



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, June 3, 2014

5:30 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Kilgore, Deputy Mayor Pro Tem Gallops, Councilmember Bobbitt, Councilmember Dana-Bashian and Councilmember Pankratz**

**Absent: Councilmember Phillips**

#### 1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:30 p.m.

#### 2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code §551.071, Consultation with Attorney, to discuss and deliberate on legal issues pertaining to a local option election to authorize the sale of alcohol beverages. (THIS ITEM WILL FOLLOW THE REGULARLY SCHEDULED MEETING.)

Council convened in Executive Session at 9:25 p.m. Out at 10:05 p.m.

#### 3. WORK SESSION (5:30 P.M.)\* Times listed are approximate

- 3A.** Discuss the appointment of a representative to the Dallas Area Rapid Transit Board of Directors. (20 minutes)
- 3B.** Discuss replacement of the Library's Integrated Library System (ILS). (40 minutes)
- 3C.** Discuss the Water Meter Replacement Program. (30 minutes)

#### 4. DISCUSS CONSENT AGENDA ITEMS

At the request of staff, item 7B is withdrawn in order to announce a correction to the dollar amount posted. At the request of Mayor Gottel, item 7C is withdrawn and will be considered individually.

Council took a break at 6:39 p.m. in order to attend the reception.

**RECEPTION FOR OUTGOING / INCOMING COUNCILMEMBERS (7:00 P.M.)\***

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

Reconvened at 7:30 p.m. with Councilmember Phillips present.

**INVOCATION** – Pastor Craig Schill, Lake Cities Community Church

**PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE** – Led by Boy Scout Troop #100, who also presented the colors with assistance from the Rowlett Police Department Honor Guard.

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Recognition of service, presentation and personal remarks from City Councilmembers Place One – Doug Phillips and Place 5 – Chris Kilgore.

Mayor Gottel presented a plaque to Councilmember Doug Phillips, thanking him for his service on the City Council. Mr. Phillips made some personal comments.

Mayor Gottel presented a plaque to Mayor Pro Tem Chris Kilgore, thanking him for his service on the City Council. Mr. Kilgore made some personal remarks.

- 5B.** Administration of Oaths of Office and personal remarks from City Councilmembers Place Three and Place Five.

Dretha Burris conducted the ceremonial oath of office for Councilmember Pankratz. Mr. Pankratz made some personal remarks and then took his seat at the dais.

City Secretary, Laura Hallmark, conducted the oath of office for Councilmember Sheffield. Mr. Sheffield made some personal remarks and then took his seat at the dais.

- 5C.** Hear presentation of the Monthly Financial report for the period ending April 30, 2014.

Alan Guard, Chief Financial Officer, presented the report.

- 5D.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: Upcoming City Council meetings will be held Tuesday, June 17th; Regular Meeting - City Hall Conference Room; Tuesday, June 10<sup>th</sup>; Special Work Session. Upcoming Planning & Zoning Commission meetings will be Tuesday, June 10<sup>th</sup> and

24<sup>th</sup>; 6pm in City Hall Conference Room. ROWLETT. MY COMMUNITY. MY MONEY. MY CHOICE. CAMPAIGN – give us your .2¢. Survey is now closed. Update will be presented to Council and the public at the next special work session on Tuesday, June 10<sup>th</sup>. STAGE 3 WATER RESTRICTIONS – residents can water Once Every TWO Weeks. A Low-cost vaccine clinic will be held at the Animal Shelter on Saturday, May 24<sup>th</sup> from 2-4pm at 4402 Industrial Street. Normal Business hours are Monday-Friday, 10am – 5pm and Saturday, 10:30am – 5pm. City Council approves Village of Rowlett Downtown Plan – On Tuesday night, May 20<sup>th</sup>, the City Council formally approved the Village of Rowlett, a Town Center Development in the heart of downtown. Upcoming events for Parks and Recreation: Fireworks on Main – Friday, July 4<sup>th</sup>, starts at 6pm. Wet Zone is open now! Check out the Parks & Recreation page on our website for hours of operation and more information. Upcoming events at the Rowlett Public Library: Summer Reading Program starts June 9<sup>th</sup>! Kick-off Party on Monday, June 9<sup>th</sup> from 10am – noon at Library, runs June 9<sup>th</sup> – August 1<sup>st</sup>. Check out everything going on at the Library this summer at Rowlett.com or the *Rowlett on the Move* newsletter. All City offices and facilities will be closed Friday, July 4<sup>th</sup> for Independence Day. Waste Management will run regular trash service that day.

