



City of Rowlett

Action Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, April 2, 2013

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Gallops, Councilmember Pankratz, Councilmember Miller and Councilmember Kilgore

Absent: Mayor Gottel

1. CALL TO ORDER

Mayor Pro Tem Phillips called the meeting to order at 5:32 p.m.

2. EXECUTIVE SESSION

There were no Executive Session items to discuss.

3. WORK SESSION ITEMS (5:30 P.M.)

3A. Update on 83rd Texas Legislative Session. (15 minutes)

3B. Update on the Springfield Estates Drainage Improvements. (15 minutes)

3C. Discuss the implantation of microchips in redeemed and adopted animals. (20 minutes)

3D. Discuss IT Technology Status and recommendations. (45 minutes)

Following this item, the Council discussed the Consent Agenda.

- 3E.** Discuss proposed text amendments to the Rowlett Development Code as it pertains to the Zoning Districts, Table of Allowed Uses, Landscaping, Accessory Structures, Carports, and Solar Panels, Subdivision Regulations, and Signage. (30 minutes)

4. DISCUSS CONSENT AGENDA ITEMS

No items were removed from the Consent Agenda to be considered individually.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Convened into the Council Chambers at 7:30 p.m.

INVOCATION

The invocation was led by Deputy Mayor Pro Tem Gallops.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Pro Tem Phillips.

TEXAS PLEDGE OF ALLEGIANCE

The Texas Pledge of Allegiance was led by the Council.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Proclamation recognizing National Public Safety Telecommunicators Week as April 14-20, 2013.

Deputy Mayor Pro Tem Gallops presented a proclamation to Beth English, Emergency Communications Director recognizing National Public Safety Telecommunicators Week.

- 5B.** Proclamation recognizing the month of April as National Child Abuse Prevention Month.

Deputy Mayor Pro Tem Gallops recognized National Child Abuse Prevention Month with a proclamation.

5C. Proclamation recognizing the month of April as National Organ Donor Awareness Month.

Councilmember Kilgore recognized National Organ Donor Awareness Month with a proclamation.

5D. Receive the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2012, which includes the independent auditors' report.

Brian Funderburk, Assistant City Manager, spoke regarding the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2012.

Jerry Gaither, a representative from Weaver and Tidwell, LLP, gave an overview of the report. Stated the City received an unqualified opinion, the highest level of assurance. Stated there were no material weaknesses in internal control nor any issues or findings relating to compliance with laws and regulations.

5E. Hear presentation of the Monthly Financial report for the period ending February 28, 2013.

Alan Guard, Director of Financial and Information Services, gave a presentation regarding the Monthly Financial report for the period ending February 28, 2013. Spoke regarding Revenues, Sales Taxes; Property Taxes; Water Fees; Sewer Fees; Expenditures and various Funds.

5F. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interests.

Mayor Pro Tem Phillips gave a brief update to the Council on the various activities in the City including next Planning and Zoning Commission meeting to be held on Tuesday, April 9th has been cancelled, the next meeting will be on April 23rd; the next City Council meeting will be held on Tuesday, April 16th; the last day to register to vote in the May Election is Thursday, April 11th; Early Voting for the May Election will begin April 30th – May 7th with May 11th being Election Day; the Animal Shelter will host Low Cost Animal Vaccination Clinics on Saturday, April 6th and April 20th beginning at 2:00 p.m.; the Rowlett Library will Drop Everything and Read Day on Friday, April 12th, Tech Ed will present Electronic Resume Building on Tuesday, April 19th beginning at 10:30 a.m., April 15th – 20th is National Library Week, the entry due date for the Annual Writing Contest is Monday, April 29th, and teen volunteers are needed for the Summer Reading Program, contact Tonya Hartline at 972-463-3922; the Parks and Recreation Department will host the 4th Annual Senior Health Fair on Tuesday, April 9th at the Rowlett Community Centre beginning at 9:00 a.m., and the Kid Fish Outdoor Extravaganza on Saturday, April 20th at Community Park beginning at 9:00 a.m.; the Great American Clean-Up on Saturday, April 13th beginning at 9:00 a.m. in various locations, contact Keep Rowlett Beautiful for further details at 972-463-3929; the Electronics Recycling Roundup will be held in the Home Depot parking lot on

Saturday, April 27th beginning at 9:00 a.m.; and National Prescription Take Back Day will be held on Saturday, April 27th at the Rowlett Community Centre beginning at 10:00 a.m.

