



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, April 19, 2016

6:30 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present:** Mayor Gottel, Deputy Mayor Pro Tem Dana-Bashian, Councilmember Pankratz, Councilmember van Bloemendaal, Councilmember Bobbitt, and Councilmember Sheffield

**Absent:** Mayor Pro Tem Gallops

**1. CALL TO ORDER**

Mayor Gottel called the meeting to order at 6:33 p.m.

**2. EXECUTIVE SESSION**

- 2A.** The City Council shall convene into executive session pursuant to the Texas Government Code, §551.074 (Personnel) to deliberate on the evaluation and duties of the City Secretary. (30 minutes) (THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING)

In at 6:34 p.m. Out at 7:21 p.m.

Council took a short break at 7:21 p.m. and reconvened at 7:24 p.m.

**3. WORK SESSION (6:30 P.M.) \* Times listed are approximate.**

- 3A.** Joint Work Session of Board of Adjustment and City Council. (45 minutes)

This item has been rescheduled for an upcoming date.

- 3B.** Discuss July 4<sup>th</sup> Celebration for 2016. (15 minutes)

Angela Smith, Director of Parks and Recreation, provided an overview of the Fireworks on Main event with the announcement of headlining entertainment – Exile.

#### **4. DISCUSS CONSENT AGENDA ITEMS**

Council took a short break at 7:39 p.m.

#### **CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

Council reconvened at 7:43 p.m.

**INVOCATION** – Councilmember Pankratz

**PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE** – Led by the City Council

#### **5. PRESENTATIONS AND PROCLAMATIONS**

##### **5A. Presentation of proclamation recognizing the week of April 25-29, as Administrative Professional's Week.**

Deputy Mayor Pro Tem Dana-Bashian presented the proclamation to Evette Whitehead – Executive Assistant to the City Manager, Denise Gomez – Administrative Assistant for Finance, Julie Ward – Administrative Services Manager for Fire, Dawn Smith – Administrative Services Manager for Police, and Shelley Monroe – Sr. Administrative Assistant for Parks.

##### **5B. Presentation of donation to Life Message from Spirit Outfitters.**

This item has been rescheduled for a future date.

##### **5C. Proclamation for the members and agencies of the Public Works Emergency Response Team for their part in the mutual aid response to the December 26, 2015 EF-4 tornado.**

Councilmember Pankratz presented the proclamation to Jim Proce – Assistant City Manager, Ronnie Bates – Public Works Director, City of Allen, and Noel Thompson – Interim Director of Public Works, City of Rowlett.

##### **5D. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.**

Mayor Gottel announced the following:

#### **COUNCIL MEETINGS**

- NEXT REGULAR COUNCIL MEETINGS WILL BE HELD ON TUESDAY, MAY 3<sup>RD</sup> AND 17<sup>TH</sup>

#### **P & Z MEETINGS**

- MEETINGS WILL BE HELD ON THE APRIL 26<sup>TH</sup>, MAY 10<sup>TH</sup> AND 24<sup>TH</sup> IN THE CITY

HALL CONFERENCE ROOM AT 6:30PM

**EARLY VOTING STARTS IN APRIL**

- FIRST DAY - MONDAY, APRIL 25<sup>TH</sup> @ 8AM IN THE ANNEX BUILDING
- LAST DAY – TUESDAY, MAY 3<sup>RD</sup>
- ELECTION DAY – SATURDAY, MAY 7<sup>TH</sup>, 7AM TO 7PM
- CHECK THE CITY'S FRONT PAGE ON THE WEBSITE FOR THE PROPOSED CHARTER AMENDMENTS

