



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

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Tuesday, December 18, 2012

6:00 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Gallops, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Kilgore

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 6:00 p.m.

EXECUTIVE SESSION

CONVENE INTO EXECUTIVE SESSION

There were no Executive Session items to discuss.

RECONVENE INTO OPEN SESSION

Convened into the Work Session at 6:00 p.m.

2. WORK SESSION ITEMS (6:00 P.M.)

- 3A.** Discuss Golf Advisory Board recommendations for projects at the Waterview Golf Course. (25 minutes)

Assistant City Manager Funderburk and Larry Glick, Chair of the Golf Advisory Board spoke regarding the project recommendations.

Mr. Glick provided the background regarding the course and recent updates. Spoke regarding the various recommended projects: enclose the pavilion area of the clubhouse; add a pond on hole #2; modify tee boxes on hole #18; add additional trees; and repair settled sprinkler trenches throughout the course.

Staff spoke regarding the repair of the settled sprinkler trenches as being part of the maintenance agreement with the American Golf.

Members of Council spoke regarding trench repairs, cost of an architect, and the practicality of adding the additional pond.

Consensus was reached by the Council to proceed with the first four project recommendations.

3B. Five Year Employee Benefit Strategy: Year 2 Review. (25 minutes)

Shante Akafia, Director of Human Resources and Risk Management, presented a PowerPoint regarding the benefits process as it was done in the past and explained the five year benefit strategy. As an organization, we have significantly increased the amount of communication with employees regarding the importance of and benefits to being an educated consumer of our healthcare. Spoke regarding wellness, new initiatives, and educated consumerism.

Members of the Council thanked staff and employees for embracing the change to being partially self-funded.

3C. Discuss Noon Exchange Club Holiday Parade and the City's involvement. (30 minutes)

City Manager Humble provided the background on this item.

Although a tradition in Rowlett, the Holiday Parade is essentially a fundraising event for the Noon Exchange Club. It is no longer feasible for the City to expend tax payer dollars to support a civic organization without offering this same level of support to all civic organizations with their fundraising efforts. There are two options:

1. The Noon Exchange Club would be invited to move their parade to the first Saturday of December to coincide with the City's Light Up Main Tree Lighting Festivities, when the support provided by the City can be utilized by the Noon Exchange Club at no additional expense.
2. The parade would keep its traditional date, the City would continue to supply personnel and City resources and be reimbursed for those costs by the Noon Exchange Club.

Stated these two events have the same goal – to provide a family holiday experience for the Rowlett community. They are held on weekends very close together. Combining these two holiday traditions on the weekend of the 1st Saturday of December, when the holiday season officially kicks off, would provide the citizens of Rowlett an enhanced experience and sense of pride in their community. It will also enable the City to continue the growth of the Light Up Main Event since funding will not be split between the two events.

Members of the Council spoke regarding the flexibility of the Noon Exchange Club and stated there would be greater participation if the two events were combined.

Council gave directions to staff to reach out to the Noon Exchange Club and begin the discussion.

4. DISCUSS CONSENT AGENDA ITEMS

No items were removed from the Consent Agenda to be considered individually.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Convened into the Council Chambers at 7:30 p.m.

INVOCATION

The invocation was provided by Pastor Kent Cox, Crossroads Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Gottel.

TEXAS PLEDGE OF ALLEGIANCE

The Texas Pledge of Allegiance was led by Mayor Gottel.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presenting a Certificate of Accomplishment Recognition to Jeffrey Carroll for receiving a full basketball scholarship to Oklahoma State University. This presentation is made at the request of Councilmember Pankratz.

Councilmember Pankratz presented Jeffrey Carroll with a Certificate of Accomplishment recognizing his achievement.

- 5B.** Presenting a Certificate of Accomplishment Recognition to Nathan Hawkins for receiving a full basketball scholarship to the University of Nebraska. This presentation is made at the request of Councilmember Pankratz.

