

Mayor ~ Todd Gottel
Mayor Pro Tem ~ Michael Gallops
Deputy Mayor Pro
Tem ~ Tammy Dana-Bashian
City Council ~
Robbert van Bloemendaal
Carl Pankratz
Debby Bobbitt
Rick Sheffield
City Manager ~ Brian Funderburk



City of Rowlett
4000 Main Street
Rowlett, TX 75088

Phone ~ 972.412.6100
Fax ~ 972.412.6118
www.rowlett.com

*A unique community where families
enjoy life and feel at home*

Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, January 12, 2016
City Hall Conference Room B
4000 Main Street, Rowlett, TX 75088

- 1) Meeting called to order by Chair Jim Katzenberger at 6:31 p.m. and determined a quorum was present.
 - *Members present: Jim Katzenberger, Gary Alexander, Tamra Williams, Deborah Crosby, Jeff Winget, Gabriela Borcoman, Brian Hokanson and Jessica Bertucci*
 - *Members absent: Jeff Hendrickson*
 - *Visitors: Christy Katzenberger*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*
- 2) Chair selects voting alternate(s), if necessary.
 - *N/A*
- 3) Consider approving minutes from the regular meeting held November 10, 2015.
 - *Tamra W. moved to accept the November 10, 2015 meeting minutes as written; Brian H. seconded motion. Motion passed unanimously.*
- 4) Discuss and take possible action to finalize 2016 budget.
 - *Proposed budget reviewed*
 - *Tamra presented information on possible purchase of polo shirts for Commission members from a local vendor. Polos would have an embroidered City of Rowlett logo with "Arts & Humanities Commission" beneath. Kathy F. inquired if there is an extra charge for artwork setup; Tamra said there is not. Tamra will check with vendor to see if both men's and women's size shirts are available, and also if the polos are available with "unbanded" sleeves. She will ask for sample shirts to bring to the next meeting for sizing and ordering.*
 - *Motion made by Tamra W. to approve the 2016 budget as presented; Deborah C. seconded the motion. Motion passed unanimously.*
 - *Brenda K. will email Committee chairs to confirm event dates, etc.*
- 5) Cultural Arts Grants:
 - *Receive recommendations from Cultural Arts Standing Committee from FY2016 applications*
 - *Committee chair Brian H. briefly explained the grant process for award of funds to artistic groups*
 - *Brian H. presented the Committee's recommendations for approval of four grants in amounts specified*
 - *Discuss and take possible action on the Cultural Arts Grant awards for FY2016*
 - *After discussion, Deborah C. made a motion to award Cultural Arts Grants as follows:*
 - *Lakeshore Symphonic Winds - \$775*



- *Lake Cities Chorale - \$775*
- *Artists 'Round Texas - \$650*
- *Puritan Productions - \$300*
- *Tamra W. seconded the motion; motion passed unanimously.*
- *Kathy thanked Committee members for their assistance.*

6) Status on Public Art Project.

- *Kathy F. updated members about a possible Council agenda item on Tuesday, January 19, 2016. A work session with Council is scheduled to discuss Council's expectations and direction for a public art project. It is possible that with recovery efforts from the December 26 tornado that this agenda item may be postponed. She will notify members as soon as she learns the status.*
- *Gabriela B. asked for background information about the project. Brian H. explained that at the August 12, 2014 AHC meeting, Council Member Tammy Dana-Bashian and Laurieann Dygowski presented the concept of a City sculpture project. The idea was adopted by the Commission and a Public Art Project standing committee was created to research options and to present a proposal to Council for a possible project.*
- *In FY2016 Council budget work sessions, \$40,000 was appropriated for a Public Arts program.*
- *Brian H. shared PowerPoint slides which he had presented to Council in March in 2015, giving information on art projects in different cities and how their programs work. The scope of the Commission's project was later revised and in a May 2015 meeting, City Manager Brian Funderburk recommended three-year support for the project, with a Year One appropriation of \$40,000.*

7) Review updates and take possible action on Standing Committee reports.

