



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

---

Tuesday, September 2, 2014

5:30 P.M.

Municipal Building – 4000 Main Street

---

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Pankratz, Councilmember Bobbitt, Councilmember Dana-Bashian, Councilmember Sheffield and Councilmember van Bloemendaal**

#### 1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:30 p.m.

#### 2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate in or near Elgin B. Robertson Park. (15 minutes) (THE EXECUTIVE SESSION WILL BE HELD AFTER THE REGULAR COUNCIL MEETING.)

Council convened in Executive Session at 7:06 p.m. Out at 7:11 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects regarding the Rowlett Public Library transition plan. (30 minutes) (THE EXECUTIVE SESSION WILL BE HELD AFTER THE REGULAR COUNCIL MEETING.)

Council convened in Executive Session at 9:35 p.m. Out at 10:14 p.m.

- 2C.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to

discuss and deliberate legal issues relating to the Northeast Gateway tollway and Public Werks, Inc. (10 minutes) (THE EXECUTIVE SESSION WILL BE HELD AFTER THE REGULAR COUNCIL MEETING.)

Council convened in Executive Session at 7:11 p.m. Out at 7:30 p.m.

**3. WORK SESSION (5:30 P.M.)\* Times listed are approximate**

- 3A.** Discuss Tee & Bunker Study. (30 minutes)
- 3B.** Discussion on a transition plan for the Rowlett Public Library and the Rowlett Chamber of Commerce located at 3900 & 3910 Main Street as it relates to the Village of Rowlett project. (45 minutes)
- 3C.** Discuss migration from Verizon Southwest as the City's 9-1-1 provider to a hosted solution provided by the North Central Texas Council of Governments (NCTCOG), utilizing Emergency Call Works for the customer premise equipment (CPE). (30 minutes)
- 3D.** Discuss the process for appointments to the various City of Rowlett Boards and Commissions and proposed amendments to the Rowlett Boards and Commissions Handbook related to appointments. (45 minutes)

This item was discussed at the conclusion of Executive Session item 2B at the end of the Regular Session.

**4. DISCUSS CONSENT AGENDA ITEMS**

Council took a short break at 7:30 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

Council reconvened in Regular Session at 7:37 p.m.

**INVOCATION** – Rev. Ann Dotson

**PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE** – Led by the City Council

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of proclamation recognizing September as Library Card Sign-Up Month.

Councilmember Dana-Bashian presented the proclamation to Kathy Freiheit, Director of Library Services, along with staff members Tonya Hartline and Laura Tschoerner.

- 5B.** Proclamation recognizing the month of September as Blood Cancer Awareness Month.

Councilmember Dana-Bashian presented the proclamation.

- 5C.** Presentation of a Proclamation to the Texas Amateur Athletic Federation Rowlett Rays Swim Team, United Sports Track Team and Rowlett Extreme Speed Track Team in recognition of the Texas Amateur Athletic Federation (TAAF) "Games of Texas" qualifiers.

Mayor Pro Tem Gallops presented the proclamations to the respective teams.

- 5D.** Hear presentation of the Monthly Financial report for the period ending July 31, 2014.

Alan Guard, Chief Financial Officer, presented the report.

