

Mayor ~ Todd Gottel
Mayor Pro Tem ~ Michael Gallops
Deputy Mayor Pro
Tem ~ Tammy Dana-Bashian

City Council ~
Robbert van Bloemendaal
Carl Pankratz
Debby Bobbitt
Rick Sheffield

City Manager ~ Brian Funderburk



*A unique community where families
enjoy life and feel at home*

OFFICIAL MINUTES OF THE ROWLETT PUBLIC LIBRARY ADVISORY BOARD

Thursday, June 11, 2015

Rowlett Public Library, 5702 Rowlett Road

then reconvening at Conference Room B, City Hall, 4000 Main Street

1. Meeting called to order by Chair Pat Harris at 6:40 p.m. and determined a quorum was present.

- *Members present: Pat Harris, Jerry Hickman, Deborah Smith and Cassie Wilson*
- *Members absent: Bill Schwab and Tana Daniels*
- *Staff present: Kathy Freiheit, Director of Library Services*

Kathy F. led a tour of the new Library facility at 5702 Rowlett Road. Deborah S. made a motion to adjourn and move meeting to Conference Room B at City Hall. Jerry H. seconded; motion passed unanimously.

Meeting reconvened at 7:15 p.m. in City Hall.

2. Chair selects voting alternate(s), if necessary.

- *Cassie W. chosen as voting alternate for meeting.*

3. Consider approving the minutes from the regular meeting held April 9, 2015.

- *Motion made by Deborah S. to accept the April 9, 2015 meeting minutes as written; motion seconded by Cassie W.; motion passed unanimously.*

4. Acknowledge communications and announcements.

- *N/A*

5. Receive Staff reports.

a) First and Second Quarter statistical reports for FY2015

- *Comparisons made to same period last year, attendance is down; OverDrive digital and in-house checkouts are up; new borrower cards are down*
- *Jerry H. asked about possibility of losing staff; Kathy explained that staff "wear many hats" through cross-training, no reductions are anticipated.*

b) Ongoing report on programs

- *Events calendars handed out; many programs are hosted at the RCC, but Story Times will continue to be held at the Library*
- *Shared Summer Reading Program programs for youth, teens and adults; Kick-off was Monday, June 8th with over 1,400 people coming in to the library.*
- *Library now offers digital magazines through a service called Zinio.*

c) Announce upcoming events

- *N/A*

d) 84th Legislature – State Library Budget Wrap-Up

- *Additional funding has been provided for select Texas State Library & Archives Commission programs.*

6. Discuss Library Visioning Task Force and take action to recommend one regular and one alternate member.
- Kathy F. shared slides presented at the June 9th City Council Work session for their consensus and direction. Task Force members will be making recommendations for the layout and use of space in the next Library location in the Village of Rowlett.
 - Discussed a tentative meeting schedule for the Task Force; this is a fast-track timeline, beginning in July 2015, with presentation of recommendations to Council in November 2015 for their consideration and possible approval.
 - Kathy F. explained the Voting Membership, which will include:
 - one regular and one alternate Library Advisory Board member
 - one regular and one alternate from the Friends of the Rowlett Public Library
 - one Library volunteer
 - two citizens at-large
 - Ex Officio membership will include:
 - two City Council Liaisons
 - City Manager
 - Director of Library Services
 - two Library Administrative staff
 - Village of Rowlett Developer's representative
 - Library Advisory Board and Friends of the Rowlett Public Library will nominate members from their respective groups; Library staff will nominate a volunteer; Council will recommend citizens for the two at-large positions.
 - After discussion, there was consensus for having Pat H. represent the Library Advisory Board as the regular member and Cassie W. as the alternate member
 - City Council will consider all appointments on July 7th; a resolution is required to establish the Task Force.
7. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.
- N/A
8. Future Topics for next meeting.
- Call to order
 - Chair selects voting alternate(s), if necessary
 - Consider approving the minutes from the previous meeting
 - Acknowledge communications and announcements
 - Receive Staff reports
 - Third Quarter statistical reports for FY2015
 - Ongoing report on programs
 - Announce upcoming events
 - Update on Library Visioning Task Force
 - Public announcements
 - Future agenda items
 - Adjourn
9. Adjournment.
- Motion made to adjourn by Deborah S. and seconded by Jerry H; passed unanimously. Meeting adjourned at 7:52 p.m.

Pat Harris

Chairperson

8/13/15

Date