

Mayor ~ Todd Gottel
Mayor Pro Tem ~ Michael Gallops
Deputy Mayor Pro
Tem ~ Carl Pankratz
City Council ~
Rick Sheffield
Tammy Dana-Bashian
Debby Bobbitt
Robbert van Bloemendaal
City Manager ~ Brian Funderburk



*A unique community where families
enjoy life and feel at home*

Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, September 9, 2014

Library Conference Room, 3900 Main Street, Rowlett, TX

- 1) Meeting called to order by Chair Mary Drayer at 6:35 p.m. and determined a quorum was present.
 - *Members present: Mary Drayer, Brian Hokanson, Hugo Martinez, Tamra Williams, Cynthia Baxter and Jeff Hendrickson*
 - *Members absent: Aimee Lanier*
 - *Visitors: Laurieann Dygowski and Paula Scott*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*

- 2) Chair selects voting alternate(s), if necessary.
 - *N/A*

- 3) Consider approving minutes from the regular meeting of August 12, 2014.
 - *Motion made by Hugo Martinez to accept the August 12, 2014 meeting minutes as written; Tamra Williams seconded motion. Motion passed unanimously.*

- 4) Review budget overview from prior month.
 - *Year-to-date expenditures \$3,623.49*
 - *Additional expenses for FY2014 include awards for Photography Contest (\$375)*
 - *Mary ordered and received nine First Place and one Best of Show award ribbons; purchase cost \$70.00*
 - *Estimated FY2014 ending budget balance \$1.51*

- 5) Review, make adjustments and take possible action on FY2015 tentative budget assignments and contests/events timeline.
 - *Tentative FY2015 Contest/Event timeline presented for review*
 - *After discussion, will change the check release date for the Arts in Education grants to the end of August 2015 for expenditure during FY2015 school year*
 - *Young Artists Exhibit – Commission approved staff sending out information to schools October 1 (contingent upon City Council approval of FY2015 budget at September 16th meeting)*

- 6) Review, discuss and take possible action on sculpture exhibits project.
 - *At the August Commission meeting, City Councilmember Tammy Dana-Bashian and Laurieann Dygowski provided a "Sculpture Exhibits" presentation, a concept Councilmember Dana-Bashian previously discussed with the Mayor and City Manager; they suggested she share with the Commission for discussion and possible interest. Laurieann Dygowski worked with Councilmember Dana-Bashian in researching 18 cities that have comparable programs.*
 - *Laurieann Dygowski was available to answer questions during the meeting*

- *Discussion ensued*
- *Citizen correspondence was received in support of a public art project and read to members of the Commission; a copy of the correspondence will be filed; Kathy will forward to Council member Dana-Bashian*
- *Hugo Martinez made a motion calling for a vote to form a standing committee to gather information and create a proposal for a public art project. Tamra Williams seconded motion; motion passed unanimously.*
- *Public Art Project Standing Committee created; members Jeff Hendrickson (spokesperson), Tamra Williams and Brian Hokanson; Kathy reminded Committee about Open Meeting Act guidelines*

7) Review updates and take possible action from standing committees.

- *Cultural Arts Grants*
 - *No report*
- *Arts in Education Grants*
 - *Grant check mailed last week*
- *Young Artists Exhibit*
 - *Currently Jeff Hendrickson is the only Committee member, Brenda will email last year's Exhibit info to him for any addition or revisions*
 - *Information will be emailed to schools, etc. by October 1, 2014 (contingent upon Council approval of FY2015 budget)*
- *Writing Contest*
 - *No report*
- *Photography Contest*
 - *Received 27 entries*
 - *Cindy Serine will judge contest Friday, September 12th*
 - *Kathy is waiting for DART to provide City the release they require for artwork to be displayed; City has a separate display agreement*
 - *Drew Risk will take photos for Council meeting and DART windscreen*
- *Publicity*
 - *Kathy gave Lakeshore Times reporter contact info to Brian and Mary*
 - *Suggestion made to send a press release honoring Hugo Martinez for his service on the Arts and Humanities Commission*
- *Cultural arts center*
 - *Mary expressed interest in talking with Lakeshore Times reporter about need for a cultural arts center to gain support*

8) Public Announcements.

- *Hugo Martinez' last meeting as Commission member; asked members to support the arts and attend Lakeshore Symphonic Winds and Lake Cities Chorale concerts*
- *Upcoming Symphonic Lakeshore Winds and Lake Cities Chorale concert dates:*
 - *September 27th: Lake Cities Chorale 7:30 p.m. at First United Methodist Church in Rowlett*
 - *October 18th: Lakeshore Symphonic Winds 7:30 p.m. at Plaza Theater in Garland*
 - *December 19th: Lakeshore Symphonic Winds and Lake Cities Chorale Christmas concert at St. Marks Catholic Church in Plano*
 - *December 20th: Lakeshore Brass and Lake Cities Chorale will perform during "Caroles on Main Street" at Fulton Building*
 - *Lakeshore Brass will perform at tree lighting ceremonies in Rowlett and Garland*

9) Future topics.

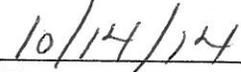
- Call to order
- Administer the Oath of Office and Statement of Elected/Appointed Officer to the newly appointed members
- Around the table introductions by members
- Election of Chair and Vice Chair for FY2014-2015
- Chair selects voting alternate(s), if necessary
- Consider approving minutes from previous meeting
- Arts and Humanities Commission orientation
- Review budget from prior month
- Review standing committees and responsibilities of each for possible action in November
- Review updates and take possible action from Standing Committees
 - Cultural Arts Grants
 - Arts in Education Grants
 - Young Artists Contest
 - Writing Contest
 - Photography Contest
 - Publicity
 - Cultural Arts Center
 - Public Art Project
- Public Announcements
 - Open Meeting Act Mandatory Training
- Future agenda items
- Adjourn

10) Meeting adjourned at 7:40 p.m.

Approved by the Rowlett Arts and Humanities Commission:



Signature



Date