- 5E.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: Upcoming City Council meetings: Tuesday, September 16<sup>th</sup>; Regular Meeting – City Hall Conference Room. No special Council Work Session for September 9<sup>th</sup> – Council conducting Board & Commission interviews on September 4<sup>th</sup>, 9<sup>th</sup>, and 11<sup>th</sup>. Upcoming Planning & Zoning Commission meetings will be Tuesday, September 9<sup>th</sup> & 23<sup>rd</sup>; 6pm in City Hall Conference Room. NEW – MAYOR'S MONTHLY MESSAGE - This month's edition answers Frequently Asked Questions about the upcoming Budget. WATER RESTRICTIONS – North Texas Municipal Water District is easing Stage 3 restrictions. Allow landscape watering once a week with sprinklers or irrigation systems. Through the end of October 2014. This will help to maintain the required chlorine residuals for water quality. REGISTER TO VOTE - Must be registered by Monday, October 6<sup>th</sup> to vote in November 4<sup>th</sup> General Election. Voter registration cards available at City Hall, Rowlett Public Library or online @ [www.rowlett.com](http://www.rowlett.com). ANIMAL SHELTER – Low-cost vaccine clinic Saturday, September 20<sup>th</sup> 1-4pm. Normal business hours at 4402 Industrial Street are Monday-Friday, 10am-5pm and Saturday, 10:30am-5pm. Upcoming events for Parks and Recreation: Movies on Main will start at approximately 6pm on Main Street downtown: September 5<sup>th</sup> (The Smurfs 2); September 12<sup>th</sup> (Free Birds); September 19<sup>th</sup> (Monsters University). Diversity Day – Saturday, October 4<sup>th</sup>, 12-4pm at RCC. Check out all the Fall programs at [www.rowlett.com](http://www.rowlett.com) on the Parks Department page - - Camp Fear is back – October 24–25th!! Upcoming events at the Rowlett Public Library: September is LIBRARY CARD SIGN-UP MONTH!! Arts & Humanities Annual Photography Contest: 2014 Theme – "Rowlett Up Close!" Entries accepted at the Rowlett Library on Saturday, September 6<sup>th</sup> from 10am to noon. Will be on display through October 4<sup>th</sup>. More information at [Rowlett.com](http://Rowlett.com) on the Arts & Humanities page. Saturday Movie @ the Library, *The Pirates! Band of Misfits!* – September 6<sup>th</sup>, 2pm. Saturday, September 13<sup>th</sup>: Crafts starts @ 2pm and Will Planning starts @ 2pm. Talk Like a Pirate Day Program – Saturday, September 20<sup>th</sup>, 2pm. Check out all the fun at [www.rowlett.com](http://www.rowlett.com) – Library – Programs.

## **6. CITIZENS' INPUT**

Susan Coyle Kirby, 5217 Miller Road, Rowlett; spoke in favor of relocating and preserving the Chamber of Commerce building.

## **7. CONSENT AGENDA**

- 7A.** Consider action to approve minutes from the August 14-15, 2014, City Council Special Work Session, and the August 19, 2014, City Council Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to approve a resolution authorizing the City Manager to execute an amendment to a Subrecipient Grant Agreement with Life Message, Inc. as part of the Public Services portion of the City of Rowlett Community Development Block Grant (CDBG) for program year 2013-2014.

**This item was approved as RES-073-14 on the Consent Agenda.**

- 7C.** Consider action to approve a resolution amending the City's Financial and Fiscal Policies.

**This item was approved as RES-074-14 on the Consent Agenda.**

- 7D.** Consider action to approve a resolution awarding a bid for the purchase of Self-Contained Breathing Apparatus (SCBA) and accessories equipment to Hoyt Breathing Air Products in the amount of \$397,658.06 for Rowlett Fire Rescue through the Interlocal Cooperative Purchasing Agreement with the City of Frisco.

**This item was approved as RES-075-14 on the Consent Agenda.**

- 7E.** Consider an ordinance amending the Fiscal Year 2013-14 Adopted Operating and Capital Improvements Program Budget.

**This item was approved as ORD-030-14 on the Consent Agenda.**

- 7F.** Consider action to approve a resolution authorizing Change Order #1 in the amount of \$116,000 to the existing Bureau Veritas North America, Inc. Agreement for planning review and building inspections services and authorizing the City Manager to execute the necessary documents for said change.

**This item was approved as RES-076-14 on the Consent Agenda.**

- 7G.** Consider action approving a resolution to accept the Texas Department of Transportation (TxDOT) Traffic Safety eGrant, Program Comprehensive Grant for FY2015.

**This item was approved as RES-077-14 on the Consent Agenda.**

**A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Dana-Bashian, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing on the ad valorem tax rate for Fiscal Year 2014-2015.

Alan Guard, Chief Financial Officer, made a short presentation outlining the proposed tax rate.

The public hearing opened and closed with no speakers.

**8B.** Conduct a public hearing (2nd) on the proposed budget for Fiscal Year 2014-2015.

Alan Guard, Chief Financial Officer, made a short presentation outlining the proposed budget.

The public hearing opened and closed with three speakers:

- 1) Joyce Bradley, 3306 Toler Road, Rowlett
- 2) Stanley Pollard, 3110 Sycamore, Rowlett
- 3) Zabrina Martinson, 4313 Pecan Grove, Rowlett

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

After a short break at 9:24 p.m., Council reconvened in the Executive Session at 9:35 p.m.

**9. ADJOURNMENT**

Mayor Gottel left the meeting at 10:30 p.m. There being no further business, Deputy Mayor Pro Tem Gallops adjourned the meeting at 10:57 p.m.