

Mayor ~ Todd Gattel
Mayor Pro Tem ~ Michael Gallops
Deputy Mayor Pro
Tem ~ Carl Pankratz

City Council ~
Rick Sheffield
Tammy Dana-Bashian
Debby Bobbitt
Robbert van Bloemendaal

City Manager ~ Brian Funderburk



*A unique community where families
enjoy life and feel at home*

Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, February 10, 2015

Library Conference Room, 3900 Main Street, Rowlett, TX

- 1) Meeting called to order by Vice-Chair Brian Hokanson at 6:30 p.m. and determined a quorum was present.
 - *Members present: Brian Hokanson, Gary Alexander, Jim Katzenberger, Tamra Williams and Aimee Lanier*
 - *Members absent: Mary Drayer, Jeff Hendrickson, Deborah Crosby and Janet Alvarez*
 - *Visitors: Laurieann Dygowski*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*

Kathy F. informed members that Cynthia Baxter resigned her position; Kathy has notified the City Secretary of Cynthia's resignation.
- 2) Chair selects voting alternate(s), if necessary.
 - *Jim K. selected as voting alternate.*
- 3) Consider approving minutes from the regular meeting of January 13, 2015.
 - *Motion made by Jim K. to accept the January 13, 2015 meeting minutes as written; Gary A. seconded motion. Motion passed unanimously.*
- 4) Review budget overview from prior month.
 - *FY2015 Arts and Humanities Commission budget amount: \$4,000; current balance \$1,700*
 - *Checks issued in February to three Cultural Arts Grant recipients (totaling \$2,000)*
 - *Checks issued in February for six Young Artists Exhibit winners (totaling \$300); will be presented at the March 3rd City Council meeting*
- 5) Review, discuss and take possible action on display panel policy and hanger supply purchases.
 - *At January meeting, Commission discussed ways to hang framed artwork that limits possible damage to panels for organizations/groups using the panels; Gary A. was to report on cost at February meeting*
 - *Gary A. demonstrated three types hangers; after discussion it was decided the "construction strap" type (with a bent hook at top) will work best hanging framed artwork on display panels (using drapery hooks); some discussion whether shorter or longer straps might be needed; longer straps could be bent in half to use for double sided displaying on panels. Cost estimate is \$100.*
 - *Gary will bring both short and long strap examples to try on a couple of display panels in anticipation of any problems, etc. before purchase*
 - *Consensus of Commission is to allow outside organizations/groups to use the display panels at City facilities, provided approved hangers and hooks are used for framed artwork. Commission will supply hangers and hooks for organizations/groups.*
 - *Currently there are 32 display panels (3' sections) in eight storage containers. Library will not have space to store at temporary location and a decision has not been made as to where panels will be stored.*
- 6) Review, discuss and take possible action on Cultural Arts Grants policy.
 - *Review of current Cultural Arts Grants application*

- *Brian H. provided copies of the grant application with proposed wording changes; members made suggestions and Brenda will revise grant application form, incorporating changes for review, discussion and possible action at the March meeting.*

