

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday, May 8, 2012
City Hall Conference Room
4000 Main Street, Rowlett, Texas

Meeting Minutes

I. Call to order

Acting Chairman, Mr. Jeff Ochsner called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:33 pm on Tuesday, May 8, 2012. The roll call was conducted via sign in sheet. The following members were present: Tim Pace, Mollie McCollom-Miles, Jeff Ochsner, Jeri Fontenot, Nancy Petty and Joe Tilger. City Management present was Lt. Marvin Gibbs. ASAB Alternates present were Dawna Carabajal and Gail Fischer. Council member Carl Pankratz and Dr. Lori McKelroy were absent and it was excused.

II. Consider approving the minutes from the March 13, 2012 meeting.

The Minutes from the March 13, 2012 meeting were passed out and board members were given time to review them. The Acting Chairman opened the floor for comments or questions and none were made. Mr. Ochsner called for a motion to accept the Minutes as written. The motion was made by Dawna Carabajal and seconded by Mollie McCollom-Miles. The motion was passed with none opposed.

III. Administer the Oath of Office and the Statement of Elected Appointed Officer to ASAB Member Mollie McCollom-Miles.

The oath was administered to Ms. McCollom-Miles prior to the meeting by Kristen Harris.

IV. Receive update from Staff on Shelter Stats.

The Acting Chairman opened this item and passed out handouts. Mr. Ochsner stated that after reviewing the statistics that the City is in-line with last year's stats and that the shelter is doing well with adoptions. There was an explanation of the sharp rise in euthanasia in April due to a hoarder of cats. The Acting Chairman then closed the item from discussion and moved on to the next item.

V. Receive update from Staff on May 5, 2012 Adopt-a-thon results.

The Acting Chairman opened this item and announced that there were many volunteers and FRAS which was helpful. Four cats were adopted and four dogs were adopted and two dogs went to rescue. With the shelter only have 25 animals, this was almost half gone. It was noted that the A-frame signs were used and that was useful. Dr. Shirley vaccinated over 50 animals. August 11, 2012 is the next event. The Acting Chairman then closed the item from discussion and moved on to the next item.

VI. Update from Staff on the City's Facebook progress.

The Acting Chairman opened this item and gave the floor to Lt. Gibbs. Lt. Gibbs stated that City staff, Mr. Ochsner and Amanda Traister would be updating the page. He cautioned that the page must be updated immediately when the animals are adopted. Lt. Gibbs also noted that Facebook will be connected to Twitter and that the Facebook updates will

automatically be sent out with every update. Once policies are set, then Facebook will be a go. Presently, Lt. Gibbs would like to prevent responses being posted on the animals so that people do not get off track regarding the specific animal. The Acting Chairman then closed the item from discussion and moved on to the next item.

VII. Discussion on Revising or Abolishing the City's current Pet Registration Ordinance. This item was tabled during the March 13, 2012 Animal Shelter Advisory Board Meeting.

The Acting Chairman opened this item and gave the floor to Mr. Tilger. Mr. Tilger stated that there were several factors involved in pricing. He then gave the floor back to Mr. Ochsner. Mr. Ochsner noted that 3,000 tags with the hooks were \$237.00 and they would last throughout the year. 3,000 copies of the triplicate registration forms are \$245.00 which lasts two years. He spoke with Amanda to get subjective numbers on the length of time spent with the process and she said it was 15 minutes a day doing registrations – this is 78 hours for the calendar year – approximately \$1,170. This is a grand total of \$1,652.69 for the licensing program to continue. Three areas bring in revenue: sterilization - \$5.00 fee; unsterilized fee - \$10.00 and the late registration fees. Typically, this would be about \$12,000 yearly. If the program were abolished that would lose approximately \$11,000 from the shelter. Lt. Gibbs noted that the time spent by the Animal Control Officer's time spent notifying people of the need to register their animals should be counted as well and the fact that microchipping would bring in money as well so all aspects should be reviewed. It is agreed that both should not be done. Most of the Board agreed it would be better because it would be a onetime fee with microchipping. Lt. Gibbs asked each member which method they preferred. The Board members want incentives for microchipping to be offered and believe if this is implemented that registration should be eliminated. Lt. Gibbs is going to put it on the agenda and is requests that Board members educate themselves by calling other cities. After discussion, the Acting Chairman then tabled the item from discussion and moved on to the next item.

VIII. Public Announcements.

Ms. Fontenot stated the next adopt-a-thon is scheduled for Saturday, August 11, 2012 at the Animal Shelter.

Ms. Fontenot also announced the Rowlett Dog Swim is August 19 from 4:00 – 7:00 p.m. - \$5.00 per pet.

The City will be having the Fourth of July event on the 4th of July as well.

IX. Topics for future agendas.

Hours of operation for shelter

Update from Staff on the City's Facebook progress

Discussion on Revising or Abolishing the City's current Pet Registration Ordinance

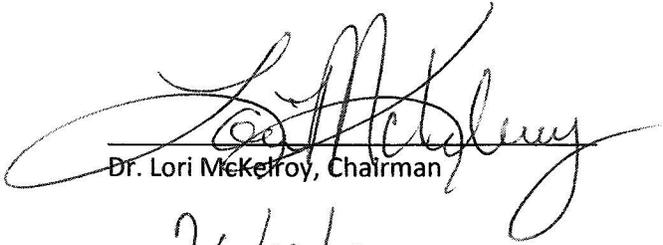
Receive update from Staff on Shelter Stats

Introduction of Chief Broadnax

Election of a Vice-Chairman

X. XI. Adjournment.

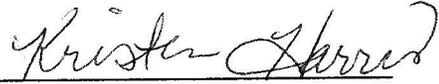
The Acting Chairman, Mr. Ochsner called for a Motion to adjourn. The Motion was made by Tim Pace that was seconded by Nancy Petty. The meeting was adjourned at about 8:30 p.m.



Dr. Lori McKelroy, Chairman

26/10/12

Date Approved



Kristen Harris, Assigned City Staff