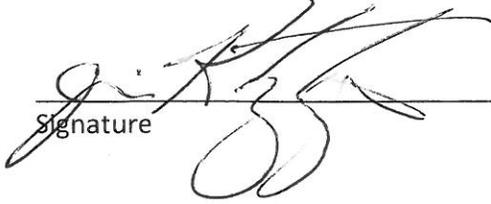
- *Calendar Project*
 - *Will have calendars available at Young Artists Exhibit reception in February*
 - *A future "Boot Camp" is planned for September 2016, so that contest dates and grants information can be established for inclusion in a possible 2017 calendar*
 - *A calendar distribution list and delivery assignments needs to be created*
- *Arts in Education Grant*
 - *Grants are available to schools located within the City limits (both private and public schools)*
 - *Discussed the ways grants are publicized; no decision was made*
 - *Gary A. and the Standing Committee will revise the grant application in the next few weeks*
- *Young Artists Exhibit*
 - *Received 103 entries; still concerned whether or not teachers are receiving contest info; Deborah will follow-up with those teachers she knows*
 - *Take-in was manned by Brian H., Deborah C. and Tamra W. with the help of Brenda Kennedy and Phil Barott on the Library staff. Kathy F. thanked everyone for their assistance*
 - *Reception will be held Tuesday, February 2 from 6:00 – 7:15 p.m. in the Annex, just before presentation of awards at the 7:30 p.m. Council meeting*
- *Publicity*
 - *Brian H. sent events information to various media outlets*
 - *Standing Committee is to meet and discuss publicity ideas*

- 8) Report on December 1, 2015, Council work session discussion with Board and Commission chairs on the role of the City's various Boards and Commissions.
- *Jim K., Tamra W. and Kathy F. attended the work session*
 - *Council is asking City Boards and Commissions members to:*
 - *Review their group's description in the Boards and Commissions Handbook, noting any revisions that might be needed*
 - *Present 2015 accomplishments*
 - *Discuss 2016 goals*
 - *Address specific budget needs*
 - *Members were asked to provide feedback by the next AHC meeting (February 9, 2016)*
 - *Jim K. and Kathy F. will create a PowerPoint for presentation at a future Joint Work session with the Commission and Council*
- 9) Finalize Standing Committee templates.
- *Gary A. reported the Arts in Education template was very beneficial to his work as chair for the FY2016 grants*
 - *The following Standing Committees still need templates:*
 - *Photography Contest – Jim K. will complete*
 - *Young Artists Exhibit – Deborah C. will complete*
 - *Writing Contest – Deborah C. will complete*
 - *Special Needs – Deborah C. will complete*
 - *Gary A. expressed his interest in the AHC holding a talent contest; the concept can be discussed at a future AHC meeting.*
- 10) Public Announcements.
- *Brian H. announced that his son works at a Dallas-based music studio. His son and nine local artists have created a "pay what you want," nine-song music compilation download, with proceeds going to tornado relief. Website: fifty50studios.bandcamp.com.*
 - *Deborah C. reported that Rowlett High School art teacher, Chad Wilkinson, announced that the Garland Independent School District is hosting the 2016 Visual Arts Scholastic Event (VASE) on February 12, 2016 at Rowlett High School*
 - *Kathy F. shared info on the 2016 DART Student Art Contest*
- 11) Future topics.
- *Call to order*
 - *Chair selects voting alternate(s), if necessary*
 - *Consider approving minutes from previous meeting*
 - *Receive 2016 Operating Budget update*
 - *Update on Public Art Project*
 - *Discuss Council assignments for future Joint Work session*
 - *Discuss future Talent Contest*
 - *Review updates and take possible action on standing committee reports:*
 - *Young Artists Exhibit*
 - *Arts in Education Grants*
 - *Writing Contest*
 - *Promotional (polo shirts)*

- *Facebook Project*
- *Publicity*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

12) Meeting adjourned at 8:31 p.m.

Approved by the Rowlett Arts and Humanities Commission:


Signature

2-9-16
Date