



**GOLF ADVISORY BOARD
CITY OF ROWLETT, TEXAS**

MINUTES

Tuesday, January 6, 2009 * 8:00 a.m.

**City Hall Conference Room
4000 Main Street * Rowlett TX**

PRESENT: Larry Glick, Brad Marshall, Vincent Leal, Geoffrey Nichols, Ronnie Howell, Steven Ritchey, Mark Garcia

STAFF: Bradley Houk, General Manager of Waterview Golf Course; Dan Boley, Waterview Maintenance Superintendent; George Harris, Interim City Manager, Katie Corder, Assistant City Manager, Dianne Zachary, Sr. Administrative Assistant

1. Chairman Glick called the meeting to order at 8:09 a.m.
2. A quorum was present.
3. A motion was made by Geoff Nichols and seconded by Brad Marshall to approve the minutes of the December 2, 2008 meeting with three changes. The vote was unanimous
4. Course conditions:
 - a. Bradley Houk reported \$80,000 in revenues for December 28 through January 3, and received many positive compliments on the course. Waterview staff is working on winter projects. Brian Bode is Bradley's new boss effective January 2009.
 - b. New golf carts should arrive mid-to-late January, but the vendor has until February 25, 2009 to deliver.
 - c. Advertising through "Avid Golfer" coupons brought in 9,000 rounds. Donation letters and membership cards giving \$5.00 off each round have been effective in increasing the number of rounds played. 106 Senior cards with a \$35.00 rate/card were sold in a 17-18 day period during the holidays. Senior card rates will change soon to \$20.00 and \$25.00. The Twilight Special, 2 hours before twilight, for \$30.00 is one of the most effective promotions. Friday rates are the most controversial, and more coupons are used on Fridays than any other day.
 - d. Flags will be changed on the course to new blue & white flags.
 - e. Ronnie Howell requested more holes on the practice putting green.
5. Cleanup of retention ponds:
 - a. Bradley reported they are still on scheduled to work on ponds in the next 50 days.
 - b. Katie Corder told the board the city's project on Pond # 14 will probably be taken to City Council work session in February to provide them with the quote for expenditure approval and direction to staff.

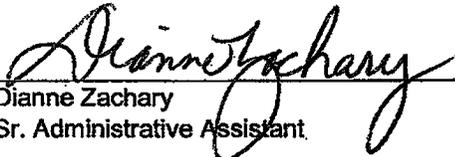
6. Golf Course Drainage Project and final payment:
 - a. Katie Corder reported the final approval for the final payment of the drainage project was approved, but not paid. They are waiting on paperwork from the contractor.
 - b. Vincent asked for a clarification on the city's oversight relationship with subcontractors on this project. George Harris told the board the City Attorney is making sure all subcontractor bills have been paid by American Golf, since they have the responsibility to oversee all subcontractors on this project.
 - c. Vincent Leal and Brad Marshall mentioned areas about which they are still concerned, and George Harris assured them all areas that were covered by the contract are covered under the warranty. Bradley Houk explained that American Golf has taken care of, or will take care of, all the items about which Vince and Brad have concerns.
 - d. American Golf has \$15,000-\$20,000 in fertilizer and \$17,000 in pre-emergents on hand to be applied. Specific areas will be the right side of #2, #10, the right and left sides of #15, #16, #17 and #18. The right side of #12 is good now since they re-did all three drains.
7. Review Waterview Golf Course Directional Plan (City). TABLED
8. Brad Marshall led a discussion on solutions for Orphan Areas. He explained these are unique areas without irrigation that are not currently being maintained by anyone. The orphan area directly behind the clubhouse and #9 green was supposed to be native and was let go. However, it did not grow in and equipment cannot access it. These areas need to be re-contoured, irrigated and maintained. Larry Glick verified the orphan areas were designed to be maintained in the original plan. Everywhere there is a pond, there is an orphan area. Brad feels these areas should be addressed one at a time, and suggested using lake water for the irrigation system. Bradley Houk informed the board that he and his staff were told by a resident they "could not touch" the orphan areas. The transition areas from the golf course through the neighborhoods and back to the course are in bad shape too.

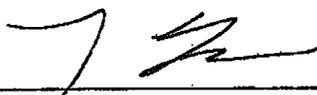
George Harris explained that the definitive line of the drainage project was whether the area drains or not. Those were the areas that were covered by the contract. The orphan areas will be another project. Discuss and consider recommendations for the Bond Committee. (Larry Glick)
9. Larry Glick reminded everyone to RSVP for the Board & Commissions Volunteer Banquet.
10. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor taken any action with regard to the announcements.
 - a. Larry Glick announced the Parks & Recreation Bond Subcommittee would be meeting at 6:00 pm on Monday, January 12 at the Parks Administration office, and he would like for Bradley Houk, Brad Marshall and Ronnie Howell to attend to make presentations on their areas for the bond election.

11. Members of the board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.

Invite Brian Funderburk, Finance Director, to the February meeting to discuss revenues from Waterview Golf Course for the City.

12. Adjournment was at 9:15 a.m.


Dianne Zachary
Sr. Administrative Assistant


Larry Glick
Chairman