

Mayor ~ Todd Gottel
Mayor Pro Tem ~ Michael Gallops
Deputy Mayor Pro
Tem ~ Tammy Dana-Bashian
City Council ~
Robbert van Bloemendaal
Carl Pankratz
Debby Bobbitt
Rick Sheffield
City Manager ~ Brian Funderburk



*A unique community where families
enjoy life and feel at home*

Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, September 8, 2015
City Hall Conference Room B
4000 Main Street, Rowlett, TX 75088

- 1) Meeting called to order by Vice-Chair Brian Hokanson at 6:40 p.m. and determined a quorum was present.
 - *Members present: Brian Hokanson, Gary Alexander, Tamra Williams and Jim Katzenberger*
 - *Members absent: Mary Drayer, Jeff Hendrickson, Deborah Crosby, Aimee Lanier and Janet Alvarez*
 - *Visitors: Wayne Baxter, Parks and Recreation Advisory Board Chair*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*
- 2) Chair selects voting alternate(s), if necessary.
 - *Alternate Jim Katzenberger selected as voting member in Mary Drayer's absence.*
 - *Kathy F. announced Aimee L. has resigned her position.*
- 3) Presentation by Kids Kingdom Playground Committee.
 - *Parks and Recreation Chair Wayne Baxter presented information on Kids Kingdom Playground; is ADA compliant; pickets are made from recycled materials*
 - *Volunteers needed November 30 – December 6, 2015 to assist with project (i.e.: construction, serve food, child care)*
 - *Pickets available for purchase (\$50 each) and may be purchased online, by mail, or at the Community Centre*
- 4) Consider approving minutes from the regular meeting of August 11, 2015.
 - *Motion made by Gary A. to accept the August 11, 2015 meeting minutes as written; Tamra W. seconded motion. Motion passed unanimously.*
- 5) Review budget overview from prior month.
 - *FY2015 Arts and Humanities Commission budget amount: \$4,000; current balance \$639.99.*
 - *Upcoming expenses to be paid: Photography Contest awards and ribbons; account balance after Photography Contest expenses are paid \$10.19.*
- 6) Discuss ideas for potential increase in annual budget.
 - *Proposed annual budget is \$10,000 (operating budget); consideration for final approval at City Council meeting on September 15, 2015*
 - *Potential ideas for additional funds:*
 - *increase amounts of current awards*
 - *add new categories to existing contests*
 - *expand categories for existing contests, such as music recording, graphic arts, videography, etc.*
 - *include special needs community in contests*
 - *talent Showcase*
 - *Scholarships or stipends in the arts*
 - *rental of bulletin boards to promote contests / events*

- *Brian H. asked how the Commission defines success of contests and grants; concerned over lower number of entries each year; it was suggested that increases in the amount of cash prize awards could generate more interest.*
 - *At the November meeting, come ready to decide on a short list of potential projects*
- 7) Review, discuss and take possible action on Standing Committee templates.
- *Item tabled until next meeting.*
- 8) Discuss, review and take possible action on a calendar contest.
- *Suggested that instead of a contest, the Commission might provide calendars to generate more interest and promote AHC contests / events; calendars could be given to teachers, for distribution by businesses, etc.*
 - *Discussed using photos from Photography Contest in a 2016 calendar*
 - *At the November meeting, Jim K. will present an action plan for possible production of a 2016 calendar, including costs associated with project, time frames, etc. Calendars would need to be produced and be available for distribution by mid-December*
- 9) Review updates and take possible action from standing committees.
- *Public Art Project*
 - *City Council has earmarked \$40,000 for Public Art Project; consideration to approve at the September 15 meeting*
 - *Plan on future joint work session with Council for direction*
 - *Cultural Arts Grants (Aimee L. and Brian H.)*
 - *Nothing to report*
 - *Arts in Education Grants (Aimee L., Deborah C. and Gary A.)*
 - *Nothing to report*
 - *Young Artists Exhibit (Jeff H. and Jim K.)*
 - *Nothing to report*
 - *Writing Contest (Mary D., Tamara W. and Deborah C.)*
 - *Nothing to report*
 - *Photography Contest (Mary D. and Jim K.)*
 - *Received 33 entries*
 - *Judging will take place Friday, September 11th, Best of Show and First, Second and Third places in each category to be selected*
 - *Drew Rist will take photos after judging; ask him to take photos of all entries, including second and third place winners, in the event they are needed for a 2016 calendar; discussed need for signed releases before using photos in a calendar*
 - *Kathy F. thanked Jim K. for assisting Mary D. with take-in and display of photos*
 - *Jim K. suggested that next year to prohibit any writing, titling and date codes on photo entries*
 - *Publicity (Brian H. and Janet A.)*
 - *Nothing to report*

- Cultural arts center (Mary D. and Gary A.)
 - Noting to report

10) Public Announcements.

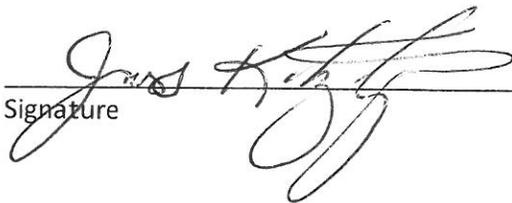
- Nothing to report

11) Future topics.

- Call to order
- Administer "Oath of Office" to newly appointed members
- Member introductions
- Election of Chair and Vice-chair for FY2015 - 2016
- Chair selects voting alternate(s), if necessary
- Consider approving minutes from previous meeting
- 2015 budget review
- Presentation of Boards and Commissions orientation
- Continue to discuss ideas for 2016 increased budget
- Finalize Standing Committee templates
- Review updates and take possible action on standing committee reports:
 - Public Art Project
 - Cultural Arts Grants
 - Arts in Education Grants
 - Young Artists Contest
 - Writing Contest
 - Photography Contest
 - Publicity
 - Cultural Arts Center
- Public announcements
- Future agenda items
- Adjourn

12) Meeting adjourned at 7:48 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Signature 

Date 10-13-15