



MINUTES

**SENIOR ADVISORY BOARD
Monday, October 20, 2008, 10:00 a.m.**

*Rowlett Community Centre
5300 Main Street, Room D * Rowlett, Texas*

Present: Bobbie Jo Kelly, Bobby Wright, Bob Landrum, Clarence James, Fred Cares, Janet Loper, Ruth James, Stan Grubaugh

Absent: Ceaser Hancock (excused)

Guests: Larry & Gaylyn Beckham, Marvin Overstreet, Penny & Raymond Prieto, Verla & Otis Marquardt, Ken Middaugh

Staff: Heath Olinger, Recreation Division Manager;
Dianne Zachary, Sr. Administrative Assistant

1. The meeting was called to order at 10:05 a.m. by Heath Olinger in the absence of a Chairman.
2. Dianne Zachary administered the Oath of Office and the Statement of Elected Appointed Officer, to the newly appointed members Bob Landrum & Janet Loper, and to Fred Cares & Bobbie Jo Kelly, re-appointed members.
3. The election of Chair and Vice-Chair for the Senior Advisory Board 2008-2009 began with nominations from the floor for Chair. Bobby Wright nominated Bobbie Jo Kelly, and motion was seconded by Stan Grubaugh. The vote was unanimous to elect Bobbie Jo Kelly as Chair. Ceaser Hancock was elected unanimously as Vice Chairman after a nomination by Bobbie Jo Kelly and a second by Bobby Wright. Chairperson Kelly was asked to conduct the remainder of the meeting.
4. A quorum was present.
5. The minutes from the September 15, 2008 meeting were unanimously approved by a motion from Fred Cares and seconded by Bobby Wright.
6. Bobbie Jo Kelly presented a Certificate of Appreciation to Senior Computer Class instructors, Bob Landrum, for teaching the classes free of charge and expending a great deal of time in preparation.

7. Bobby Wright led a discussion of the first year's progress for the Senior Advisory Board and areas where no progress was made in the goals and priorities. The number one goal is to get a senior center, and in an entire year, the problem has not been solved. A list of requirements for a new center was given to staff to submit to the Facilities Bond Subcommittee, who will attend our November meeting. Ben White, Economic Development Director, is meeting with architects and developers relevant to senior housing and a senior center. He may be able to give the Board an update at the November meeting. Staff provided a map showing zoning in Rowlett and the ordinances governing zoning that had been requested by members of the Board as it relates to finding a site for a new senior center and senior housing.

A suggestion was made by Bobby Wright to solicit donations from wealthy Rowlett citizens and have fundraisers toward a senior center. Such donations would have to be approved by City Council. Matching grants were discussed, and Janet Loper offered to contact grant writer professionals she has worked with in the past. Grant writers usually take fees for their services from the grant itself, making the fees less of an expense for the City.

Meals on Wheels, as explained by Jennifer Gomez at our last meeting, sounded as though it would be too time consuming for staff to keep records for the program. Mr. Wright provided the forms he received at the Garland Senior Center that show the record keeping doesn't seem very involved. (Attached) The vendor would bring the meals on shrink-wrapped trays ready to eat. Heath explained that staff has had a difficult time reaching anyone about this program and Bobby Wright had the same experience. The Board would like this matter revisited, and Heath Olinger will check into it.

8. The Chair led a review of goals for the Senior Advisory Board for the past year and led a discussion of goals for the coming year. The Chair asked for volunteers from the Board to take turns attending City Council work sessions bi-monthly to represent the Senior Advisory Board and the needs of the seniors in Rowlett. Janet Loper volunteered to attend this time. A list of meeting times and dates will be emailed to all members by staff. The Board would like to have a member at every meeting.
9. Two lists of proposed activities for seniors were submitted by Verla Marquardt, Penny Prieto, Dianne Shaw and Bobbie Jo Kelly. See attached. These lists will be given to Sandy Beffa, Community Centre staff liaison for the seniors.

Visitors from the "Rockers" shared information with the Board regarding the need for a dedicated room for seniors or a senior center and more senior activities.

10. No recommendations were made at this meeting for City Council.

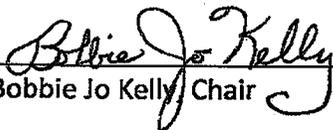
11. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.

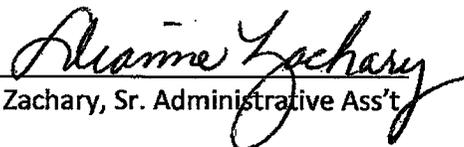
- a. Heath Olinger announced the library has a new manager with whom he will speak about senior computer classes.
- b. Heath will pull the room usage for all of last year for an analysis to determine if a room can be set aside on a continuing basis for the senior activities.
- c. The library will begin sharing its calendar at the RCC and vice versa to keep everyone informed.
- d. Members were reminded to register to vote.
- e. The Board can send a representative to speak at the Chamber of Commerce meeting for five minutes about the Senior Advisory Board and the needs of the seniors in Rowlett.

12. Members of the board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.

- a. Invite a DART representative to the November meeting to discuss transportation for seniors in Rowlett. (Fred Cares & Stan Grubaugh)

13. A motion was made by Bobby Wright to adjourn, and seconded by Bob Landrum. The vote was unanimous to adjourn at 11:45 a.m.


Bobbie Jo Kelly Chair


Dianne Zachary, Sr. Administrative Ass't