



OFFICIAL MINUTES OF THE ROWLETT PUBLIC LIBRARY ADVISORY BOARD

Date: Thursday, February 14, 2013
Location: Library Conference Room, 3900 Main Street

Slide show from the Library Open House shown prior to meeting called to order at 7:07 p.m.

1. Meeting called to order at 7:07 p.m. and determined a quorum was present.
 - *Members present: Pat Harris, Bill Schwab, Tana Daniels, Deborah Smith and John Pritchard*
 - *Members absent: Ginny Thomas*
 - *Staff present: Kathy Freiheit, Director of Library Services*
2. Consider approving the minutes from January 10, 2013 meeting.
 - *Motion made by Bill Schwab to accept the January 10, 2013 meeting minutes as presented; John Pritchard seconded; motion passed unanimously.*
3. Acknowledge communications and announcements.
 - *Kathy recognized Board contributions to the February 11th Open House event.*
4. Receive State of Library reports for October, November and December 2012.
 - *State of Library reports for First Quarter provided (October, November and December 2012).*
 - *Kathy reviewed the stats; number of library visits and volunteer hours down, but program attendance, items checked out, requests placed, new borrow cards issued and OverDrive check outs are up.*
 - *Reviewed LEAF report listing purchases, book sale and tote bag totals and donation received during the first quarter.*
 - a) *First Quarter stats "ongoing" book sale – \$574*
 - b) *First Quarter stats "tote bag donations" \$25 (5 bags)*
 - *Received ongoing report of volunteer hours in Library*
 - *First Quarter volunteer hours - 855 hours*
 - *Received an ongoing report on programs*
 - *Food for Fines*
 - *Love Notes to the Library (during Love Your Library month)*
 - *Valentine craft programs for kids of all ages*
 - *Anti-Valentines program for teens*
 - *Black History Month programs during February: February 2nd Rowlett Community Chorale Celebrates Black History Month; February 16th Tammy Abernathy Presents "I Like Me!" and February 23rd Melody Bell celebrates with stories, songs and dance performance in African tradition*
 - *Family programs scheduled first three Saturdays of each month; movies, crafts and games*
 - *"No Page Unturned" book club, next book club is scheduled Thursday, February 21st*
 - *"Four Paws Up Dancing Dogs" presented Saturday, January 26th*

Announce upcoming events.

 - *Upcoming programs in March*
 - *Saturday, March 2nd, Dr. Cordell Adams, author of "Light Bread"*
 - *Saturday, March 9th, A Day at the Farm with Rolanda Brigham*

- During Spring Break week: Mindstorm, American Girl Doll Party, Legos, Angry Birds!, Little House on the Prairie and Rock Your Shamrocks!
--Spring Fest in the Library, Saturday, March 23rd in conjunction with the City's Eggstrordinary Egg Hunt

5. Receive 83rd Texas Legislative Session update.
- City and Chamber of Commerce delegates attended (same day as the Library's Open House)
 - Texas Library Association to rally
 - Information passed out on how to advocate for library issues with elected officials of Texas
 - Board members encourage to make contacts
 - Kathy provided verbiage for writing and calling legislators
 - Recruiting for new State Librarian, Peggy Rudd has stepped down
6. Discuss February 11, 2013 Library Open House.
- Kathy discussed activities during the Open House, having shared a slide show just before the start of the meeting. Attendance was not overwhelming. The event was promoted on RTN Channel 16, City newsletter, outdoor library sign monthly program calendar, fliers and signage in-house
 - Suggestion was made that most people who knew about the Open House were already library users
 - Other publicity sources were suggested, including City's portable signs, City water bills, "Neighbors Go," posting signs in stores
 - Kathy will check with Tonya Hartline for a complete list of Open House publicity sources used
7. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.
- There were no announcements.
8. Future Topics for next meeting
- Call to order
 - Consider approving the minutes from the previous meeting
 - Acknowledge communications and announcements
 - Receive 83rd Texas Legislative Session update
 - Discuss Library promotions
 - Public announcements
 - Future agenda items
 - Adjourn
9. Adjournment.
Motion made to adjourn by John Pritchard and seconded by Bill Schwab; motion passed unanimously. Meeting adjourned at 7:42 p.m.

Pat Harris

Pat Harris, Chairperson

3/14/13
Date