



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

---

Tuesday, May 6, 2014

6:15 P.M.

Municipal Building – 4000 Main Street

---

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Deputy Mayor Pro Tem Gallops, Councilmember Bobbitt, Councilmember Dana-Bashian, Councilmember Phillips and Councilmember Pankratz**

**Absent: Mayor Pro Tem Kilgore**

**1. CALL TO ORDER**

Mayor Gottel called the meeting to order at 6:15 p.m.

**2. EXECUTIVE SESSION (6:15 P.M.)\* Times listed are approximate**

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate in or near Elgin B. Robertson Park. (15 minutes)

Council convened in Executive Session at 6:15 p.m. Out at 6:37 p.m.

**3. WORK SESSION (6:30 P.M.)\* Times listed are approximate**

- 3A.** Discuss the purchase of two 2015 Dodge Ram 4500 Diesel Ambulances from Horton Emergency Vehicles. (20 minutes)
- 3B.** Discuss and provide consensus regarding an ordinance amending the fee schedule related to Ambulance Service Charges in the City of Rowlett. (30 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

Council took a short break at 7:16 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

Reconvened at 7:30 p.m.

**INVOCATION** – Dretha Burris, First Rowlett United Methodist Church

**PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE** – Led by the City Council

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Proclamation recognizing the week of May 11-17, 2014, as National Police Week.

Deputy Mayor Pro Tem Gallops presented the proclamation to Chief Brodnax and police staff.

- 5B.** Proclamation recognizing the week of May 4-10, 2014, as Rowlett Detention Officers Week.

Deputy Mayor Pro Tem Gallops presented the proclamation to Chief Brodnax and jail staff.

- 5C.** Proclamation recognizing the month of May, 2014 as National Motorcycle Awareness Month.

Councilmember Pankratz presented the proclamation to members of the Wolverines and Christians Motorcycle Clubs.

- 5D.** Proclamation recognizing the month of May, 2014 as National Water Safety Month.

Councilmember Dana-Bashian presented the proclamation to Jermel Stevenson – Director of Parks and Recreation, Angie Smith – Recreation Manager, and Brian Norton – Aquatics Manager.

- 5E.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Alan Guard – Chief Financial Officer, presented the financial report for month ending March 31, 2014.

Mayor Gottel announced the following: Upcoming City Council meetings will be held Tuesday, May 20<sup>th</sup>; Regular Meeting - City Hall Conference Room; Tuesday, May 13<sup>th</sup>; Work Session has been cancelled. Upcoming Planning & Zoning Commissions meetings will be Tuesday, May 13<sup>th</sup> and 20<sup>th</sup>; 6pm in City Hall Conference Room. Early voting ends today. Vote this Saturday and remember, a photo ID is now required to vote in Texas. ROWLETT. MY COMMUNITY. MY MONEY. MY CHOICE. CAMPAIGN – give us your .2¢. Online survey still available until mid-May. Seeking citizen input about future City services. No longer sustainable at the current tax rate. Opportunity to have an honest conversation about what our future looks like. For more information or to take the survey – go to Rowlett’s home page and click on the article in the

News section. STAGE 3 WATER RESTRICTIONS – residents can water Once Every TWO Weeks. A Low-cost vaccine clinic will be held at the Animal Shelter on Saturday, May 10<sup>th</sup> and 24<sup>th</sup> from 2-4pm at 4402 Industrial Street. Normal Business hours are Monday-Friday, 10am – 5pm and Saturday, 10:30am – 5pm. Upcoming events for Parks and Recreation: Memorial Day Celebration featuring Touch A Truck– Saturday, May 24<sup>th</sup>- 10:00am - 1:00pm. Fireworks on Main – Friday, July 4<sup>th</sup>, starts at 6pm. Wet Zone opens Saturday, May 17<sup>th</sup>! Upcoming events at the Rowlett Public Library: Summer Reading Program starts June 9<sup>th</sup>! Kick-off Party on Monday, June 9<sup>th</sup> from 10am – noon at Library, runs June 9<sup>th</sup> – August 1<sup>st</sup>. Rowlett Fire Rescue – National Emergency Services Week, May 18 – 24. Tell a Firefighter/Paramedic “thank you” this week! Safe Sitter Class, Saturday, May 31<sup>st</sup>. Rowlett Community Centre; Ages 11-16; \$60. Register at 972/412-6230. Rowlett Police Department – National Police Week, May 11 – 17. Stop a cop and say “thank you” for their service! 10<sup>th</sup> Annual Police Bicycle Rodeo, Saturday, May 24<sup>th</sup>, 10am – 1pm, on Main Street. Rowlett Police Youth and Teen Summer Camp Academies: Week-long camps to create better understanding and communication between young citizens and the police department, providing positive interaction with police officers while educating our community’s youth. Academies are available to students who live or attend school in Rowlett. The academies are free, include lunch every day, AND a free trip to the Wet Zone on the last day of each session. Camp Academy dates are listed on the website at [www.rowlett.com](http://www.rowlett.com). Contact Officer Brandon Herring at [bherring@rowlett.com](mailto:bherring@rowlett.com) for an application or for more information. National Public Works Week, May 18 – 24. Say “thanks” to one of your Public Works workers!