Councilmember Pankratz presented Nathan Hawkins with a Certificate of Accomplishment recognizing his achievement.

- 5C.** Presenting a Certificate of Accomplishment Recognition to Austin Luke for receiving a full basketball scholarship to Belmont University. This presentation is made at the request of Councilmember Pankratz.

Councilmember Pankratz presented Austin Luke with a Certificate of Accomplishment recognizing his achievement.

- 5D.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interests.

Mayor Gottel gave a brief update to the Council on the various activities in the City including the cancellation of the December 25th Planning and Zoning Commission meeting and the January 1st City Council meeting; the next Planning and Zoning Commission meeting will be held on Tuesday, January 8th and the next City Council meeting will be held on Tuesday, January 15th; the Annual "Stop A Cop" Toy Drive will run through December 23rd; City offices will be closed for the Christmas Holiday on both Monday, December 24th and Tuesday, December 25th, and for New Year's Day on January 1st; trash service will not run on Christmas Day or New Year's Day but will be delayed one day; a Low Cost Animal Vaccination Clinic will be held at the Animal Shelter on Saturday, December 22nd beginning at 2:00 p.m.; the Rowlett Library will host Christmas Movie: A Christmas Story on Saturday, December 22nd beginning at 10:30 a.m., Library Camp: Book Trailers on Thursday, December 27th beginning at 2:00 p.m., Black History Month Bookmark Contest beginning January 1st, Saturday Movie at the Library on January 5th beginning at 10:30 a.m., Senior Computer Classes on January 8th – 10th beginning at 8:30 a.m., and the entry deadline for the 12th Annual Young Artists Contest and Exhibit is Saturday, January 19th for artists in Kindergarten through 12th grade; and the Spring Lakeside Leisure is now available.

Councilmember Davis stated the Charter Review Commission next meeting will be January 7th beginning at 6:00 p.m.

6. CITIZENS' INPUT

1. Kathy Cameron, 3005 Suzanne Drive, Rowlett – Spoke regarding the tax dollars being spent on the lawsuit with the Garland gun range.
2. Janice Curry, 2729 Clemson Circle, Rowlett – Spoke regarding guns and the Garland gun range.

7. CONSENT AGENDA

No items were removed from the Consent Agenda to be considered individually.

City Secretary read the items into the record.

- 7A.** Consider approving minutes from the December 4, 2012, City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B.** Consider an action to adopt the Code of Ordinances by amending Article VII (“Peddlers and Solicitors”) of Chapter 10 (“Businesses”) to amend Section 10-231 amending the definition of “canvass”, subpart (c) of Section 10-236, Section 10-237, Section 10-238, subpart (b) of Section 10-239 and Section 10-241, revising regulations for door to door solicitations.

This item was approved as ORD-033-12 on the Consent Agenda.

- 7C.** Consider action to authorize the final acceptance of the 2012 Annual Contract for Concrete Repair/Maintenance of Streets and the release of retainage in the amount of \$162,445.78 and the accrued interest on the retainage to Tri-Con Services, Incorporated and authorizing the Mayor to execute the necessary documents.

This item was approved as RES-120-12 on the Consent Agenda.

- 7D.** Consider action to approve a resolution authorizing the second and final of two one-year options to extend the annual bid for concrete repair of streets and alleys to Tri-Con Services, Incorporated in the unit amounts bid and an estimated annual amount of \$1,300,000 and authorizing the Mayor to execute the Standard Public Works Construction Contract for said service.

This item was approved as RES-121-12 on the Consent Agenda.

- 7E.** Consider action to approve a resolution authorizing expenditures for law enforcement uniforms and awarding the bids for the purchase of law enforcement jackets in the unit amounts bid and

in an estimated annual amount of \$76,018 to Miller Uniforms & Emblems, Incorporated for the Police Department through the Interlocal Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard).

