhouse enclosed for rental opportunities for graduation parties, weddings and receptions, etc. (Bradly Houk)
- b. Par 3 renovations (Brad Marshall)
- c. Trees (Larry Glick)
- d. Driving Range (Ronnie Howell)

Mr. Glick requested an opportunity for members of the Golf Advisory Board to speak at a Parks & Recreation Bond Subcommittee meeting, and Mr. Barber will arrange it.

7. Discuss golf course conditions, including specific plans from American Golf for the new tee on Hole # 11; including specific information from American Golf on the remainder of the Drainage Project.
  - a. Ronnie Howell asked that the driving range ball dispenser be repaired or replaced.
  - b. Securing the restrooms and installation of the motion sensor lights have eliminated much of the vandalism that previously occurred.
  - c. Larry Glick asked if pin positions could be used on the carts, rather than red/white/blue. That request will be considered by the Superintendent, and may be changed next season.
  - d. Bradly Houk explained that he must defer to American Golf's and their corporate attorney's decisions as they relate to Waterview Golf Course, but will share as much information as possible with the Golf Advisory Board. He reported that since the October golf meeting, American Golf's Craig Kniffen & consultant Josh Peters met with the contractor to go over issues with project. All that is left is the replacement of the valve boxes they broke, some fence repair issues, right side of Hole 16 still holding a lot of water, and sodding at base of hills on Hole 16. The sewer system problem will be repaired in-house per Dan Boley. Dan & staff fixed drain on #17.
  - e. Bradley Houk stated that there will be no rate increases until spring 2009
  - f. New golf carts will be in between December 15, 2008 – January 20<sup>th</sup>, 2009.
  - g. Vincent Leal asked if the left side of #10 would be re-sodded since it never took and has many weeds. Bradley said there are good runners there, and they may cover with hay for the winter to keep it from eroding.
  - h. The new tee box on #11 should be ready March 2009, according to Bradley Houk. If it works out well, there will be a high school tournament for kids in mid-April, and they want to play #11 tee boxes. This will be a good event to showcase the new tee box.
  - i. Bradley indicated the bunker on #2 will be done by the Scott, the same contractor who did other bunker work.
  - j. Tee Boxes on #18 retaining walls are giving way and should be repaired according to Brad Marshall. Bradley Houk prefers to repair it with stones to prevent erosion in conjunction with the AI of the HOA. Could be used as an emergency project for 2009 by American Golf.

8. Discuss cleanup of retention ponds, including specific information from the City of Rowlett on plans to work on the pond at Hole #14 this winter; including specific plans from American Golf to work on the cleanup of Holes # 6 & #7.

Bradley assured the board that American Golf will take care of the reed problem in ponds #6 & #7. They will try taking the tops off the reeds, leaving the bottoms underwater, making it easier to keep the ponds clean. The back side of #6 pond is still an issue.

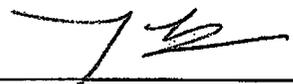
Larry Glick stated the original plan was for pristine ponds, and that should be the condition of the ponds now. He believes the ponds on #1, #17, #9, and #11 look good, but #6 & #7 do not. Bradley will have them done in the December-February window.

Tim Hightshoe has met with public works to set up the cleaning of the pond on #14 this winter to remove silt and debris that has washed into the pond.

A trapper has been retained to catch several beaver on pond #12 that are destroying trees and have begun building a lodge under a resident's fence.

9. No staff updates on golf course improvements were discussed.
10. Tim Hightshoe checked with Slater on tree replacements, but the warranty on the trees in question expired in February 2008. Larry Glick said he was notified before the warranty expired, and there are only two trees: 1 is on the left side of #6 opposite the bunker where the 5 trees were put in and the other is on 12 on the right side and is a dead evergreen.
11. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor taken any action with regard to the announcements
12. Members of the board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.
  - a. Bond Committee
  - b. Irrigation of Common Areas
  - c. How the contract with American Golf will be monitored
  - d. Citizen Complaint response from Bradley Houk.
13. Adjournment was at 9:45 a.m.

  
Dianne Zachary  
Sr. Administrative Assistant

  
Larry Glick  
Chairman