



OFFICIAL MINUTES OF THE ROWLETT PUBLIC LIBRARY ADVISORY BOARD

Date: Thursday, June 14, 2012
Location: Library Conference Room, 3900 Main Street

1. Meeting called to order at 7:00 p.m. and determined a quorum was present.
 - *Members present: Pat Harris, Julie Plummer, Virginia Thomas, Bill Schwab, Deborah Smith, Tana Daniels and John-Pritchard.*
 - *Members absent: Veda Kull, John Pritchard*
 - *Staff present: Kathy Freiheit, Director of Library Services.*

2. Consider approving the minutes from May 10, 2012 meeting.
 - *Motion made by Ginny Thomas to accept the May 10, 2012 meeting minutes as written; Bill Schwab seconded the motion. Motion passed unanimously.*

3. Acknowledge communications.
 - *Nothing reported.*

4. Receive State of Library reports for May 2012.
 - *Numbers are up for the following: gate count, computers, program attendance, OverDrive, World Book online, patron requests, new and renewed library cards. Total number of borrowers year to date is down.*
 - *Receive an update on the Library Equipment Acquisition Fund (L.E.A.F.)*
 - a) *Update on the "ongoing" book sale – May \$224.70.*
 - b) *Update on the tote bag donations – May \$15.00 (3 bags). Currently have 89 book bags left; will investigate "bag of books" sale again.*
 - *Received ongoing report of volunteer hours in Library.*
 - *volunteer hours down from last month, but summer will bring new needs.*
 - *Received an ongoing report on programs.*
 - *Friends of the Rowlett Library, Inc. nominated by the Chamber of Commerce for Community Partner of the Year award.*
 - *Friends purchased an additional supply of "Books for Babies" kits. Kits are given to first-time Lap Sit Story time visitors and are shared with parents of newborns at Lake Pointe Medical Center. "Books for Babies" is a national literacy program that acquaints new parents with the importance of reading to their babies.*
 - *Library hosted the 10th annual Artist Round Texas Small Works Juried Art Show during May.*
 - *Free Comic Book Day is the first Saturday in May. Library featured displays of graphic novels; fliers distributed to assist comic book readers (and collectors) in finding local shops.*
 - *Children's Book Week celebrated the first of May. To encourage library visits, patrons could enter a drawing for one of four gift baskets.*
 - *Also during Children's Book Week, "Food for Fines" allowed patrons the opportunity to waive \$1.00 in fines for each canned or packaged food item donated. Library received 1,202 food items from 130 patrons and donations benefited local food pantries.*

- Volunteers who present Bilingual Story time are taking a break during the summer months and programs are anticipated to resume in the fall.
- Sixth Annual Parent-Child Tea was held May 12th at the Rowlett Community Centre. Members from the Rowlett Community Chorale performed. Forty- three people attended.
- Four staff members created a video contest entry for an A.W.E. children's early literacy station giveaway.
- During Memorial Day "Touch-A-Truck" event, the library presented "Red, White and Blue in the Library, Too". Estimated attendance 300 people.
- Radio Disney AM 620 and DART participated in the Summer Reading Program kick-off program held June 4th with music, games, contests and prize giveaways. Estimated 300 children and adults participated in lawn activities.
- Staff visited with the Red Hat Ladies at Rowlett Rehab Center on June 13th.
- Announce upcoming events.
- Two children's programs scheduled in August.

5. Discuss enhancement of public's awareness of the library.

- Nothing to report since last meeting.
- Veda Kull, Pat Harris and Ginny Thomas will serve on Mystery Theater committee.
- A timeline is needed for the Mystery Theater event.

6. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.

- Nothing to report.

7. Future Topics.

- Call to order
- Consider approving the minutes from the previous meeting
- Acknowledge communications and announcements
- Receive the State of Library reports for June and July 2012
 - receive an update on Library Equipment Acquisition Fund (L.E.A.F.) fund
 - a) update on the "ongoing" book sale
 - b) update on tote bag donations
 - receive ongoing report on volunteer hours in library
 - receive an ongoing report on programs
 - announce upcoming events
- Discuss enhancement of public's awareness of the library
 - Receive Mystery Theater program preparation status
- Public announcements
- Future agenda items
- Adjourn

8. Adjournment.

Motion made to adjourn by Deborah Smith and seconded by Tana Daniels; motion passed unanimously. Meeting adjourned at 7:40 p.m.

Pat Harris
Pat Harris, Chairperson

8/9/12
Date