## 6. CITIZENS’ INPUT

There were no speakers.

## 7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the April 15, 2014, City Council Meeting, and the April 29, 2014, City Council Special Meeting.

**This item was approved on the Consent Agenda.**

- 7B. Consider approving and adopting an ordinance amending the Water Management Plan (February 21, 2012) as required by the Texas Commission on Environmental Quality (TCEQ) by May 1, 2014, to the proposed Water Conservation and Water Resource & Emergency Management Plans and authorizing the mayor to execute the necessary documents.

**This item was approved as ORD-017-14 on the Consent Agenda.**

- 7C. Consider action to approve a resolution accepting the bid of and awarding a contract to J.S. Haren Company in the amount of \$1,530,826 for the total base bid with a 5 percent contingency for \$76,542 and up to \$10,000 for an early completion bonus, resulting in a total project amount of \$1,617,368, for the Eastside Lift Station Upgrades Project and authorizing the Mayor to execute the necessary documents for said services.

**This item was approved as RES-032-14 on the Consent Agenda.**

- 7D.** Consider action to approve a resolution accepting the bid of and awarding a contract to Flow-Line Construction, Incorporated in the amount of \$390,018 for the base bid with a 10 percent contingency for \$39,002 and up to \$5,000 for an early completion bonus, resulting in a total project amount of \$434,020, for the 24-Inch Force Main Replacement and Television Inspection Project and authorizing the Mayor to execute the necessary documents for said services.

**This item was approved as RES-033-14 on the Consent Agenda.**

- 7E.** Consider action to approve a resolution accepting the bid of and awarding a contract to Ferguson Waterworks in the amount of \$66,304 for the purchase of inventory and line replacement parts and materials for the collection and distribution system.

**This item was approved as RES-034-14 on the Consent Agenda.**

### **Passed The Consent Agenda**

**A motion was made by Deputy Mayor Pro Tem Gallops, seconded by Councilmember Phillips, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

### **8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Continue a public hearing and take action regarding a request for a rezoning from Commercial Center Form Based District to a Planned Development to allow a single family residential subdivision and two office sites for property located at 7400 and 7600 Liberty Grove Road. (PD13-687)

**A motion was made by Councilmember Dana-Bashian to remand the item back to staff. This motion failed for lack of a second.**

**A motion was made by Councilmember Phillips, seconded by Deputy Mayor Pro Tem Gallops, to deny the item. The motion carried with a vote of four in favor (Pankratz, Phillips, Bobbitt, Gallops) and two opposed (Gottel, Dana-Bashian).**

- 8B.** Consider a resolution granting a request for a variance from the distance requirement for a proposed business locating in Waterview Plaza at the intersection of Liberty Grove Road and Princeton Road, wishing to sell alcoholic beverages for off-premise consumption.

**A motion was made by Deputy Mayor Pro Tem Gallops, seconded by Councilmember Phillips, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as RES-035-14.**

- 8C.** Hear a presentation from the City's development partner, Integral Development LLC and Catalyst Urban Development LLC on the Downtown project concept for Village of Rowlett on specific City-owned property within the Downtown District.

No action taken.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

**A motion was made by Councilmember Phillips, seconded by Deputy Mayor Pro Tem Gallops, to approve an agreement with the City of Dallas, Texas for the purchase of the Elgin B. Robertson Park property, authorizing the Mayor to enter into the agreement on the City's behalf and providing an effective date. The motion carried with a unanimous vote of those members present. This item was adopted as RES-036-14.**

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 9:28 p.m.