

OFFICIAL MINUTES OF THE ROWLETT PUBLIC LIBRARY ADVISORY BOARD

Date: Thursday, May 10, 2012
Location: Library Conference Room, 3900 Main Street

1. Meeting called to order at 7:06 p.m. and determined a quorum was present.
 - *Members present: Pat Harris, Veda Kull, Virginia Thomas, Deborah Smith, Tana Daniels and John Pritchard.*
 - *Members absent: Julie Plummer and Bill Schwab.*
 - *Staff present: Kathy Freiheit, Director of Library Services.*
2. Consider approving the minutes from April 12, 2012 meeting.
 - *Motion made by Veda Kull to accept the April 12, 2012 meeting minutes as written; Deborah Smith seconded the motion. Motion passed unanimously.*
3. Acknowledge communications.
 - *Nothing reported.*
4. Receive State of Library reports for March and April 2012.
 - *Receive an update on the Library Equipment Acquisition Fund (L.E.A.F.)*
 - a) *Update on the "ongoing" book sale – March \$218.31 and April \$175.52.*
 - b) *Update on the tote bag donations – March \$0 and April \$15.00 (3 bags).*
 - *Received ongoing report of volunteer hours in Library – March 278.50 hours and April 374.00 hours volunteered.*
 - *Received an ongoing report on programs.*
 - *Update on Summer Reading program preparation.*
 - *Given link to view SRP puppet video; video is also being shown on RTN City's cable channel.*
 - *April programs included Mad Hatter Tea, Volunteer Breakfast and Senior Health Fair.*
 - *Ginny Thomas and Bill Schwab were presented their volunteer appreciation certificates.*
 - *Friends of the Rowlett Library, Inc. was nominated by the Chamber of Commerce for a Community Partner of the Year award.*
 - Friends also purchased "Books for Babies" kits for the library.*
 - *Announce upcoming events.*
 - *First Saturday in May is Comic Book Day.*
 - *"Red, White & Blue in the Library, Too" during Touch a Truck on May 26, 2012.*
 - *ESL classes will not meet in the summer, will resume in the fall.*
 - *Kathy gave an update on the after school situation. Anywhere from 30 to 100 students come to the library and wait to be picked up after school. This has become a major safety issue due to the large number of kids hanging around on library lawn and sidewalk, parking lot congestion and disruptive behavior inside the library. City officials meet with Coyle Middle School administrator and Council approved a new City ordinance addressing disruptive behavior on City property. From 3-6 p.m. on days that Garland ISD classes are in session, the library has become a "no play no pick-up" area. With the start of the new school year, the Garland ISD will offer more after school programs are expected to be offered at Coyle.*

5. Discuss enhancement of public's awareness of the library.
- *Monica Phillips has confirmed that, as of now, she is available January 12, 2013 to assist with the presentation of the Mystery Theater.*
6. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.
- *Next meeting is June 14, 2012 and no meeting in July.*
7. Future Topics.
- *Call to order*
 - *Consider approving the minutes from the previous meeting*
 - *Acknowledge communications and announcements*
 - *Receive the State of Library reports for May 2012*
 - *receive an update on Library Equipment Acquisition Fund (L.E.A.F.) fund*
 - a) *update on the "ongoing" book sale*
 - b) *update on tote bag donations*
 - *receive ongoing report on volunteer hours in library*
 - *receive an ongoing report on programs*
 - *announce upcoming events*
 - *Discuss enhancement of public's awareness of the library*
 - *Receive Mystery Theater program preparation status*
 - *Public announcements*
 - *Future agenda items*
 - *Adjourn*
8. Adjournment.
- Motion made to adjourn by Veda Kull and seconded by Ginny Thomas; motion passed unanimously. Meeting adjourned at 7:46 p.m.*

Pat Harris
Pat Harris, Chairperson

6/14/12
Date