**SMALL BUSINESS ADMINISTRATION NOW OFFERING LOW-INTEREST DISASTER LOANS!**

- THE DALLAS/ROCKWALL COUNTY DISASTER LOAN OUTREACH CENTER ***WILL STAY OPEN UNTIL THURSDAY, APRIL 21<sup>ST</sup>***
- SBA REPRESENTATIVES WILL BE AVAILABLE TO HELP INDIVIDUALS, FROM 9AM TO 6PM @ CHURCH IN THE CITY RELIEF CENTER; LOCATED AT 6005 DALROCK RD THROUGH THIS THURSDAY
- SBA REPRESENTATIVES ARE ON HAND NOW AT THE OUTREACH CENTER TO ANSWER QUESTIONS ABOUT THE DISASTER LOAN PROGRAM, EXPLAIN THE APPLICATION PROCESS AND HELP EACH INDIVIDUAL COMPLETE THEIR APPLICATION.
- **THE DEADLINE TO APPLY FOR PROPERTY DAMAGE LOANS IS MAY 31, 2016**
- **THE DEADLINE TO APPLY FOR ECONOMIC INJURY LOANS IS DECEMBER 29, 2016**
- YOU MAY ALSO CALL 800-659-2955
- EMAIL [DISASTERCUSTOMERSERVICE@SBA.GOV](mailto:DISASTERCUSTOMERSERVICE@SBA.GOV) OR [ROWLETTTOEM@ROWLETT.COM](mailto:ROWLETTTOEM@ROWLETT.COM)

**CERT PRESENTS "THE ROWLETT PREPARE FAIR"**

- SATURDAY, APRIL 23<sup>RD</sup> FROM 10AM TO 2PM
- HELD AT THE FIRST UNITED METHODIST CHURCH LOCATED AT 4405 MAIN STREET
- OVER 25 FIRST RESPONDERS, EMERGENCY PREPAREDNESS AGENCIES AND LOCAL COMPANIES TO FURTHER EDUCATE AND PREPARE CITIZENS IN THE EVENT OF DISASTERS
- FREE TO THE PUBLIC AND SUITABLE FOR ALL AGES
- LUNCH AND SNACKS AVAILABLE FOR PURCHASE AT THE EVENT
- FOR MORE INFORMATION, CONTACT CHRIS PAUL – CERT PUBLIC INFORMATION OFFICER @ [W15Y@arrl.net](mailto:W15Y@arrl.net) OR 972-979-8754

**REBUILD ROWLETT "GO FUND ME" AND "PAYPAL" ACCOUNTS**

- THE ROWLETT CHAMBER FOUNDATION, A NON-PROFIT ORGANIZATION, STARTED REBUILD ROWLETT GO FUND ME AND PAYPAL ACCOUNTS
- MAKE A TAX-DEDUCTIBLE DONATION TO HELP ROWLETT RESIDENTS REBUILD THEIR LIVES AND HOMES
- [WWW.GOFUNDME.COM/REBUILDDROWLETT](http://WWW.GOFUNDME.COM/REBUILDDROWLETT)
- PAYPAL – [WWW.REBUILDDROWLETT.ORG](http://WWW.REBUILDDROWLETT.ORG)

**ROWLETT LIBRARY**

- THE LIFE-CHANGING MAGIC OF SPRING CLEANING
  - SATURDAY, APRIL 23<sup>RD</sup>, 2PM AT THE LIBRARY

**PARKS AND RECREATION**

- KIDFISH
  - SATURDAY, APRIL 23<sup>RD</sup> FROM 9AM TO 12PM @ COMMUNITY PARK, 8500 ANDREWS
- CARDBOARD BOAT REGATTA
  - SATURDAY, APRIL 23<sup>RD</sup> STARTING AT 1:30PM @ COMMUNITY PARK, 8500 ANDREWS
- NATIONAL PRESCRIPTION TAKE BACK DAY
  - SATURDAY, APRIL 30<sup>TH</sup> FROM 10AM – 2PM @ RCC

**SENIOR EVENTS**

- SENIOR TRIP – WINSTAR CASINO – WEDNESDAY, APRIL 20<sup>TH</sup> 8AM – 5PM

**ANIMAL SHELTER**

- LOW COST VACCINE CLINIC AT ANIMAL SHELTER – SATURDAY, MAY 21<sup>ST</sup>, 1 – 3PM
- LOCATED AT 4402 INDUSTRIAL ST.
- SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM

**6. CITIZENS' INPUT**

There were no speakers.

