



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, March 12<sup>th</sup>, 2014**  
**7:00 p.m.**

*Rowlett Community Centre, Room D*  
*5300 Main Street, Rowlett TX 75088*

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**PRESENT:** Mike DeLatte, Lonnie Cornwell, Ken Romaine, Rhetta Bowers, Wayne Baxter, Eric Bonilla, Matt Grubisich, Brownie Sherrill, Bill Gilbreath, Erika Holliman

**ABSENT:** Rick Helfers

**VISTORS:** Nancy Lancaster, Jerry B., Martha Brown

**STAFF:** Jermel Stevenson, Parks and Recreation Director; Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Recreation Division Manager; Keith Fournoy, Parks Division Manager

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1. The Vice Chairman called the meeting to order at 7:01 pm.
2. Quorum present.
3. Brownie Sherrill motioned to accept the February 12, 2014 minutes. Mike Delatte seconded the motion. The motion carried with a unanimous vote of those members present.
4. Baseball Association – Percell Milton
  - a. S. Montgomery showed a power point presentation to review their education for coaches, referee mentor program that began in Fall 2010, Spring game dates, and installation of Lightning Prediction System this spring.
  - b. A wish list was shared which included items such as handicap access to the fields, restrooms on east side of the complex, a referee shelter, and concession stands. Examples of their challenges are conditions of the practice fields and more advertisement.
  - c. An expense summary sheet was distributed to members. A discussion was held in regards to possible ways to assist the Soccer Association in obtaining a couple wish list items.
5. Herfurth Park Master Plan – Brad Moulton, landscape architect with La Terra Studio
  - a. Jermel Stevenson provided a brief overview and update on the Herfurth Park Master Plan. He introduced B. Moulton who shared a power point presentation on the concepts for Herfurth Park.
  - b. B. Moulton explained and showed the four different concepts for Herfurth Park with the fourth concept being of preference. He asked for feedback in regards to water features, trails, iconic architecture, Rowlett identity and vision, as well as the connections to neighborhoods, schools and retail.
  - c. B. Moulton identified four possible areas for Kids Kingdom within Herfurth Park that could fit into the downtown development model.
  - d. A discussion was held in regards to the next steps, whether the plans are for a regional draw or neighborhood draw for Kids Kingdom, does Kids Kingdom fit into the Herfurth Park Master Plan and the downtown development. Lonnie Cornwell stated he wants to make sure the ball fields, hockey rink and tennis courts are located in other areas of the city since the concepts do not include these amenities to continue in the Herfurth Park Master Plan. Rhetta Bowers questioned why Kids Kingdom would be placed in the center of downtown when this can bring the youth back around the merchants and a higher noise level when programs such as While You Wait were developed to divert this from occurring. Mike Delatte



made a motion that the vision and concepts of Herfurth Park are acceptable without Kids Kingdom. Matt Grubisich seconded the motion. The motion carried with a unanimous vote of those members present.

- e. J. Stevenson will complete a staff report to include the board's recommendation to not have Kids Kingdom located at Herfurth Park.
- f. M. Grubisich suggested the Playground committee begin to research to obtain solid facts and numbers as to other possible locations for Kids Kingdom.

6. Kids' Kingdom Discussion

A. Public Relations Outline

Ken Romaine shared that on Channel 16 there is now showing a clip informing about Kids Kingdom and the fundraising efforts.

B. Partners Foundation Fundraising Status

W. Baxter commented there are no updates to report at this time.

7. Park Maintenance Standards.

- a. Keith Flournoy provided a handout with details of the maintenance standards and an inventory report. He explained the information and answered questions. The repairs and amenities for parks are prioritized.
- b. J. Stevenson commented that their goal is to keep board members updated with a possible special meeting in the future for recommendations. He mentioned that City Council is leaning towards focusing on the larger parks before the neighborhood parks. K. Romaine added that the focus should be a safety issues.

8. Park Land Dedication ordinance and/or formula for park development and subdivisions.

J. Stevenson said he found that the ordinance is still in effect and the formula is based on the number of acres and homes developed.

9. Director's Report – Jermel Stevenson

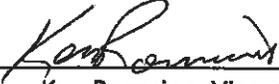
- a. Lakeside Park clean-up event will be held on April 5<sup>th</sup> at 10:00 a.m. They are looking for volunteers to help. KRB will provide assistance with the clean-up.
- b. April 12, 2014 is Egg hunt downtown on the library lawn.
- c. The work being done downtown should be completed by the middle of June.
- d. 911 location trail signs have started to be placed at Pecan Grove, Nature Trail, Community Park and Springfield Park. Flyers have been designed to be distributed to educate park users and information is posted on the city website.

10. Public announcements by members of the Board and/or staff.

- a. W. Baxter introduced Martha Brown with Keep Rowlett Beautiful (KRB) and asked her to share a recent event. M. Brown shared KRB won the Governor's Community Achievement Award. The award comes with a \$250,000 grant from the Texas Department of Transportation in which the monies will be used for beautification projects along state highways. This includes Highway 66 and Main Street.
- b. Eric Bonilla voiced he has spoken with Rockwall Christian Academy in Rockwall and they will allow classroom participation for any grades that we request in relation to the design day for Kids Kingdom.
- c. E. Bonilla stated that Home Depot is willing to assist with Kids Kingdom rebuild.



11. Members of the Board requested topics for future agenda meetings.
  - a. R. Bowers requested that a presentation for a skate park be included during the next meeting.
  - b. W. Baxter and L. Cornwell requested that more details be provided in regards to the Park Land Dedication ordinance formula for park development and subdivisions.
  
12. W. Baxter motioned to adjourn at 9:12 pm. B. Sherrill seconded the motion. The vote was unanimous to adjourn.

 4-10-2014  
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Ken Romaine, Vice -Chairman

  
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Jermel Stevenson, Parks and Recreation Director