



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

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Tuesday, November 18, 2014

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Gallops, Councilmember van Bloemendaal, Councilmember Dana-Bashian and Councilmember Sheffield

Absent: Deputy Mayor Pro Tem Pankratz and Councilmember Bobbitt

1. **CALL TO ORDER**

Mayor Gottel called the meeting to order at 5:30 p.m.

2. **EXECUTIVE SESSION (5:30 P.M.)* Times listed are approximate**

- 2A. The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate in or near Elgin B. Robertson Park. (15 minutes)

This item followed Item 3C.

Council reconvened into Executive Session at 6:35 p.m.

Reconvened into open session at 7:22 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss the Kayak rental program at Paddle Point Park. (15 minutes)

This item was discussed first during the Executive Session.

Council convened into Executive Session at 5:30 p.m.

Reconvened into open session at 5:58 p.m.

3. WORK SESSION (6:00 P.M.)*

- 3A.** Discuss possible City participation in potential Texas Department of Housing and Community Affairs Housing Tax Credits programs applications. (45 minutes)

Marc Kurbansade, Director of Development Services, gave an overview of this item including the necessary participation by the City, possible rezoning, designation of a revitalization area, possible financial incentives, and the typical application schedule. Spoke concerning two projects: Evergreen and Brownstone.

Unanimous consensus was reached by the Council to proceed with the Evergreen project.

- 3B.** Discuss Fire Rescue Personal Protective Gear (PPE) Bunker Gear and the purchase of additional Personal Protective Ensemble gear for firefighters. (30 minutes)

Neil Howard, Fire Chief, spoke concerning the necessity of the fire personnel to have two sets of protective gear. Spoke concerning the safety factors, the various upgrades and visibility advantages.

Unanimous consensus was reached by the Council to move forward with purchasing additional protective gear.

- 3C.** Discuss appointing a member to the CIP Task Force to fill a vacancy. (5 minutes)

Jim Proce, Assistant City Manager, spoke concerning the current vacancy on the CIP Task Force. Stated one member has resigned and a replacement is necessary. Asked for consensus to offer the position to the Trevor Read as he was once the prior listing of possible appointments.

Unanimous consensus was reached by the Council to appoint Trevor Read.

4. DISCUSS CONSENT AGENDA ITEMS

Item 7I was removed from the Consent Agenda to be considered individually.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Convened into the Council Chambers at 7:31 p.m.

INVOCATION

The invocation was provided by Pastor Craig Schill, Lake Cities Community Church.

PLEDGE OF ALLEGIANCE

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The Pledges were led by the City Council.

5. PRESENTATIONS AND PROCLAMATIONS

5A. Presentation to the Parks Department from KRB for Daffodil Project.

Jermel Stevenson, Director of Parks and Recreation provided a brief history of the project.

Martha Brown with Keep Rowlett Beautiful presented the City with a \$500 check for this project.

5B. Texas Recreation and Parks Society presents Rowlett Parks and Recreation Department with North Region Award for Excellence in Programming for Angel Swim program at Wet Zone Waterpark.

Mayor Gottel gave a brief history of the program.

Resident Sandy Wood spoke on behalf of the Angel Swim Program and thanked the City for caring for all children.

Will Mitchell, a representative from Texas Recreation and Parks Society presented Brian Norton, Athletic/Aquatics Supervisor, with the North Texas Region Award for Excellence in Programming.

5C. Hear Fourth Quarter Investment Report for September 30, 2014.

The Fourth Quarter Investment Report was presented by Alan Guard, Chief Financial Officer.

5D. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel presented the following update: The next Council meetings will be held on Tuesday, December 2nd and 9th in City Hall Conference Room. There will be no Special Work Session for month of December. The next Planning and Zoning Commission meetings will be held on Tuesday, November 25th in City Hall Conference Room and Tuesday, December 9th in the Annex Conference Room. There will be no meeting on December 23rd. The Community Improvement Program Task Force (CIP Task Force) meetings are held on the 2nd & 4th Tuesdays of the month starting at 5pm in City Hall Conference Room; the next meetings will be held on November 25th, December 9th and 23rd. Read about the newest developments coming to Rowlett in the November issue of the Mayor's Message. The Stop A Cop Toy Drive will run from November 29th – December 20th. Wave down any officer and if they aren't responding to a call, they will be happy to take your donation. Toys may be dropped off 24 hours a day at any of the four Fire Stations or the lobby of the Police Station. Other collection sites include Rowlett Community Centre, City Hall, Fire Administration and the Chamber of Commerce. Toy donations accepted in the Wal-Mart parking lot on these Saturdays: December 6th from 10am to 2pm; December 13th from 2pm to 6pm and December 20th from 10am to 2pm. Watering once every other week resumed on November 1st. Check out our web page for Seniors at Rowlett.com, departments, parks and recreation then click on Seniors. There is always something at the Library for Seniors – call or come by to see what's going on. The Animal Shelter maintains a 98% live release rate! Low Cost Vaccine Clinics at Animal Shelter (4402 Industrial) will be held on Saturday, December 13th from 1:00 pm – 3:00 p.m. The normal business hours for the Shelter are Monday – Friday from 10:00 am-5:00 pm and Saturday from 10:00 am-5:00 pm. Upcoming events for the Parks and Recreation Department include the Main Street Fest and Holiday Parade: Saturday, December 6th from 3:00pm-7:00pm (Downtown Rowlett on Main St.). Check out all the Fall and Winter programs, including programs for Seniors, listed in the Lakeside Leisure or at www.rowlett.com on the Parks Department page. Upcoming events for the Rowlett Library include: Healthy Holiday Cooking, Saturday, November 22nd at 2pm; Arts and Humanities 14th Annual Young Artists Contest & Exhibit. Submit all entries to the Rowlett Library on Saturday, January 10th between 10am and noon. All entries will be on display until Saturday, February 7th. For more information, visit the Arts and Humanities Commission webpage at rowlett.com. The Arts and Humanities Commission offers grants to support the activities of Rowlett based non-profit cultural art groups. Applications are due Saturday, December 6th; applications and more information available at rowlett.com. The Library holiday schedule is as follows: closing at 6pm on Wednesday, November 26th; closed Thursday and Friday, November 27th and 28th for Thanksgiving Holiday. The holiday schedule for City offices is as follows: closed Thanksgiving – Thursday and Friday, November 27th and 28th; closed Christmas – Wednesday and Thursday, December 24th and 25th; and closed New Year's – Thursday, January 1st. Trash and recycling pickup will be delayed one day and Waste Management will not pick up on the following holidays: Thanksgiving Day – Thursday, November 27th; Christmas Day – Thursday, December 25th; and New Year's Day – Thursday, January 1st. Mayor Gottel introduced Animal Control Officer Monica Patterson and Toto. Spoke regarding the Animal Shelters live release rate and their hopes to find Toto a forever home.