**7. CONSENT AGENDA**

- 7A.** Consider action to approve minutes from the April 5, 2016 City Council Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to approve a resolution directing Oncor Electric Delivery Company, LLC to file certain information with the City of Rowlett and ratifying the hiring of legal counsel and consultants.

**This item was approved as RES-059-16 on the Consent Agenda.**

**Passed the Consent Agenda**

**A motion was made by Councilmember Sheffield, seconded by Councilmember Pankratz, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing and consider continuing Chapter 34, Article III, Sections 34-61 through 34-65 of the Code of Ordinances regarding the Juvenile Curfew Ordinance.

Mike Brodnax, Police Chief, presented the information for this item. The public hearing opened and closed with no speakers.

**A motion was made by Deputy Mayor Pro Tem Dana-Bashian, seconded by Councilmember Pankratz, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-017-16.**

- 8B.** Conduct a public hearing and consider an ordinance to amend previously approved Planned Development (PD) Ordinance 11-6-84 to allow for a modification to "Area 4" to allow detached single family homes in addition to the previously approved attached townhomes. The subject properties are located on Cousteau Drive, north side of Calypso Drive and Harbor Drive, further described as being Block A, Lots 1A-7B, Block B, Lots 1A-14B, and Block C, Lots 16A-17B, of the Peninsula 3A Addition, City of Rowlett, Dallas County, Texas.

Garrett Langford, Principal Planner, presented the information for this item. The public hearing opened and closed with one speaker: Alan Cutter, 7601 Calypso Drive, Rowlett, who spoke in favor of this item.

**A motion was made by Councilmember Sheffield, seconded by Councilmember Pankratz, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-018-16.**

- 8C.** Conduct a public hearing and take appropriate action on a request for a rezoning from a Form-Based New Neighborhood Zoning District to a Planned Development (PD) with underlying Single Family-5 (SF-5) and Single Family-7 (SF-7) base zoning districts. The subject properties are located at 3621, 3713, 3717, and 3937 Hickox Road, further described as 34.15 +/- acres of land situated in the Reason Crist Survey, Abstract No. 225, City of Rowlett, Dallas County, Texas.

Marc Kurbansade, Director of Development Services, presented the information for this item. Jerry Silo, representative for the applicant, presented additional information. Council discussion regarding housing types, green space, Realize Rowlett 2020, Form-Based code, and development throughout the City. The public hearing opened and closed with no speakers.

**A motion was made by Councilmember Sheffield, seconded by Councilmember Pankratz, to deny the item as presented. The motion failed with a vote of 3 in favor (Sheffield, Dana-Bashian, Pankratz) and 3 opposed (van Bloemendaal, Bobbitt, Gottel).**

**A motion was made by Councilmember van Bloemendaal, seconded by Councilmember Bobbitt, to approve the item as presented. The motion failed with a vote of 3 in favor (van Bloemendaal, Bobbitt, Gottel) and 3 opposed (Sheffield, Dana-Bashian, Pankratz).**

- 8D.** Consider action to approve a resolution for a Development Agreement between the City of Rowlett, Texas and Homestead Liberty Grove Home Owners Association, LLC, for the purposes of maintenance of neighborhood common spaces within the Homestead at Liberty Grove New Neighborhood Development.

Marc Kurbansade, Director of Development Services, presented the information for this item. William Gietema, developer, presented additional information.

A motion was made by Councilmember Pankratz, seconded by Deputy Mayor Pro Tem Dana-Bashian, to approve the item as presented. The motion carried with a vote of 5 in favor and 1 opposed (van Bloemendaal). This item was approved as RES-060-16.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

No action taken.

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 10:34 p.m.

  
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*Todd W. Gottel, Mayor*  
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*Laura Hallmark, City Secretary*

*Date Approved: May 3, 2016*