

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday, March 25, 2014
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

Members of the Board and Staff introduced themselves for the benefit of new members.

I. Call to order

Chairman, Tim Pace called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:30pm on Tuesday, March 25, 2014. The following members were present: Tim Pace, Lt. Marvin Gibbs, Maria Martinez, Jeri Fontenot, LaQueata Brown, Monica Carr, Dr. Lori McKelroy and Dawna Carabajal. City Staff present were: David Erickson, Amanda Traister, Chief Mike Brodnax, Asst. Chief Paul Sandman, Brian Funderburk, Joe Tilger and Jackie Lozada. Also present was Dr. Sarah Stratman. Lt. Gibbs introduced Maria Martinez who is Interim Animal Shelter Superintendent and Amanda Traister.

II. Consider approving the minutes from the January 14, 2014 meeting

The Minutes from the January 14, 2014 meeting were passed out and board members were given time to review them. The Chairman opened the floor for comments or questions. Motion was made Dawna Carabajal to accept the minutes as written. Seconded by Monica Carr. Motion passed.

III. Update from Staff on Shelter Stats

Maria Martinez presented to the shelter stats to the board for five (5) month period (October 2013 – February 2014). Maria went through service calls, live pickups, animals destroyed, and animals redeemed. Live release rate is 95.8% for FY 2014 to date.

IV. Update from Staff on February Adopt-a-thon.

Maria Martinez stated that at the Adopt-a-thon 5 dogs and 2 cats were adopted.

V. Update from Staff on the funds from golf tournament and proposed use.

Maria Martinez stated that the net funds from the golf tournament were \$7,846. These funds will be used to purchase a new gurney table for surgeries at the shelter as well as a security camera system for the shelter. The gurney table will cost approximately \$1,500-\$1,800. With the camera system will enable staff to see inside and outside the shelter.

VI. Presentation of shelter personnel and operations.

Lt Gibbs presented a PowerPoint presentation. Lt. Gibbs spoke about national average of being 39%. The Police took over the shelter in 2009 and had an assessment conducted at the shelter. The Rowlett Animal Shelter continued to increase their live release rate every year. Lt. Gibbs presented the methods by which this rate was increased including, staff, webpage and partnerships with rescues among others. Lt. Gibbs presented the new organizational structure at the Shelter which includes the addition of Amanda Traister, Animal Placement Specialist and Maria Martinez, Interim Animal Services Manager. Lt. Gibbs also shared the

Animal Control Principles with the board. Lt. Gibbs spoke about the inherent conflict of protecting the public, which is the shelter's primary mission, and the care of animals.

VII. Presentation of shelter vet practices by Dr. Lori McKelroy.

Dr. McKelroy introduced Dr. Stratman who was doing the spaying and neutering at the shelter from January 2013 to the end of February 2014. Dr. McKelroy spoke of the role of the veterinarian at the shelter. Dr. McKelroy informed the group about the difference in shelter medicine and private practice. The role of the veterinarian at the shelter is to go in and maintain the health and safety and welfare of any animal that comes into the shelter. Examinations can number anywhere from 10-12 in a day. Dr. Stratman was only at the shelter at a minimum 1 day a week and examinations had to be as quick and thorough as possible. The shelter veterinarian can only do a surface examination. Dr. Statman said that she depended on the staff to give her any additional information. The biggest thing is to ensure that they are healthy enough to adopt back out to the public. Dr. McKelroy addressed some misunderstandings regarding vaccinating animals in the shelter. She stated that city ordinance states that the animal has to be in a hold for 72 hours. Most people don't understand that every animal that comes into that shelter can't be vaccinated. Parvo and distemper vaccines take 10-14 days to be effective. Rabies vaccines take about 30 days. Part of the reason that Dr. McKelroy's office left the shelter is to protect themselves they have a business to run and their reputations are important. Comments have gotten back to Dr. McKelroy and she just wanted to make sure that everyone knew that she was aware. Disappointing comments posted to Facebook and other Rescue organizations which are attempting to defame their character.

VIII. Public Announcement

Firewheel Brewery Donations May 3

Parks Department Pupalooza May 13

Petco made a \$1,500 donation and wants have animals brought there to adopt out

Animal Hospital of Rowlett Adoption Event April 12

IX. Topics for future meetings

Add to the agenda – items that were left off this agenda from last time

Discuss barking dog ordinance

Alternatives to lost pet signs-ways to reunite lost pets

Update from staff on shelter stats

Adopt-a-thon update

Update from staff on personnel changes at Rowlett Animal Shelter

Update from staff on funds from golf tournament (what equipment was purchased)

X. Adjournment

The Vice Chairperson, Dawna Carabajal, called for a Motion to adjourn. The Motion was made by Dr. McKelroy and seconded by Monica Carr. The motion passed. The meeting was adjourned at 8:35 pm.

Tim Pace

Tim Pace, Chairman

7/8/14

Date Approved

Jackie Lozada

Jackie Lozada, Assigned City Staff