



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, September 15, 2015

6:00 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Dana-Bashian, Councilmember van Bloemendaal, Councilmember Pankratz and Councilmember Sheffield

Absent: Councilmember Bobbitt

1. CALL TO ORDER

Mayor Pro Tem Gallops called the meeting to order at 6:00 p.m.

2. EXECUTIVE SESSION (6:00 P.M.) * Times listed are approximate.

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate on property at 3313 Enterprise Drive. (20 minutes)

In at 6:00 p.m. Out at 6:13 p.m.
Mayor Gottel arrived at 6:10 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney regarding a proposed interlocal participant agreement and an interlocal user agreement with the cities of Garland and Mesquite for a public safety radio system. (20 minutes)

In at 6:13 p.m. Out at 6:40 p.m.

3. WORK SESSION (6:40 P.M.)

- 3A.** Discuss City of Rowlett Boards and Commissions – their scope, purpose, Council's expectations, and Council liaison appointments. (45 minutes)

Council discussion regarding Council liaison assignments, the role of the Traffic and Safety Commission, and meetings with the various boards and commissions. Further discussion regarding the boards/commissions review of their purpose as outlined in the Boards and Commissions Handbook, presentations to Council at upcoming Work Sessions, and their thoughts on how to play an advisory role for the citizens of Rowlett. After further discussion, it was the consensus of Council to disband the Traffic and Safety Commission. Formal action will be taken at a later date.

4. DISCUSS CONSENT AGENDA ITEMS

At the request of Mayor Gottel, Item 7J was pulled from the Consent Agenda and will be considered individually.

Council took a short break at 7:30 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Council reconvened at 7:39 p.m.

INVOCATION – Cliff King, New Horizon Vineyard Church

PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE – Led by the City Council

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of Proclamation recognizing October 6, 2015, as ROWLETT NIGHT OUT.

Mayor Pro Tem Gallops presented the proclamation.

- 5B.** Presentation of \$20,000.00 Donation Check for Kids Kingdom from Milestone Electric.

Mayor Gottel introduced Mark Robinson of Milestone Electric, who presented a check to members of the Kids Kingdom Fundraising Committee.

- 5C.** Presentation of \$1,000.00 donation check for Kids Kingdom from the Rowlett Firefighters Association.

Mayor Gottel introduced Wayne Baxter, Chair of the Parks and Recreation Advisory Board, and members of the Rowlett Firefighters Association who presented a check to members of the Kids Kingdom Fundraising Committee.

5D. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: Recognition of City employee Robert Harris - Robert has served the City of Rowlett since October 24, 2002, almost 14 years. He is a maintenance crew leader for the streets division. Robert has also served his country in the United States Navy for 23 years. He has been deployed twice to a war zone; first in the Iraq war in 2004 for 9 months and recently to Afghanistan where he served for 10 months. We are glad to have Robert back with us and thank you for your service to our country. Council meetings - Next regular Council meetings will be held on Tuesday, October 13th and 20th. Notice - no Council meeting on the first Tuesday in October - 10/6, so Council may attend National Night Out events throughout the City. P & Z meetings - Tuesday, September 22nd - held in the City Hall Conference Room at 6:30pm. National Night Out - Tuesday night, October 6th. Register your HOA or block party with Officer Chad Caldwell now - 972-412-6242. Councilmembers and City staff will be visiting as many neighborhoods as possible. Rowlett Library - Library Visioning Task Force meets Wednesday, September 23rd, 6:30pm in the Annex Conference Room. September is library card sign-up month! Upcoming events: Technology petting zoo - Saturday, Sept 26th, held @ Library @ 2pm. Family Saturday: movie & popcorn - Saturday, October 3rd @ 2pm @ RCC. Love on a leash: therapy dogs information - Saturday, October 17th, 11am @ City Hall. Parks and Recreation - National Prescription Take Back Day - Saturday, September 26th from 10am - 2pm @ RCC. Diversity Day - Saturday, October 3rd, noon - 4pm @ RCC. Movies @ Pecan Grove Park. Last movie this Friday, September 18th - Big Hero 6 - starts @ 6:30pm. Kids Kingdom - Kids Kingdom Playground Committee meets weekly, all meetings open to public - Held on Tuesday evenings at RCC; for more information check on the City's website on the home page, Rebuild Kids Kingdom! Selling fence pickets now - for the price \$50 each. Volunteers needed!! Sign up now for "build week" - Nov. 30 - Dec. 6. Activities for Seniors: Senior potluck lunch social - Second Thursday of the month; 11:30am at RCC. October 8th and November 12th are the next lunches. Lunch around town - Fourth Tuesday of the month @ 11:30 am; September 22nd next date. AARP smart drivers class - Saturday, September 26th from 9am to 1pm. \$15 for AARP members; \$20 for non-members. Call 972-412-6170 for more information or to register. Keep Rowlett Beautiful upcoming events - Great American Cleanup Day - Saturday, September 19th from 9am to 1pm (cleanup local parks). Check in at the wet zone for assignments (located behind the RCC). Call 972-463-3929 or email info@keeprowlettbeautiful.org for more information. Shredding & electronics recycling - Saturday, October 10th from 9am to 1pm. Location - Rowlett High School parking lot. Dump your e-waste and get your old documents shredded at the same time! Bring your old monitors, TVs, computers, laptops, cell phones, land-line phones, and any batteries or ink/toner cartridges. Animal Shelter - Low cost vaccine clinic at Animal Shelter - Saturday, October 12th, 1 - 3pm. Located at 4402 Industrial Street. Shelter is open Monday - Saturday, 10am - 5pm.

