

# Rowlett

PARKS & RECREATION

## MINUTES

### PARKS & RECREATION ADVISORY BOARD

#### WET ZONE WATERPARK

5304 Main Street, Rowlett, TX

June 11, 2008 - 6:30 PM

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**PRESENT:** Wayne Baxter, Lonnie Cornwell, Karen Scholz, Robert Kittrell, Jeff Jenkins, Norman Scown

**ABSENT:** Ken Romaine (Alternate) and Louis Lebel (Alternate), Becky Tate (Excused Absence); Howard Marsellus (Alternate)

**STAFF:** Tim Hightshoe, Parks Division Manager; Heath Ollinger, Recreation Division Manager; Tony Bates, Wet Zone Manager; Katie Corder, Assistant City Manager; Dianne Zachary, Sr. Administrative Assistant

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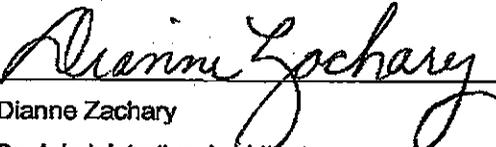
1. The meeting was called to order at 6:43 p.m. by Chairman Baxter.
2. The minutes of the May 14, 2008 meeting were unanimously approved after a motion by Karen Scholz and a second by Norman Scown.
3. A quorum was present. Tony Bates, new Wet Zone Manager, was introduced to the Board.
4. Staff Reports:

Tim Hightshoe updated the Board on the following items:

- RYSA Grant for \$31,000 for a full size soccer field has been received.
- "Paul J. Brunelle Memorial Forest" plaque has been ordered, received and will be placed on limestone base.
- Park guest survey will be used as a measurement tool for future budget preparations.
- Staff has been working on Freedom Festival layout and will work the festival.
- Kids Kingdom Playground will receive additional fall zone material.
- Soccer fields are being evaluated for repairs as soon as the season is over.
- TruGreen ChemLawn bid for chemical applications to medians for weed control and fertilization was approved by Council.
- A defined cost quote for Control Link has been requested.
- Adopt-A-Spot may be considered for routine maintenance to the medians on Highway 66. This suggestion was made by a citizen.

Katie Corder shared the following:

- Council is actively recruiting for the Culture and Recreation Director's position.
  - The City has the option of holding 1 free golf tournament per year at city-owned Waterview Golf Course which it will not use this year. Mrs. Corder told the Board that the Chamber would like to partner with the City and utilize the City's free golf tournament for this year for their annual golf tournament. The proposal would be for the current year only with a staff suggestion to request a donation for park improvements. Wayne Baxter suggested that PARDners should be considered as the organization that would hold future tournaments with funds going to the Parks.
  - Coyle House has been designated as a Historical Structure and will be relocated by NTTA as part of the President George Bush Turnpike construction to Pecan Grove Park. Future use is unknown at this time. The Board requested a copy of the location to which the Coyle House will be moved and some kind of guarantee that restoration will take place within a reasonable time period after the move.
5. Discuss goals and objectives for 2008-2009. (Wayne Baxter) A general discussion was held with the following goals suggested. (This issue will also be on the July agenda for further discussion.)
- Lonnie Cornwell suggested the Board should attend council meetings to support our recommendations and show unity. Wayne explained we are an "advisory" board, and submit our recommendations to Katie or Tim to take to council. They should relay that information to Council.
  - Louis Lebel suggested that we support implementation of the Parks & Open Space Master Plan.
  - Karen Scholz mentioned that school systems sometimes subsidize Parks in a cooperative budget and suggested we look into such a program.
  - Norman Scown agreed that we support implementation of the Parks & Open Space Master Plan, especially single loading streets next to parks.
6. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
- Festival of Freedom June 28 & 29.
7. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
- Goals & Objectives for the Parks Advisory Board (Wayne Baxter)
  - Discuss having a special meeting for discussion of the Coyle House and planned relocation as well as the city's interest in restoring it.
8. Adjournment was at 8:47 p.m.

  
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 Dianne Zachary  
 Sr. Administrative Assistant

  
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 Wayne Baxter  
 Chairman