



MINUTES
April 8, 2009 - 6:30 PM
PARKS & RECREATION ADVISORY BOARD
5300 Main Street * Room D
Rowlett, Texas 75088

PRESENT: Wayne Baxter, Lonnie Cornwell, Norman Tsao, Ron Miller, Sonja Sackor, Becky Sebastian, Jeff Jenkins, Debby Bobbitt

ABSENT: Karen Scholz (Ex), Norman Scown, Shelia Lucas

GUESTS: Marvin Overstreet, Gabriel Palma

STAFF: Tim Hightshoe, Interim Parks & Recreation Director; Dianne Zachary, Sr. Administrative Assistant

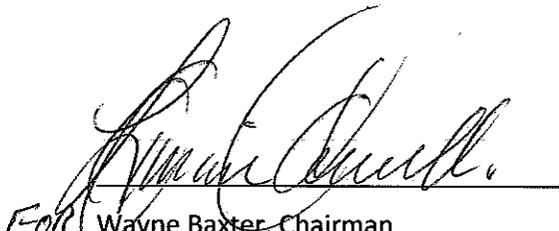
1. The Chair called the meeting to order at 6:35 p.m.
2. Administer the Oath of Office and the Statement of Elected/Appointed Officer to the newly appointed member, Shelia Lucas. (Tabled due to absence)
3. The minutes of the March 11 meeting were unanimously approved with one change after a motion by Lonnie Cornwell that was seconded by Debby Bobbitt.
4. Chairman Baxter selected voting alternate Becky Sebastian.
5. The Board voted to recommend the \$787.50 in proceeds from last year's Chamber of Commerce golf tournament be used for the PARDners Foundation if the paperwork can be completed within this fiscal year or will re-evaluate the use if the foundation is not completed. A motion was made by Lonnie Cornwell, seconded by Ken Romaine and was unanimous.
6. Coyle House update was given by Tim Hightshoe.
 - The City did a walk-through today.
 - NTTA has completed the move.
 - Flatwork is in place.
 - Landscaping and irrigation are in place.
 - A punch list was created today.
 - The building has been secured and the fence locked temporarily to allow landscaping to get established.
 - The walking trail is us again.
 - Outer buildings will be secured as much as possible until more funding is available.

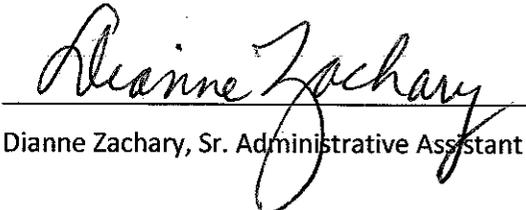


7. Tim Hightshoe gave a Parks Bond sub-committee update. Process is fairly complete and will take to joint meeting of sub-committees on May 16 for final recommendations.
Parks sub-committee recommended
 - a. Partially developed parks, i.e. Katy RR Park, Isaac Scruggs and Twin Star
 - b. Athletic field renovation for baseball, softball and soccer fields.
 - c. Design and construction of undeveloped neighborhood parks, i.e. Sunset, R. Arnold Edwards, Wedgewood and Colonial
 - d. Existing develop park infrastructure enhancements with irrigation, parking lots, drainage enhancements & boat ramps
 - e. Hike & Bike design and development Phase I, includes
 - i. Downtown Loop Main Street from Herfurth Park West, down the creek west of Rowlett Road to Miller Road intersection, past Sacred Heart Cemetery to Main Street
 - ii. A connection between Rowlett Nature Trail and Springfield Park along Rowlett Creek
 - iii. Connection from Rowlett Road via Rowlett Elementary to the Nature Trail
 - iv. Chiesa Road between Liberty Grove Road and Route 66.
 - f. Community Park Restrooms & Concessions
 - g. Phase II of Hike & Bike Trail System, a connection between Rowlett Road and Community Park through the Muddy Creek Corridor, by the ELC, Stedham Elementary, Schrade Middle School, and a connection between Herfurth and Pecan Grove Parks
 - h. Golf Course enhancements to Club House and complete the tree plan.
8. Chairman Baxter discussed adding a high school student as an ex-officio member of the Parks and Recreation Advisory Board will be on the agenda for the next council meeting. He requested that board members contact members of the Council to urge them to support with this proposal.
9. Twin Star Park neighborhood representatives contacted Tim Hightshoe concerning undesirable activities at the park. They suggested security lighting, involving the kids so they will feel a part of the community, programming and joint ventures, 3-on-3 basketball and partnering with the City to get these programs and neighborhood crime watch programs established. Darrell Williams and Joseph McGann, representatives from the neighborhood, may be contacting members of the Board. Good opportunities are available.
10. The Board discussed possible ELC volunteer projects, including the drip irrigation system, composting program, general park maintenance. KRB has composting classes. Originally the ELC was designed to be completely self-sustaining, and they are waiting for the city to take the lead. Becky suggested that Rockwall Toyota may donate supplies since they are a totally "green" dealership. A maintenance training program was suggested by Ron Miller. Leaders for the volunteers are needed, and Lonnie and Ron volunteered to work with the volunteers. Debby will invite someone from KRB to speak to the board at the May meeting.



11. The board discussed forming a community organization called "Adopt a Spot" to help with streetscapes. Top priorities are the entrances to the city and all the major thoroughfare medians. Rotary Club is willing to provide flowers at the end of the bridge from Rockwall to Rowlett, but signs need to be uniform in appearance. Tim Hightshoe does not recommend planting "annuals". Debby Bobbitt mentioned that KRB has a program for picking up trash on the street. This program is different, and is to take care of plants in these areas on a contract basis by volunteer organizations. Tim will formulate a plan that defines what needs to be done, safety guidelines, frequency requirements, etc.
12. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
 - o Easter Egg Hunt was a huge success and several board members volunteered: Ken Romaine, Debby Bobbitt, Norman Tsao, Karen Scholz, Wayne Baxter and Lonnie got the plants for the "Plant a plant" table. Staff did a great job.
 - o Parks & Recreation Advisory Board has at least 1000 hours of volunteer time to date.
 - o Next week is the KRB Lake Cleanup. Lunch will be provided for the workers. 9am-11am with check-in at Herfurth Park.
 - o Youth Fishing Day at Springfield Park this weekend.
 - o Bike Night, co-sponsored by the Chamber, has started in downtown Rowlett and free booths are available. Becky Sebastian will get the mail to Dianne to be forwarded to the Board.
13. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
 - o Speaker from KRB
 - o Grant potentials
 - o Update Board goals
 - o How to use the tree that was cut down when Coyle House was moved.
 - o Invite Twin Star Park reps to our next meeting.
14. Adjournment was at 7:45 a.m.


FOR Wayne Baxter, Chairman


Dianne Zachary, Sr. Administrative Assistant