7. Review updates and take possible action from standing committees.

- *Cultural Arts Grants (Aimee L. and Brian H.)*
 - *Checks have been mailed to three grant recipients in February*
- *Arts in Education Grants (Aimee L., Deborah C. and Gary A.)*
 - *Brenda emailed Arts in Education Grant application to public and private schools located within the city limits*
 - *Grant applications are due March 6, 2015*
 - *Applications received will be scanned and emailed to Standing Committee members; grant award recommendations to be presented to Commission at the April 14, 2015 meeting*
- *Young Artists Exhibit (Jeff H. and Jim K.)*
 - *John Millet with Trinity Christian Academy judged the Exhibit this year; recognizing significant development differences for younger elementary students, he suggested adding a K-2 division to existing divisions.*
 - *Jim K. talked with a teacher who suggested scheduling Exhibit at different time; because of numerous other competitions at this time of year, it's difficult to decide which events to enter; Jim K will ask for the GISD art schedule for Commission's review at the March meeting*
 - *Jim K. will contact contest winners prior to March 3rd Council presentation to verify attendance*
 - *At March meeting, Commission will review, discuss and take possible action on the following:*
 - *Change divisions from elementary, middle and high school to grade levels: "K-2", "3-5", "6-8" and "9-12"*
 - *If K-2 division is added, set prize amount (\$25 suggested, same as 3-5 division)*
 - *Look at GISD art schedule to consider any change to when event is held*
 - *Consider adding Honorable Mention to award categories (HM winners would not be included at Council presentation)*
 - *With regard to Young Artist Exhibit and Photography Contest, Kathy updated members on DART Art project*
 - *Due to doubled cost for production and logistics concerns, Aimee L. made a motion to table DART Art Windscreen Display project until Fall; Tamra W. seconded. Motion passed unanimously.*
- *Writing Contest (Mary D., Tamra W. and Deborah C.)*
 - *Contest information will be sent to schools March 23rd*
- *Photography Contest (Mary D., Cynthia B. and Jim K.)*
 - *No report*
 - *With Library relocating to a new building, no space is available for displays; discussed possibly displaying digital images of winners entries on City website*
- *Publicity (Brian H., Janet A. and Cynthia B.)*
 - *With Cynthia B.'s resignation, a lead person for Standing Committee needs to be appointed at the March meeting*
 - *Brian will send out publicity regarding Cultural Arts Grant awards and Young Artists Exhibit winners after Council presentation*
- *Cultural arts center (Mary D. and Gary A.)*

- No report.
- *Public Art Project (Jeff H., Tamra W. and Brian H.)*
 - *Councilmember Dana-Bashian has encouraged fast-tracking for project, with the Commission's proposal and presentation being made at the March 17th Council Worksession; level of support and possible funding can be made at that time; Brian H. to give general recommendations*
 - *Brian H. will present general recommendations to Council; committee members will also be available to answer questions during the worksession*
 - *Brian H. and committee members need to finalize their proposal, including a budget estimate, for review and possible Commission approval at the 10 March meeting; Kathy will provide the completed Staff Report to City Manager Brian Funderburk no later than March 11th*
 - *Kathy asked Brian H. and committee members to email her with exact information needed from other City departments so that she can expedite responses*

8) Public Announcements.

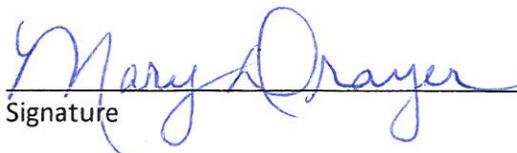
- *Laurieann Dygowski, Artists 'Round Texas, announced a Mardi Gras art program at the Rowlett Community Centre at 2 p.m. on Sunday, February 15th.*

9) Future topics.

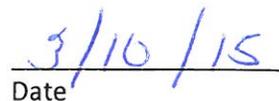
- *Call to order*
- *Chair selects voting alternate(s), if necessary*
- *Consider approving minutes from previous meeting*
- *Review budget from prior month*
- *Review, discuss and take possible action on display panel policy and hanger supply purchases*
- *Review, discuss and take possible action on revisions to Cultural Arts Grants application*
- *Review updates and take possible action on standing committee reports:*
 - *Public Art Project*
 - *Review, discuss and take possible action on Public Art project proposal to Council*
 - *Select lead person for Standing Committee*
 - *Cultural Arts Grants*
 - *Arts in Education Grants*
 - *Young Artists Contest*
 - *Writing Contest*
 - *Photography Contest*
 - *Publicity*
 - *Select lead person for Standing Committee*
 - *Cultural Arts Center*
- *Public Announcements*
- *Future agenda items*
- *Adjourn*

10) Meeting adjourned at 8:30 p.m.

Approved by the Rowlett Arts and Humanities Commission:



 Signature



 Date