



**MINUTES OF THE GOLF ADVISORY BOARD  
CITY OF ROWLETT, TEXAS**

**Tuesday, October 7, 2008 \* 8:00 a.m.**

**City Hall Conference Room  
4000 Main Street \* Rowlett TX**

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**PRESENT:** Larry Glick, Brad Marshall, Vincent Leal, Geoffrey Nichols, Steven Ritchey, Mark Garcia

**ABSENT:** Ronnie Howell (excused)

**STAFF:** Bradley Houk, General Manager of Waterview Golf Course; Dan Boley, Waterview Maintenance Superintendent; George Harris, Interim City Manager, Katie Corder, Assistant City Manager; Tim Hightshoe, Parks Division Manager; Dianne Zachary, Sr. Administrative Assistant

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1. Chairman Glick called the meeting to order at 8:05 a.m.
2. Dianne Zachary administered the Oath of Office and the Statement of Elected/Appointed Officer to Geoffrey Nichols, Mark Garcia and Steven Ritchey.
3. Brad Marshall recommended that Larry Glick remain as the Chair of the Golf Advisory Board. As no other names were submitted, a motion was made by Brad Marshall and seconded by Geoff Nichols to elect Larry Glick. The vote was unanimous.  
  
Geoff Nichols placed Brad Marshall's name on the ballot for Vice-Chairman. No other names were submitted. A motion was made by Geoff Nichols and seconded by Larry Glick to elect Brad Marshall Vice-Chairman of the Golf Advisory Board. The vote was unanimous.
4. The Chairman selected Steven Ritchey and Mark Garcia as voting members due to the absence of Vincent Leal and Ronnie Howell. (Note: Vincent Leal arrived a few minutes after this election.)
5. A motion was made by Brad Marshall and seconded by Geoff Nichols to accept the minutes of the September 2 meeting with the following changes:
  - a. Item 4g – change “reseeded” to “re-sprigged”.
  - b. Item 4h – change to “Right” to “Left” and “#11” to “#12”
  - c. Item 7b – remove “20” from the sentence
  - d. Item 10 – change to read “The Golf Committee discussed enclosing the clubhouse pavilion to bring additional groups that could bring a half million dollars of revenue. It could be used for weddings, receptions, etc. for up to 150 people.”
6. Dan Boley, Waterview Superintendent reported that over-seeding was done today, and the only sodding that was approved was done around the drains on the right side of #12 & on the right of #18 green.

7. Ponds on Holes #6 & #7 need to be cleaned and reeds removed. The section behind #17 tee box needs to be cleaned as well. The city has previously agreed to clean the pond on Hole #14 this winter. A discussion was held whether to consider aesthetics or playability when trying to determine if and to what extent ponds are cleaned. A suggestion was made by Vincent Leal that all reeds and willow trees less than 8" in diameter should be removed. The pond on #11 is being well maintained by Waterview golf course staff since the HOA cleaned it.

Bradley Houk will see that the ponds are cleaned as agreed in the September Golf Advisory Board meeting.

The 11<sup>th</sup> tee has settled a lot, but needs to settle more. It will not be payable until spring 2009.

8. Katie Corder distributed a spreadsheet showing the expenditures for the drainage project. Vincent Leal asked if the detail of the spreadsheet is public information. Mr. Harris asked Vincent to email his open records request to him.

Katie announced that members of the Facilities Bond Committee will attend the November Golf Board meeting.

9. The Chair asked why all sodding that was discussed in the September meeting was not completed. Brady Houk explained that a decision was made by American Golf and its consultant to sod only the areas around Holes #6 & #7 and not to sod the left sides #15 & #16. Brady Houk commented that his staff must abide by what the consultants recommend, and they want to wait until spring to evaluate if other areas need sodding.

Brad Marshall indicated Hole's 15 & 16 have areas that will be eroded due to bare dirt and no grass. #16 will have huge erosion problems because of the slope and the drainage if not sodded. The grow-in on the front 9 holes is fine, but the back nine will not look as it should until spring. George Harris asked, now that the grass is going dormant, how these problems will be address on a timely basis. Brady Houk indicated the funds are still available, but the consultant's answer will be to put erosion matting down until spring.

Orphan areas, where there is no irrigation and that are very difficult to reach with maintenance equipment, need to be addressed.

Geoff Nichols asked the city manager if a decision has been made as to who should be monitoring the American Golf contract. Mr. Harris indicated that a decision has not yet been made.

10. Discuss Chamber of Commerce Golf Tournament. (Larry Glick)

Mr. Glick asked why there was only one bucket of balls on the driving range, and was told there were eight buckets initially, and they were out of balls by 7:15 a.m. The impression for a visiting golfer was not good.

Members of the Board asked for stands for holding golf bags should be provided by the course, as they were in the past.

Players only heard two announcements, but the Chamber representative insisted he give the announcements.

The Chamber instructed the Waterview staff not to have their beverage cart on the course. The staff was treated poorly, and volunteer Ambassadors did not want to work. If the Chamber wishes to have a tournament next year, they will be required to sit down with Waterview management to set guidelines for the tournament.

11. Board members were invited to participate in the Halff Golf Tournament at Canyon Creek Country Club. Larry Glick, Steve Ritchey, Vincent Leal and Mark Garcia would like to play in the free tournament hosted by Halff & Associates on October 24<sup>th</sup>.
12. Discuss and consider recommendations for the Bond Committee. (Larry Glick)  
This item was tabled until the Facilities Bond Subcommittee visits in November.
13. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor taken any action with regard to the announcements
14. Members of the board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.
  - a. Bond Committee
  - b. Irrigation of Common Areas
  - c. How the contract with American Golf will be monitored
15. Adjournment was at 9:45 a.m.

  
Dianne Zachary  
Sr. Administrative Assistant

  
Larry Glick  
Chairman