Mayor Pro Tem Gallops announced the Chamber of Commerce's Sunset Santa 5K Run to benefit the Dallas Metroplex Foster Care Association will be held on Saturday, December 6th. Additional information is located at www.rowlettchamber.com.

6. CITIZENS' INPUT

No one spoke during Citizens' Input.

7. CONSENT AGENDA

Item 7I was removed from the Consent Agenda to be considered individually.

- 7A.** Consider action to approve minutes from the November 4, 2014, City Council Meeting and the November 11, 2014, City Council Work Session Meeting.

This item was approved on the Consent Agenda.

- 7B.** Consider action to approve a resolution accepting the bid of and awarding a contract to Camino Construction in the amount of \$227,713.70 for the base bid, and 10 percent contingency in the amount of \$22,771.37, resulting in a total bid of \$250,485.07 for the Drainage Improvement Project for Westwood Circle, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-112-14 on the Consent Agenda.

- 7C.** Consider action to approve a resolution awarding a bid to APAC-Texas, Incorporated for installation of asphalt level-up and overlay street improvements in the amount of \$543,937.27 through Dallas County's Master Road & Bridge Interlocal Maintenance Agreement, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-113-14 on the Consent Agenda.

- 7D.** Consider action to approve a resolution awarding the third of four one-year renewal options to extend the price agreement with Nortex Concrete Lift and Stabilization, Incorporated for pavement leveling services in the unit amount as amended and an annual amount of \$125,000 through the Interlocal Cooperative Purchase Agreement with the City of Grand Prairie, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-114-14 on the Consent Agenda.

- 7E. Consider a resolution approving a request for alternative building materials for a proposed single family home, new construction, located at 1417 Shadybrook Lane, being further described as Lot 16, Block A of the Pecan Harbor Estates Addition to the City of Rowlett, TX, Dallas County (DP14-746).

This item was approved as RES-115-14 on the Consent Agenda.

- 7F. Consider action to approve a resolution approving the purchase of lighting fixtures from Graybar Electric Company, Inc. in the total amount of \$163,925 through the U.S. Communities Cooperative Purchasing Program, and authorizing the City Manager to execute the necessary documents for said purchase.

This item was approved as RES-116-14 on the Consent Agenda.

- 7G. Consider action to approve an ordinance amending Chapter 22 "Environment" to address dead and dangerous trees as public nuisances.

This item was approved as ORD-036-14 on the Consent Agenda.

- 7H. Consider action to approve a resolution accepting the bid of and awarding a contract to DataProse for printing and mail processing services in the unit amounts bid and in an estimated annual amount of \$145,200 through an Interlocal Cooperative Purchasing Agreement with the City of Plano; and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said services.

This item was approved as RES-117-14 on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

- 7I. Consider action to appoint a member to the CIP Task Force to fill a vacancy.

A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Dana-Bashian, to appoint Trevor Read as a member to the CIP Task Force. The motion carried with a unanimous vote of those members present. This item was adopted as RES-118-14.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Conduct a public hearing and take action on a request for a Planned Development to allow a convenience store with retail vehicle filling at property located at 5001 Lakeview Parkway.

Garrett Langford, Principle Planner, provided the background information on this project. Council discussed the proposed monument signage and the addition of a directional sign on the property.

The public hearing opened and closed at 8:58 pm with no one speaking.

A motion was made by Councilmember Dana-Bashian, seconded by Councilmember Sheffield, to approve the item as presented with a provision that a directional sign serving the adjacent property may be approved by City staff. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-037-14

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

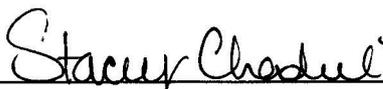
No actions were taken on the Executive Session items.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 8:59 p.m.



Todd W. Gottel, Mayor



Stacey Chadwick, Deputy, City Secretary

Date Approved: December 2, 2014

