

Mayor ~ Todd Gotten
Mayor Pro Tem ~ Michael Gallops
Deputy Mayor Pro
Tem ~ Tammy Dana-Bashan

City Council ~
Robbert van Bloemendaal
Carl Pankratz
Debby Bobbitt
Rick Sheffield

City Manager ~ Brian Funderburk



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*A unique community where families
enjoy life and feel at home*

Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, May 10, 2016

City Hall Conference Room B

4000 Main Street, Rowlett, TX 75088

- 1) Meeting called to order by City Staff Liaison Kathy Freiheit at 6:41 p.m. and determined a quorum was present.
 - Members present: Jim Katzenberger (arrived late), Gary Alexander, Deborah Crosby, Jeff Hendrickson, Brian Hokanson, Gabriela Borcoman and Jessica Bertucci
 - Members absent: Jeff Winget and Tamra Williams
 - City Council Liaison: Robbert van Bloemendaal
 - Staff present: Jim Proce, Assistant City Manager; Angie Smith, Parks and Recreation Director; Kathy Freiheit, Director of Library Services
- 2) Chair selects voting alternate(s), if necessary.
 - N/A
- 3) Consider approving minutes from the regular meeting held April 12, 2016.
 - Gary A. moved to accept the April 12, 2016 meeting minutes as written; Gabriela B. seconded motion. Motion passed unanimously.
- 4) Receive 2016 Operating Budget update.
 - FY2016 Arts and Humanities Commission budget amount: \$10,000; current available balance \$1,594.33.
- 5) Discuss and take possible action on Public Art Project.
 - Brian H. gave a brief overview of Public Art Project to date, in order to bring Jim Proce and Angie Smith up to date. Concerns regarding private versus city-owned locations, access for maintenance, and power sources for lighting were discussed. It was agreed that location would need to be determined to address subsequent concerns. Jim Proce offered to provide a map of city-owned land within the tornado-affected area so that Public Art Project Standing Committee members could consider potential locations.
 - Engineering concerns for a proposed "Phoenix" tornado memorial sculpture were discussed; a logistics meeting will be scheduled with the City Engineer, Brian H., Jim K., Kathy F., Troy Cox and Troy Connaster.
 - Maintenance and insurance costs were briefly discussed; a question was raised about whether or not these costs would be assumed within the Commission's budget.
 - Jim K. shared a draft design for the Phoenix sculpture; Kathy F. provided Jim Proce with photocopies for discussion with Walter Allison in the city's Engineering Department.
 - Brian H. presented a four-point Public Art Program "Primary Tasks" proposal for discussion and the Commission's approval. Included were proposed maximum budgets of \$14,000 for a "Rowlett" sign, \$4,000 for initial materials for the Phoenix sculpture, and \$17,000 for the Downtown piece. Also included was a Public Art Policy draft for approval by the Commission, subject to final approval by appropriate City staff and Council.



- *Brian H. moved to accept the Primary Tasks Proposal for approval. Gabriela B. seconded. Motion passed unanimously.*

6) Review updates and take possible action on Standing Committee reports:

- *Writing Contest*
 - *Deborah C. reported that all winners were notified and follow-up calls would made Friday to confirm attendance at the May 17th City Council meeting.*
 - *Brian H. will be in attendance at the City Council Meeting to secure releases from winners (or guardian, if a minor).*
- *Special Needs Project*
 - *Deborah C. reported that e-mails were sent to all Special Needs teachers at all campuses in Rowlett. Entry packets are also available at the Rowlett Public Library or by contacting Deborah C. directly.*
 - *Deborah C. shared that contest information was not on the City website as of 11:00am that morning. Kathy F. will check to make sure the information is there. Jim K. offered to post on the AHC Facebook page, as well.*
 - *Exhibit Take-in is between 3-5pm on Friday, June 24th and from 9:30am to 12:30pm on Saturday, June 25th. Kristine Hamidou will judge at 1pm on Saturday, June 25th. Awards presentation will be made at Council on Tuesday, August 2nd.*
- *Animal Shelter Adopt-a-Thon Drawing Contest*
 - *Saturday, May 28th from 10am to 5pm.*
 - *Deborah C. will step in as lead during Tamra W.'s absence. Laurianne Dygowski has arranged for a face painter to attend.*
 - *Victoria at the Animal Shelter will have tables and chairs available for set up at 9:00am.*
 - *Kathy F. will purchase prizes and Deborah C. will pick up at the Library on May 27th.*
- *Photography Contest*
 - *A theme needs to be determined. Commission members should come to the June meeting with suggestions for consideration.*
- *Calendar*
 - *Tabled in Tamra W.'s absence until the Photography Contest has concluded*
- *Publicity*
 - *Brian H. is currently focusing on promoting the Writing Contest winners.*
 - *It was agreed to refrain from publicizing the Public Art Project until City Council approval has been received.*
- *Public Art Policy*
 - *Brian H. presented a flow chart to show how things will flow between the Arts and Humanities Commission, a Public Art Standard Committee and City staff, for clarification when members review the proposed Public Art Policy next month.*

7) Discuss and take possible action to appoint a future Talent Contest Standing Committee.

- *Item tabled until the June meeting*

8) Public Announcements.

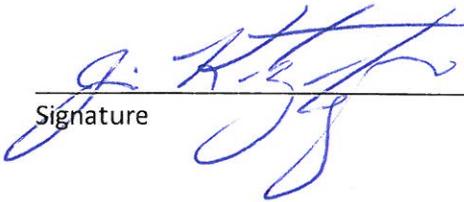
- *N/A*

9) Future topics.

- *Call to order*
- *Chair selects voting alternate(s), if necessary*
- *Consider approving minutes from previous meeting*
- *Receive 2016 Operating Budget update*
- *Discuss and take possible action on Public Art Project*
- *Review updates and take possible action on Standing Committee reports:*
 - *Special Needs Art Exhibit*
 - *Animal Shelter Adopt-a-Thon Drawing Contest*
 - *Photography Contest*
 - *Publicity*
- *Discuss and take possible action to appoint a future Talent Contest Standing Committee*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

10) Meeting adjourned at 8:24 p.m.

Approved by the Rowlett Arts and Humanities Commission:



Signature

6-14-16
Date