



MINUTES

SENIOR ADVISORY BOARD
Monday, February 16, 2009, 10:00 a.m.
(Makeup of January Meeting – No Quorum)

City Hall Conference Room
*4000 Main Street * Rowlett, Texas 75088*

Present: Bobbie Jo Kelly, Bobby Wright, Bob Landrum, Clarence James, Fred Cares, Janet Loper, Ceaser Hancock

Absent: Ruth James

Guests: Larry & Gaylyn Beckham, Ken Middaugh, Jerome Grossie, Linda "Penny" Prieto, Joe Turek, Jack Collier, Carol Prano (Rowlett Chamber of Commerce)

Staff: Heath Olinger, Recreation Manager; Dianne Zachary, Sr. Administrative Assistant; Katie Corder, Assistant City Manager

1. The meeting was called to order at 10:00 am by the Chair.
2. Dianne Zachary administered the Oath of Office and the Statement of Elected/Appointed Officer to Susan Turek.
3. A quorum was present.
4. The minutes from the February 2, 2008 meeting were unanimously approved after a motion by Bobby Wright to accept the minutes as presented that was seconded by Janet Loper.

Agenda Item #6 was considered out of order at this time.

5. Carol Prano, Chamber of Commerce Membership Services and Development Director spoke to the board regarding seniors in Rowlett and the partnering that can be shared with the Chamber.
 - Senior Newsletters, calendars or any other important information can be included in newcomer bags, and 150 copies would be needed of each.
 - Seniors are an underutilized resource in Rowlett, and can be "mentors" for area businesses.
 - Senior volunteers are welcome to take an active role in the Chamber.
 - Chamber of Commerce website, www.rowlettchamber.com, can host links to any other website to advertise for seniors if they set up a website and have a tax I.D. number.
 - Susan Turek asked for support for a silent auction from the Chamber. Carol suggested requesting grants from the community businesses, i.e. Home Depot, ACG Medical Supply, Lakepointe Medical and others.
 - Every Thursday from 8-9am, the Chamber hosts "Making A Connection" at Jason's Deli to which all are invited to interact with area businesses. Breakfast is \$3.00 for

juice, coffee and a breakfast snack. The sponsor business is given a few minutes each Thursday to tell the group about themselves, and must donate a gift valued at \$25 for a door prize. Interaction is encouraged, and seniors could ask the businesses if they offer senior discounts and other pertinent questions.

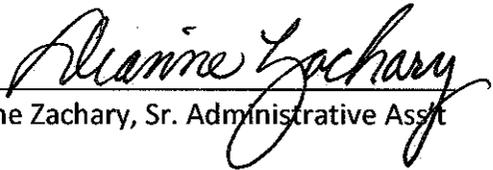
- A senior organization can advertise in the Lakeview Image Magazine”, “The Coffee News”, etc.
6. Heath Olinger gave an update on laptops for senior classes. I.T. is preparing 10 desktop for use at the RCC by seniors and ten desktop computers will eventually be placed downstairs in a computer lab for those who can access the lower level. Computers cannot be checked out, but can be used at the RCC for tutoring sessions and classes.
 7. Heath Olinger gave a status report on the Meals-on-Wheels program for the Community Centre. The city attorney is looking over the agreement at this time. Two senior volunteers will be needed each time meals are delivered, and will need to undergo 30 minutes of Training in food handling before they can help serve the meals. A minimum 25 people per day must be ordered, and it is thought that we could begin with 2-3 times a week meal delivery. The meals would be delivered at 11:30 am and the vendor would pick up supplies at 12:30 pm. Susan Turek will ask Rockers tomorrow for volunteers.
 8. A subcommittee on senior housing, with Bob Landrum as Senior Advisory Board Liaison, was unanimously approved following a motion by Bobbie Jo Kelly that was seconded by Bobby Wright.
 9. Bobbie Jo Kelly told the board of a discussion with Ben White, Economic Development Director for the city regarding senior housing. He does not have any new information at this time. Heath announced Ben will attend the April meeting of the Senior Advisory Board and hopes the new Waterfront Entertainment District will have senior housing.
 10. A subcommittee to compile a Resource Services Directory with Fred Cares as the Senior Advisory Board Liaison was unanimously approved following a motion by Bobbie Jo Kelly that was seconded by Janet Loper.
 11. Janet Loper gave a report from subcommittee on potential grants for senior centers. Their first meeting took place just prior to our meeting today. Jeff Sheldon was unable to attend, but Susan Turek and Janet met to discuss Susan meeting with the President of the Women’s Club to learn about applying for non-profit (501-3-C) status for a senior group. Money will be needed to apply for this non-profit status, and Susan hopes a silent auction will raise the \$750.00 to file. A senior group must be established for this purpose as the City cannot be affiliated with it. The Rockers are planning a talent show called “Your 5 Minutes of Fame’ to raise money as well. Grant money cannot be used to build buildings, but can be used for other senior related purposes. Since no grants can be applied for until this non-profit status is obtained by a senior group, the subcommittee will suspend meetings until after July. Susan mentioned that Peter, who is a member of the Rockers, is an attorney and will assist with the completion of necessary forms for applying for non-profit status.

Heath will check to see if the “Rockers” can be used for the 5013-C status since they are affiliated with the City through the Community Centre. Bobby Wright suggested it would be better to advertise as “Rowlett Seniors” so that all seniors and individual senior groups would be included.

12. The report from subcommittee on communication & marketing was postponed until they have their first meeting following today's Advisory Board meeting.
13. Bobbie Jo gave a report on senior computer classes at the library. The March classes on Basics, Internet Basics, and Bill Paying are full. The Excel class still has some openings. Fred Cares reported that the free one-on-one tutoring for seniors is working great.
14. A potential teleconference or video conference with the Irving Senior Advisory Board was discussed, but the video conference may be a problem. Audio conferencing is simple and can certainly be done. Janet Loper will check with Eastfield Community College about the teleconferencing issue and report back to the board. Bobbie Jo Kelly also mentioned "Gotomeeing.com" as a possible solution.
15. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor taken any action with regard to the announcements

Bobbie Jo reminded the subcommittee members that no agendas, minutes or Roberts Rules of Order apply for their meeting.
16. No topics for future agenda meetings were suggested.
17. Bob Landrum made a motion to adjourn at 11:25 a.m. that was seconded by Fred Cares. The vote was unanimous.


Bobbie Jo Kelly, Chair


Dianne Zachary, Sr. Administrative Ass't