

Mayor ~ Todd Gottel  
Mayor Pro Tem ~ Michael Gallops  
Deputy Mayor Pro  
Tem ~ Carl Pankratz

City Council ~  
Rick Sheffield  
Tammy Dana-Bashian  
Debby Bobbitt  
Robbert van Bloemendaal

City Manager ~ Brian Funderburk



*A unique community where families  
enjoy life and feel at home*

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## Official Minutes of the Rowlett Arts and Humanities Commission

Date: Tuesday, June 10, 2014

Location: Library Conference Room, 3900 Main Street

- 1) Meeting called to order by Chair Mary Drayer at 6:30 p.m. and determined a quorum was present.
  - *Members present: Mary Drayer, Brian Hokanson, Hugo Martinez, Aimee Lanier, Tamra Williams and Cynthia Baxter (Tamra and Cynthia arrived after meeting had started)*
  - *Members absent: Jeff Hendrickson*
  - *Visitors: Gary Alexander*
  - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*
- 2) Chair selects voting alternate(s), if necessary.
  - *N/A*
- 3) Consider approving minutes from the regular meeting of May 13, 2014.
  - *Motion made by Aimee Lanier to accept the May 13, 2014 meeting minutes as corrected; Hugo Martinez seconded motion. Motion passed unanimously.*
- 4) Review budget overview from prior month.
  - *Year-to-date expenditures \$2,809.49; account balance \$1,190.51.*
  - *Projected expenses in FY2014 include awards for Photography Contest (\$375) and Arts in Education grant (\$250).*
  - *DART Art display for winning artwork will be purchased from Commission funds in FY2015, estimated cost \$100.*
  - *Motion made by Brian Hokanson to purchase eight display panel storage covers; Aimee Lanier seconded motion. Motion passed unanimously.*
- 5) Review updates and take possible action from standing committees.
  - *Cultural Arts Grants*
    - *Hugo Martinez expressed the Lakeshore Symphonic Winds appreciation for the cultural grant they received this year*
  - *Arts in Education Grants*
    - *Letter mailed to grant recipient announcing grant approval; \$250 grant check will be mailed to grant recipient in August.*
  - *Young Artists Exhibit*
    - *Question asked if display waivers have been received; Kathy reported one so far and letters (with display agreements included) have been mailed to winners letting them know checks are available.*
    - *Discussed future contest award presentations that winners be reminded the Monday before the Council meeting to ensure good attendance at presentation*

- *Discussed FY2015 events/contests and will schedule to work on timeline at August meeting. At that time, tentative budget amounts can be assigned to events. Hugo asked that Garland ISD school dates be considered when scheduling the time frame for events.*
- *Writing Contest*
  - *Received 71 entries (13 adult entries and 58 youth entries)*
  - *Mary Drayer has contacted all winners, except one; she will continue to try to reach winner.*
  - *Writing Contest winners for 2014 are:*
    - Youth Division*
      - Short Work Category: Gabriella Munoz*
      - Short Story Category: Scott Crowell*
      - Poem Category: Michael Nguyen*
    - Adult Division*
      - Short Work Category: Jan McSwane*
      - Short Story Category: Ruth Wharton*
      - Poem Category: Ruth Wharton*
  - *Mary reported all winners will attend City Council presentation, with the exception of Jan McSwane*
  - *Kathy asked Mary to reminder winners the Friday before the June 17<sup>th</sup> Council presentation to encourage attendance*
  - *Award presentation at City Council meeting on Tuesday, June 17<sup>th</sup> at 7:30 p.m.*
  - *Brenda will email link to June 17<sup>th</sup> City Council agenda packet so members can read winning entries*
- *Photography Contest*
  - *Photography Contest flyer presented; contest information has been posted to the Arts and Humanities page on the City website*
- *Publicity*
  - *Brian sent out publicity announcing winners for the Young Artists Exhibit*
  - *Brian will be sending out Photography contest publicity to local media*
- *Cultural arts center*
  - *Discussed opportunities for a cultural art center with Downtown Development underway*

6) Public Announcements.

- *Kathy gave an update on City's plan for Village of Rowlett*
- *Question asked about what will happen to donations (trees, benches, etc) given to the City with the construction of Village of Rowlett; Kathy will work with City Manager to make sure they are addressed*
- *Question asked if Kathy had received a determination if Commission members could serve/attend "Friends of the Art" organization meeting (if and when one is formed) without violating the Open Meetings Act. After conferring with the City Attorney, Kathy reported that so long as Commission business was not conducted, there would be no violation. If a quorum is expected to be in attendance, a "Notice of Possible Quorum" agenda could be posted for information only, but no Commission business could be conducted.*
- *Annual Volunteer Fair scheduled for Thursday, July 24<sup>th</sup> from 7 – 8:30 p.m. at the Rowlett Community Centre; Hugo, Mary and Aimee volunteered to "man" a table for the Commission. Hugo volunteered to bring chocolate and music.*
- *City Council will make Board and Commission appointments in September*
- *Question asked if Commission budget could be increased; Hugo explained that Commission funds are from the City's Hotel/Motel tax, which also funds Downtown Events.*

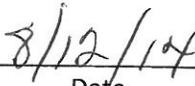
7) Future topics.

- *Call to order*
- *Chairman selects voting alternate(s), if necessary*
- *Consider approving minutes from previous meeting*
- *Review budget from prior month*
- *Presentation and discussion on possible sculpture exhibits project by Council member Tammy Dana-Bashian*
- *Review, discuss and take possible action on FY2015 budget assignments and contests/events timeline*
- *Review updates and take possible action from Standing Committees*
  - a) *Cultural Arts Grants*
  - b) *Arts in Education Grants*
  - c) *Young Artists Contest*
  - d) *Writing Contest*
  - e) *Photography Contest*
  - f) *Publicity*
  - g) *Cultural Arts Center*
- *Public Announcements*
- *Future agenda items*
- *Adjourn*

8) Meeting adjourned at 7:27 p.m.

Approved by the Rowlett Arts and Humanities Commission:

  
Signature

  
Date