This item was approved as RES-122-12 on the Consent Agenda.

- 7F. Consider action approving a resolution authorizing the purchase of communications equipment, related setup, and training to L-3 Mobile-Vision, Incorporated in the amount of \$121,361.80 for the Police Department digital video system.

This item was approved as RES-123-12 on the Consent Agenda.

- 7G. Consider a resolution approving Task Authorization 1-RJN to the approved professional services agreement with RJN Group, Inc., in the amount of \$144,340.00 to provide construction plans and specifications for the 2012-13 Alley Reconstruction Project consisting of approximately 7,200 linear feet of alley paving replacement for seven alleys and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-124-12 on the Consent Agenda.

- 7H. Consider a resolution authorizing the final acceptance of the Martin Drive Reconstruction Project and release of the retainage in the amount of \$79,759.88 plus accrued interest on the retainage amount as per Public Works Contract to XIT Paving & Construction, Inc., for a project total amount of \$797,598.82 plus the accrued interest on the retainage.

This item was approved as RES-125-12 on the Consent Agenda.

- 7I. Consider a resolution authorizing the final acceptance of the Rowlett Road Lift Station Project and the Main Street Lift Station and Force Main Project and final payment of \$4,314.42 and release of the retainage in the amount of \$72,084.55 for a total amount of \$76,398.97 plus accrued interest on the retainage amount as per Public Works Contract to Legacy Contracting, LP, for a project total amount of \$2,961,264.26 plus the accrued interest on the retainage.

This item was approved as RES-126-12 on the Consent Agenda.

- 7J. Consider a resolution approving Task Authorization #1-NS to the Agreement for Professional Services with Neel-Schaffer, Inc. in the amount of \$356,580.00 for the engineering design of the Upper Pressure Plane Elevated Storage Tank Project and authorizing the Mayor to execute the necessary documents for said services

This item was approved as RES-127-12 on the Consent Agenda.

- 7K. Consider action to approve a resolution for the purchase of 1,980 Sensus water meters to Aqua Metric Sales Company in the amount of \$268,348.99 for Meter Services for the City of Rowlett.

This item was approved as RES-128-12 on the Consent Agenda.

- 7L. Consider action to approve an ordinance to renew the memorandum of agreement for anti-idling limitations with the Texas Commission on Environment Quality until December 31, 2018.

This item was approved as ORD-034-12 on the Consent Agenda.

- 7M. Consider action to approve a resolution awarding the bid for the three year lease purchase financing of water meters for the City's replacement program to U.S. Bancorp Government Leasing & Finance Incorporated in the amount of \$272,314.16 utilizing an interest rate of 1.36%.

This item was approved as RES-129-12 on the Consent Agenda.

- 7N. Consider action to approve a resolution amending the City's Financial and Fiscal Policies.

This item was approved as RES-130-12 on the Consent Agenda.

- 7O. Consider action to approve a resolution amending the City's Investment Policy and approving a brokers/dealers list.

This item was approved as RES-131-12 on the Consent Agenda.

- 7P. Consider action to appoint the Director of Financial Services as an Investment Officer for the City of Rowlett in accordance with the State of Texas Public Funds Investment Act (PFIA).

This item was approved as RES-132-12 on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Mayor Pro Tem Phillips, seconded by Councilmember Davis, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Conduct a public hearing and consider approving an ordinance rescinding Planned Development Ordinance Number 018-12, for property located at 5404 Kenwood Drive, and reinstating the previous General Commercial zoning classification.

Mayor Gottel read the item into the record.

Staff gave a brief presentation regarding this item.

The public hearing opened and closed with no one speaking.

A motion was made by Mayor Pro Tem Phillips, seconded by Councilmember Miller, to approve the item as read. The motion carried by a unanimous vote of those members present. This item was adopted as ORD-035-12.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There were no Executive Session items to discuss.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 8:14 p.m.



Todd Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: January 15, 2013