**Present: Mayor Gottel, Deputy Mayor Pro Tem Gallops, Councilmember Bobbitt, Councilmember Dana-Bashian, Councilmember Pankratz, and Councilmember Sheffield**

**Absent: Councilmember van Bloemendaal**

## **6. CITIZENS' INPUT**

Larry Beckham, 9313 Willard Street, Rowlett; spoke regarding a petition that was circulated protesting increasing property taxes.

## **7. CONSENT AGENDA**

**7A.** Consider action to approve minutes from the May 20, 2014, City Council Meeting.

**This item was approved on the Consent Agenda.**

**7B.** Consider action to approve a task authorization #6 for professional engineering services with Lee Engineering for the Dalrock Road and SH-66 Intersection Improvements in the amount of \$353,910.

At the request of staff, this item was removed from the Consent Agenda for Individual Consideration.

**A motion was made by Deputy Mayor Pro Tem Gallops, seconded by Councilmember Sheffield, to approve the item as presented with the corrected amount of \$352,910. The motion carried with a unanimous vote of those members present. This item was adopted as RES-048-14.**

**7C.** Consider action to approve a resolution appointing a representative to the DART Board of Directors to serve a two-year term.

At the request of Mayor Gottel, this item was removed from the Consent Agenda for Individual Consideration.

**A motion was made by Deputy Mayor Pro Tem Gallops, seconded by Councilmember Bobbitt, to appoint Mark Enoch to the DART Board of Directors. The motion carried with a unanimous vote of those members present. This item was adopted as RES-049-14.**

#### **Passed The Consent Agenda**

**A motion was made by Councilmember Pankratz, seconded by Deputy Mayor Pro Tem Gallops, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a vote of five in favor (Pankratz, Bobbitt, Gottel, Gallops, Dana-Bashian) and one abstention (Sheffield).**

#### **8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing and consider a request for a Special Use Permit to construct a 1,440 square-foot detached garage with a metal exterior for property located at 7818 Princeton Road. (SUP14-710)

**A motion was made by Deputy Mayor Pro Tem Gallops, seconded by Councilmember Pankratz, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-019-14.**

- 8B.** Conduct a public hearing and consider a request for a Special Use Permit to construct a 2,950 square-foot addition to an existing 2,000 square-foot detached metal garage with a total size of 4,950 square feet at 8221 Dalrock Road. (SUP14-711)

**A motion was made by Deputy Mayor Pro Tem Gallops, seconded by Councilmember Sheffield, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-020-14.**

- 8C.** Conduct a public hearing and consider a request for a Special Use Permit to construct a gazebo that does not meet the accessory structure requirements for building materials, setback and lot coverage at 6013 Magnolia Drive. (SUP14-712)

**A motion was made by Deputy Mayor Pro Tem Gallops, seconded by Councilmember Dana-Bashian, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-021-14.**

- 8D.** Conduct a public hearing and consider amendments to the Rowlett Development Code to remove all obsolete references to the Mixed-Use North Shore (MU-NS) zoning district and to amend the table relating to notice requirements for Special Use Permits in Section 77-803.

**A motion was made by Councilmember Sheffield, seconded by Deputy Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-022-14.**

Council took a short break at 9:21 p.m. and reconvened in Executive Session at 9:25 p.m.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:05 p.m.