



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, February 8th, 2012
7:00 p.m.

Rowlett Community Centre
5300 Main Street, Rowlett TX 75088
Room D

PRESENT: Wayne Baxter, Mike DeLatta, Rick Helfers, Tien Nguyen, Madeleine Palma, John Macatee, Brownie Sherrill, Matt Grubisich

ABSENT: Debby Bobbitt, Lonnie Cornwell, Ken Romaine, Rhetta Bowers, Paul Swearingen

VISTORS:

STAFF: Jermel Stevenson, Director of Parks & Recreation, Sebrena Smith, Senior Administrative Assistant, Parks & Recreation

1. The Chairman called the meeting to order at 7:03 p.m.
2. Rick Helfers and Tien Nguyen moved to regular voting members.
3. Brownie motioned to approve minutes from the January 11th, 2011 meeting. Rick H. seconded motion, 4-0 in approval.
4. Matt Grubisich will update the board next month on progress with Realize Rowlett 2020.
5. Mike DeLatta and Rick Helfers volunteered to be liaisons for the Playful City USA re-application process. They will assist with one part of the application. The majority of this re-application process is being done by Parks and Recreation staff.
6. Wayne discussed with the board a potential dog park. With the drought conditions at this time we may have to place it on hold until we see what will happen this summer.
 - a. Wayne described his ideas of a work plan for the potential dog park.
 - b. The board discussed what the dog park would look like and how certain dynamics of this park could be implemented and supported. Matt G. brought forth his concerns of finding out what a dog park would cost before we solicit for funds or volunteers.
 - c. Brownie agreed that we should develop a budget and set up a work plan for the park.
 - d. Motion brought forth by Matt G. to continue with the planning process of the dog park and to add three additional committee people from the community. Seconded by Brownie, 5-0 in approval.
7. Update on ELC table until next meeting.
8. Jermel gave Director's Report:
 - a. On Monday, January 30th, at Herfurth Park we had a 65-foot light pole fall. The pole did not hit anything or anyone. As a result, we had an engineering company (A&P Engineering Consultant, Inc.) come out and inspect some of the other poles in the area for an assessment regarding the



stability and life expectancy of our remaining poles. The best rating we could get was fair to poor, with two of the five inspected failing and needing immediate removal. We have removed those poles from the park.

- b. Katy Railroad Park continues to progress. The timeline from bid process to construction is noted below:
 - Complete construction documents and advertise for bids-February 10th, 2012.
 - Bid Opening-February 21st, 2012
 - Award for bid place on March 20th or April 10th consent agenda.
 - Begin construction on April 10th, 2012
 - Construction complete approximately September 30th, 2012
 - c. Scenic Park design concepts are online for feedback until Friday, February 10th. As of the time of this report there have been 350 respondents to the design process.
 - d. The Department added six new benches on Lakeside Park. The new benches are along the shoreline for viewing the lake and experiencing the park.
 - e. We partnered with Keep Rowlett Beautiful regarding the new gazebo at Veteran's Park. On Thursday, January 19th, we installed the new park benches to the gazebo at Veteran's Park.
 - f. A preliminary meeting was held this week with Pyrotex regarding the Fireworks on Main show. The plan is to combine July 4th, celebration, the City's 60th birthday and the celebration of PGBT into one bigger event including live bands, children's activities and business vendors. The little Sweetheart Dance took place on Saturday, February 4th, from 7:00-9:00 pm at Rowlett Community Centre. There were 184 in attendance.
 - g. The Rowlett Parks and Recreation Department registered 55 seniors to travel in Winstar Casino on Thursday, January 12th. The trip was full, with several people on the waitlist. The next casino trip will be to Choctaw on March 23rd.
 - h. A preliminary meeting was held with the Recreation Coordinator and the Senior Health Fair Committee to begin planning the Saturday, April 14th, Senior Health Fair at Rowlett Community Centre.
9. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
10. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
11. Rick H. motioned to adjourn at 7:50 p.m. Matt G. seconded the motion and the vote was unanimous to adjourn.

Wayne Baxter, Chairman

Jermel Stevenson, Parks and Recreation Director