



**MINUTES OF THE GOLF ADVISORY BOARD
CITY OF ROWLETT, TEXAS**

Tuesday, December 2, 2008 * 8:00 a.m.

**City Hall Conference Room
4000 Main Street * Rowlett TX**

PRESENT: Larry Glick, Brad Marshall, Vincent Leal, Geoffrey Nichols, Ronnie Howell, Steven Ritchey

ABSENT: Mark Garcia

STAFF: Bradly Houk, General Manager of Waterview Golf Course; Dan Boley, Waterview Maintenance Superintendent; George Harris, Interim City Manager, Katie Corder, Assistant City Manager; Tim Hightshoe, Parks Division Manager; Dianne Zachary, Sr. Administrative Assistant

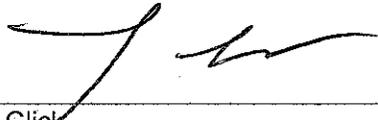
1. Chairman Glick called the meeting to order at 8:05 a.m.
2. A quorum was present.
3. A motion was made by Ronnie Howell and seconded by Geoff Nichols to approve the minutes of the November 4, 2008 meeting with the following changes:
 - a. Page 1, # 5 – make the word “provide” plural and remove the word “and” between “course” and “is”.
 - b. Page 2, #7H – Change to read “there will be a high school tournament for kids in mid-April”.
4. Discussed course conditions:
 - a. Brad Marshall and Steve Ritchey reported they recently played the course at Waterview found it in great shape.
 - b. Brad Marshall also reported the practice course greens are the best he has ever seen.
 - c. Bradly Houk informed the Board American Golf will begin a fairly aggressive advertising campaign this spring to increase rounds played.
5. Discussed cleanup of retention ponds.
 - a. Dan talked with two people about chemicals for the pond cleanup which will be done in mid-January. The roots of the reeds will be killed and pulled out by hand.
 - b. George Harris informed the Board that Pat Baugh, Director of Public Works, received a bid on cleaning the pond on Hole # 14 for \$11,000. This includes \$7000 for silt removal and \$4000 for disbursement of silt.

6. Discussed Golf Course Drainage Project and final payment.
 - a. Katie Corder advised the Board a final payment request on the Waterview Drainage Project has been received in the amount of \$71,000.
 - b. George Harris said Council will approve the final payment request with that approval being contingent on a review by the city Attorney to insure proper warranties are included. Craig Kniffen with American Golf assured George that all work is warranted between American Golf and the City of Rowlett.
 - c. A discussion was held about areas that are still flooding, and Mr. Harris assured the Board all areas included in the drainage project would be covered by warranty.
 - d. Mr. Glick asked Mr. Harris to advise David Berman, City Attorney, that all grow-in was due by September 2008. If it does not grow in properly by this spring, the warranty should be applied. Bradly Houk explained that the grow-in falls under American Golf's area of responsibility.
 - e. Bradly Houk announced that Scott Patton will be here next week to provide a bunker bid, and Bradly will be with him.
7. Reviewed Waterview Golf Course Directional Plan (City).
 - a. Tim Hightshoe presented a PowerPoint presentation of the Directional Plan for the Waterview Golf Course.
 - b. Larry Glick asked if there is an annual evaluation of the course by the City, and was told that there will be one from this point on.
 - c. Geoff Nichols commented that Dan Boley is very receptive to direction from the Board and that is as it should be.
 - d. Katie suggested members of the Board can keep abreast of the work on PGBT/190 by checking "Word on the Street" in the city's website.
 - e. Vincent Leal questioned the two accounts for golf course improvements that are listed separately on the Capital Improvement Plan. George Harris will look into this matter and advise.
8. "Solutions for Orphan Areas" was tabled until the January meeting.
9. Discussed and considered recommendations for the Bond Committee.
 - a. Practice Course – Brad Marshall received a tentative bid of \$80,000 to \$100,000 to upgrade the practice course.
 - 1) Included would be two new tee boxes, creating a pond and using the dirt for the boxes, changing the practice course from a 3 to a 4-hole Par 3, and will bring it into view from the practice green.
 - 2) An extra person would have to be hired to maintain it with the increased usage.
 - 3) Lighting along the walking paths would have to be considered for safety reasons.
 - 4) No other course in the area has a practice course, and it would be a great tool for new golfers, according to Brad Marshall.

12. Members of the board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.
- a. Discuss solutions for Orphan areas. (Brad Marshall)
 - b. Discussed and considered recommendations for the Bond Committee recommendations. (Larry Glick)
 - c. Review Waterview Golf Course Directional Plan (City).
13. The meeting was adjourned at 10:02 a.m.



Dianne Zachary
Sr. Administrative Assistant



Larry Glick
Chairman