



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, October 10th, 2012
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Lonnie Cornwell, Wayne Baxter, Mike DeLatta, Rick Helfers, , Brownie Sherrill, Rhetta Bowers, Ken Romaine, Bill Gilbreath, Fredrick Bradshaw

ABSENT: Debby Bobbitt, Matt Grubisich, John Macatee

VISTORS:

STAFF: Jermel Stevenson, Director of Parks & Recreation, Sebrena Smith, Senior Administrative Assistant, Parks & Recreation, Angie Smith, Recreation Division Manager, Michael Carmack, Parks Division Manager, Donna Davis, Council Liaison

1. The Chairman called the meeting to order at 7:02 pm.
2. Quorum: Chairman select voting alternative if necessary
3. Oaths for newly elected/appointed officers
4. Introductions of new board members (Fred Bradshaw and Bill Gilbreathe)
5. Chairman nomination is Wayne Baxter- Seconded by Rhetta B.; Vice Chair nomination is Ken Romaine - Seconded by Brownie S.
6. Motion to approve minutes made by Brownie S. and seconded by Lonnie C.
-----Chairman introduced Donna Davis as the City Council Liaison.
7. Discuss Boot Camp, Jermel Stevenson
 - a. This Saturday: meeting at 8:45am and leaving at 9:15am from the Community Center. This is the second year for this event. There is a full day scheduled.
 - b. Will visit the various parks, review park history, go over park systems and operations, discuss about accreditation, work plan, and orientation. Please bring with you what you would like to get out of the Park Board.
8. Update Realize Rowlett 2020, Donna Davis
 - a. Thursday Planning and Zoning and City Council are reviewing the final draft. Four base codes; if interested it will be in the packet; website. Will look at it in more details.
 - b. Signs are up for re-zoning. Downtown is an urban area. (Downtown area, healthy living by scenic point park, Woodside living – Muddy Creek to Waterview, Signature Gateway). Will be taking a look at some other areas such as north shore district.
 - c. Matt G. has also worked with our department in the middle of a tree mitigation policy – tentative draft in place.



9. Discuss advertising signs on ball fields

- a. Wayne B. asked about this because in the past we have tried to recreate an opportunity for athletic groups to put together some advertising.
- b. Jermel S. mentioned there currently exist some language with sports associations but there are some specifics of how to allow them to advertise. Things are in place for signs getting put up and built into the equation of the cost.
- c. Wayne B. would like to obtain the policy. Jermel invited him to attend the next council work session because the city manager will cover this topic and it will be on the website too.
- d. Ken R. asked if this was limited to ball fields. Jermel stated Lynda will cover the entire parks system. City Council will review – city can also get benefits from Paddle Point Park. Would like to keep the business within the city.
- e. Work session on 16th starting at 5:30: city council will provide history of advertising. Fred B. asked for suggestions – Will Texas Department of Wildlife or businesses sponsor a post? Mike D. voiced city sign ordinances that have to consider. Ken R. expressed that many times they don't know about restaurants in Rowlett and have a tendency to go to Garland.

10. Discuss donation of tree for Girl Scouts, Lonnie Cornwell

- a. 100 year celebration of Girl Scouts Association. Going to plant a tree provided by KRB to be planted at Community Park. Mike D. - Kenwood Heights (memorial dedication) Community Park. Lonnie discussed there being a particular type of tree and need to ask them if there is a preference.
- b. The specific date is not decided. Will let them know for some time in the fall such as October or November. More than likely the Parks Department can dig the hole. Maybe something we can invite the council or nice to have a Proclamation for Girl Scouts

11. Update on Dog Park, Wayne Baxter

- a. There are a couple different possible locations but found an area located on southwest corner, left of pavilion tree line where there is open space. Will look at it on Saturday. Trees will provide some shade and wind coverage. Rick stated that once we are out there we will be able to see in the morning hours and afternoon hours.
- b. Bob Wagner, landscape architect will come out and do a rendering to bring this to scale. This will help obtain a better idea of cost. Come up with a menu of cost in order to help make a determination of how much effort is going to be needed. There will probably need to be a fundraiser.

12. Jermel S. gave Director's Report:

- a. New furniture in the Community Center as well as some new fitness equipment
- b. Senior programs: Pick up donated bakery items; CVS came and provided flu shots
- c. Katy Park update: October 30th at 6pm till dusk is the park Opening/Ribbon Cutting. Friday advertising article in newspaper.
- d. Parks: irrigation project/landscaping



- e. Boo Bash 6p-9p, \$5 per child
13. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
- a. If anything needs to be placed on the agenda please call Wayne or Jermel.
 - b. Maintenance complaints are directly referred to Jermel
 - c. Ken R. reports that two weeks ago Springfield park had 1,000 plus runners for track meet
 - d. October 20, 2012 there will be electrical items disposal /recycle at parking lot of Home Depot
 - e. Lonnie C.: KRB clean up went real well. Good participation of about 60-100 persons from Canes, Applebee's, Sonic, Church of Latter Day Saints, Mormon church youth groups and Thom Thumb. Left over hot dogs was delivered to fire stations. It was successful although frustrating in a good way.
 - f. 911 marker signs on trails still needs completion
14. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
- a. Exploring possibility of requesting a new city ordinance in enclosed park areas for pets.
 - b. Parks and Recreational advertising, advisory board, subcommittees.
15. Lonnie C. motioned to adjourn at 8:00 pm. Mike D. seconded the motion and the vote was unanimous to adjourn.



Wayne Baxter, Chairman



Jermel Stevenson, Parks and Recreation Director