

Mayor ~ Todd Gottel
Mayor Pro Tem ~ Chris Kilgore
Deputy Mayor Pro
Tem ~ Michael Gallops

City Council ~
Doug Phillips
Tammy Dana-Bashian
Carl Pankratz
Debby Bobbitt

City Manager ~ Brian Funderburk



*A unique community where families
enjoy life and feel at home*

OFFICIAL MINUTES OF THE ROWLETT PUBLIC LIBRARY ADVISORY BOARD

Date: Thursday, May 8, 2014
Location: Library Conference Room, 3900 Main Street

1. Meeting called to order at 7:05 p.m. and determined a quorum was present.
 - *Members present: Pat Harris, Bill Schwab, Deborah Smith, Tana Daniels and Sharon Moore*
 - *Members absent: Jerry Hickman, Cassie Wilson and Linda Maki*
 - *Staff present: Alan Guard, Director of Financial Services and Kathy Freiheit, Director of Library Services*
2. Chair selects voting alternate(s), if necessary.
 - *N/A*
3. Consider approving the minutes from April 9, 2014 meeting.
 - *Motion made by Bill Schwab to accept the April 9, 2014 meeting minutes as written; motion seconded by Tana Daniels; motion passed unanimously.*
4. Presentation of the "Rowlett: My Community, My Money, My Choice" campaign.
 - *Director of Financial Services Alan Guard presented the "Rowlett: My Community, My Money, My Choice" video. Presentation provided citizens with information to make choices when considering possible tax increases or reduction in services in light of budget shortfalls; taxes have not been raised in Rowlett for nine years.*
5. Acknowledge communications and announcements.
 - *Kathy Freiheit announced Councilmember Kilgore's term is ending and a new Council liaison will be appointed.*
6. Receive Staff reports.
 - a) Ongoing report on programs
 - *Second Quarter statistical update at June meeting.*
 - b) Announce upcoming events
 - *Publicity calendars and events listings for May and June distributed to Board members.*
7. Update on new Integrated Library System (ILS).
 - *Phone interviews continue.*
 - *Kathy will present the City staff recommendation for preferred vendor to City Council at work session on Tuesday, June 3, 2014, explaining the process and answering any Council questions about why a new system is needed.*
 - *One vendor recently provided a trial database for staff to use and experiment with.*

8. Report on Staff Appreciation event.
 - *Kathy shared a card of thanks for the Board members' hosting of a Staff Appreciation event on Thursday, April 17th and celebration of staff member Anna Osborne's retirement.*

9. John Pritchard Memorial.
 - *Library staff and Board members were saddened at the passing of Board member John Pritchard.*
 - *Board members recommended a book be purchased and added to the Library collection in his memory.*
 - *His passing leaves a vacancy on Board; will rotate alternates to fill in at upcoming meetings until Council appoints new member.*

10. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.
 - *City's "Touch a Truck" event is Saturday, May 24th.*

11. Future Topics for next meeting.
 - *Call to order*
 - *Chair selects voting alternate(s), if necessary*
 - *Consider approving the minutes from the previous meeting*
 - *Acknowledge communications and announcements*
 - *Receive Staff reports*
 - Second quarter statistical report FY2014*
 - Ongoing report on programs*
 - Announce upcoming events*
 - *Update on new Integrated Library System (ILS)*
 - *Public announcements*
 - *Future agenda items*
 - *Adjourn*

12. Adjournment.
 - *Motion made to adjourn by Bill Schwab and seconded by Sharon Moore, passed unanimously. Meeting adjourned at 8:05 p.m.*

Pat Harris

Chairperson

6/12/14

Date