A Shelter staff member brought Springsteen by the meeting to meet the Mayor and Council. Springsteen is an Australian Cattle Dog mix who is one of the many animals available for adoption from the Animal Shelter.

Councilmember van Bloemendaal announced a Job Fair to be held on October 23rd from 9 a.m. to 1 p.m. at Kick 'Em Training Center. For more information, please contact Mr. van Bloemendaal at RvBDallas@yahoo.com.

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A.** Consider action to approve minutes from the August 25, 2015, City Council Work Session, the August 26, 2015, City Council Special Meeting, and the September 1, 2015, City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B.** Consider action approving a resolution amending the Master Fee Schedule for rate and fee changes to the Parks and Recreation fees, Water and Sewer Rates, and Solid Waste Fees.

This item was approved as RES-105-15 on the Consent Agenda.

- 7C.** Consider approving a resolution authorizing the City Manager to enter into a two-year interlocal agreement with the City of Garland for Public Health Services for FY2016 and FY2017.

This item was approved as RES-106-15 on the Consent Agenda.

- 7D.** Consider action to approve a resolution authorizing the City Manager to enter into an interlocal agreement with Dallas County for Mosquito Ground Control for FY2016.

This item was approved as RES-107-15 on the Consent Agenda.

- 7E.** Consider a resolution approving Change Order Number 2 to the contract with Tri-Con Services in the amount of \$78,533 for installation of a 16 inch by 16 inch tapping sleeve with additional work by hot tap operation for the Big A 20 Inch Water Transmission Project and authorize the Mayor to execute the necessary documents.

This item was approved as RES-108-15 on the Consent Agenda.

- 7F.** Consider action to approve a resolution authorizing the final acceptance, release of retainage and early completion bonus for the PGBT 12 Inch Waterline from Miller Heights Drive to Rowlett High

School Project (WA2101) in the amount of \$126,608.00 to LKG Resources, LLC and to authorize the Mayor to execute the necessary documents for said services.

This item was approved as RES-109-15 on the Consent Agenda.

- 7G. Consider action to approve a resolution awarding the annual bid for motor fuel to Petroleum Traders Corporation in the unit amounts bid for transporting and delivery per fuel gallon and type in an estimated annual amount of \$380,312.

This item was approved as RES-110-15 on the Consent Agenda.

- 7H. Consider action to amend the Fiscal Year 2014-15 Adopted Operating and Capital Improvements Program Budget.

This item was approved as ORD-032-15 on the Consent Agenda.

- 7I. Consider action to approve a resolution accepting the bid of and awarding a contract to HD Supply Waterworks in the amount of \$144,094.78 for the purchase of inventory and line replacement parts and materials for the distribution system.

This item was approved as RES-111-15 on the Consent Agenda.

- 7J. Consider action to authorize the City Manager to negotiate and execute an interlocal participation agreement and an interlocal user agreement with the cities of Garland and Mesquite for the acquisition of equipment and facilities, and the participation in the Public Safety Radio Project.

This item was pulled from the Consent Agenda and considered individually.

A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as RES-112-15.

- 7K. Consider appointments to the various Boards and Commissions.

This item was approved on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, to approve the Consent Agenda as read to include those appointments to the Boards and Commissions as amended in the Work Session previously this evening and including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Conduct a public hearing and consider the adoption of a resolution authorizing the creation of the Bayside Public Improvement District (PID) submitted on behalf of Bayside Land Partners LLC for the property known as Bayside.

Jim Grabenhorst, Director of Economic Development, presented the background information for this item. The public hearing opened and closed with one speaker: Kent Donahue, 15433 Knoll Trail, Dallas; spoke in support. Mr. Grabenhorst provided further clarification of how PID assessments are paid.

A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as RES-113-15.

- 8B.** Consider action to approve an ordinance approving and adopting the budget for FY2015-2016.

Terri Doby, Budget Officer, provided the information regarding the proposed budget. Jim Proce, Assistant City Manager, provided information regarding the Neighborhood Advocate Program, which includes a review of City codes and working with homeowners' associations, among other things.

A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Sheffield, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-033-15.

- 8C.** Consider an ordinance approving and adopting the proposed ad valorem tax rate of \$0.787173 per \$100 of taxable value for FY2015-2016.

Terri Doby, Budget Officer, provided the information regarding the proposed tax rate.

A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-034-15.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 9:11 a.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: October 13, 2015