6. CITIZENS' INPUT

1. Randy Word, 7605 Bridlewood Court, North Richland Hills – Spoke regarding the invocation policy.
2. David Smalley, 4109 Willoughby, Garland – Spoke regarding the invocation policy.
3. L. Aron Nelson, 430 Birchwood Drive, Garland – Spoke regarding the invocation policy.
4. Terry McDonald, 1332 Martin Court, Grapevine – Spoke regarding the invocation policy.
5. Anne Crenshaw, 2709 Lakeway Drive, Rowlett – Spoke regarding the invocation policy.
6. Alex Aguilar, 3308 Auburn, Rowlett – Spoke regarding the invocation policy.
7. Judy Nelson, 4307 Birchwood Drive, Garland – Spoke regarding the invocation policy.
8. Chad Aldridge, 3309 Auburn, Rowlett – Spoke regarding the invocation policy.
9. Susette Geissler, 7318 Birchmont Drive, Rowlett – Spoke regarding the invocation policy.
10. Erin Hurley, 8909 Deerwood Drive, Rowlett – Spoke regarding the invocation policy.
11. John Rigler, 3104 Lakeview Drive, Grapevine – Spoke regarding the invocation policy.
12. LaVerda Feagans, 1356 River Ridge Boulevard, Grand Prairie – Spoke regarding the invocation policy.
13. Ken Romaine, 3001 Larkin, Rowlett – Spoke concerning the invocation policy, encouraged voting, and IT technology recommendations.

7. CONSENT AGENDA

No items were removed from the Consent Agenda to be considered individually.

The City Secretary read the items into the record.

- 7A.** Consider approving minutes from the March 19, 2013, City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B.** Consider adopting an ordinance amending the FY 2013 budget to implement the \$2.8M Utility Fund Cash CIP Allocation Plan including the addition of four positions for a utility construction crew.

This item was approved as ORD-003-13 on the Consent Agenda.

- 7C.** Consider action to approve a resolution awarding the bid for the purchase of emergency medical supplies and medication for Rowlett Fire Rescue to Bound Tree Medical LLC as the

primary vendor and Henry Schein Matrix as the alternate vendor in the unit prices bid and in an estimated annual amount of \$65,000 through the Interlocal Purchasing Agreement with the City of Cedar Hill.

This item was approved as RES-036-13 on the Consent Agenda.

- 7D.** Consider action to approve a resolution to amend Article V, Section 5.2.5 of the Contract Agreement between the City of Rowlett and Tri-Con Services, Inc. for the construction of Merritt Road Paving Improvements such that retainages shall be reduced from the contract rate of ten percent to five percent commencing on the next succeeding pay estimate following approval of this resolution by the Rowlett City Council and authorizing the City Engineer thereafter to provide for five percent retainages in (and releases where appropriate) subsequent pay requests.

This item was approved as RES-037-13 on the Consent Agenda.

- 7E.** Consider action to approve a resolution terminating the award of the annual bid for motor fuel to Four Sisters Petroleum and awarding the annual bid to the next low bidder of Martin Eagle Oil Company in the unit amounts bid for transporting and delivery per fuel gallon and type and in an estimated annual amount of \$378,322.

This item was approved as RES-038-13 on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Deputy Mayor Pro Tem Gallops, seconded by Councilmember Miller, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

There were no Individual Consideration items to consider.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There were no Executive Session items to consider.

At this time, the Council took a brief break (8:34 p.m.) to reconvene back into the Work Session to continue with Item 3E.

9. ADJOURNMENT

Mayor Pro Tem Phillips adjourned the meeting at 9:00 p.m.