



# City of Rowlett

## Special Joint Meeting Minutes

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

### City Council Planning & Zoning Commission

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, June 14, 2016

5:30 P.M.

Rowlett Community Centre –  
5300 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present:** Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember Brown, Councilmember van Bloemendaal, Councilmember Bobbitt, and Councilmember Hargrave  
Commissioners Lucas, Kilgore, Moseley, Berry, Finney, Estevez, and Clark

1. Call to Order

Mayor Gottel called Council to order at 5:32 p.m. Commissioner Lucas called the Commission to order at 5:33 p.m.

2. Joint Work Session with City Council and Planning and Zoning Commission. (90 minutes)

Garrett Langford, Principal Planner, presented an overview of the Planning and Zoning Commission and their case load over the previous year. The Commission's talking points with Council included Realize Rowlett 2020, Form-Based Code, proposed annual training to review the Comprehensive Plan, development codes and the City's goals for development.

Commissioners and Councilmembers provided their own comments regarding the partnership between the Commission and the City Council:

- communication, training and joint meetings helps to ensure that both entities are on the same page
- it was asked that the Commission be provided a debriefing of Council's resulting action on recommended cases
- training on the Comprehensive Plan and Form-Based Code would be very helpful because most of the seated members were not involved in the previous process

- the Guiding Principles for zoning changes need to be reviewed
- hearing the reasoning for dissenting/favorable voting is helpful to Council in knowing how the decision was reached
- comments from public speakers are helpful in deliberations
- joint meetings with Council and the Commission are helpful
- have to balance what the market calls for and the tools we have in place
- it's now time to look beyond Realize Rowlett 2020
- the use of sub-committees in reviewing the Comprehensive Plan and the Development Code would be helpful

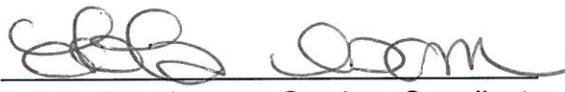
It was the consensus of the group to schedule future meetings to review documents as noted above.

### 3. Adjournment

Mayor Gottel and Commissioner Lucas adjourned the meeting at 6:56 p.m.



Chairman Michael Lucas



Lola Isom, Development Services Coordinator