



Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, June 14, 2016

City Hall Conference Room B

4000 Main Street, Rowlett, TX 75088

- 1) Meeting called to order by Chair, Jim Katzenberger at 6:43 p.m. and determined a quorum was present.
 - *Members present: Jim Katzenberger, Deborah Crosby, Tamra Williams, Brian Hokanson, Jeff Winget (arrived late) and Gabriela Borcoman (arrived late)*
 - *Members absent: Jeff Hendrickson, Gary Alexander and Jessica Bertucci*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Library Senior Administrative Assistant*

- 2) Chair selects voting alternate(s), if necessary.
 - *N/A*

- 3) Consider approving minutes from the regular meeting held May 10, 2016.
 - *Tamra W. moved to accept the May 10, 2016 meeting minutes as written; Brian H. seconded motion. Motion passed unanimously.*

- 4) Receive 2016 Operating Budget update.
 - *FY2016 Arts and Humanities Commission budget amount: \$10,000; current available balance \$1,447.30. Upcoming Special Needs Artists Exhibit and Photography Contest awards budgeted from available funds.*
 - *Discussion ensued; motion made by Deborah C. to recommend a \$5,000 increase to the Arts and Humanities Commission operational budget in FY2017. Motion seconded by Tamra W.; motion passed unanimously.*

- 5) Discuss and take possible action on Public Art Project.

This item followed Item 6.

 - *Brief update from meeting on Friday, June 10th with Assistant City Manager Jim Proce, City Engineer Walter Allison, Director of Developmental Services Marc Kurbansade, and Director of Library Services Kathy Freiheit, with Commission members Brian Hokanson, Jim Katzenberger and Tamra Williams. City staff answered questions and discussed logistics regarding proposed Public Art sculpture projects.*
 - *Joint work session with City Council will be held on Tuesday, June 21, 2016; Kathy F. verified that a quorum would be present for the meeting (Jim K., Tamra W., Jeff W. and Gabriela B.).*
 - *Discussion ensued on tornado memorial. Presentation on proposed sculptures needs to be delayed until questions over "Phoenix" structure can be addressed. A special work session with Council is tentatively planned for July 12, 2016; Jim K. will provide Kathy F. with specifics needed for Staff Report by the July 1st deadline.*
 - *After further discussion, Deborah C. moved that the Public Art Policy draft be presented to City Manager Brian Funderburk for his review, comments and direction. Motion seconded by Gabriela B., motion passed unanimously.*

- 6) Review updates and take possible action on Standing Committee reports.

This item was discussed before Item 5.

 - *Special Needs Artists Exhibit*
 - *Deborah C. reported she has received positive feedback*
 - *Deborah C. asked for volunteers to assist with take-in on Friday and Saturday, June 24 and 25,*

2016. Jim K. will assist both Friday and Saturday, and possibly Tamra W. on Saturday.

- *Animal Shelter Adopt-a-Thon Drawing Contest*
 - *Held Saturday, May 28, 2016, from 10 am to 5 pm.*
 - *It was suggested that next year, the contest should be set up closer to Touch-A-Truck event.*
- *Photography Contest*
 - *Theme this year is "Reflections"; categories include People, Places, and Things.*
 - *Staff will update contest handout with dates, etc. and forward to Standing Committee Chair Jim K. for review and approval. Once approved, contest info will be forwarded to Publicity Standing Committee.*
 - *Take-in dates: Friday, August 26, 2016 from 3 – 5 pm and Saturday, August 27, 2016 from 9:30 am to 12:30 pm, with judging at 1:00 pm*
 - *First Place awards in each category of \$150 and Best of Show at \$200. Ribbons awarded for Second and Third Places, as well as Honorable Mentions. Cash award presentations for First Place and Best of Show to be made during the City Council meeting on Tuesday, September 20, 2016.*
 - *Jim K. will contact Cindy Serine to judge contest.*
- *Publicity*
 - *Interview with Writing Contest winners on RTN16, City's YouTube and Commission's Facebook page.*
 - *Brian H. sent out Special Needs Artists Exhibit info to media outlets.*
 - *Brian H. will ask to have Photography Contest info placed on marquee at City Hall.*
 - *Jeff W. will post congratulations to all who participated on Commission's Facebook page.*

7) Discuss and take possible action to appoint a future Talent Contest Committee.

- *Item tabled until the August meeting.*

8) Public Announcements.

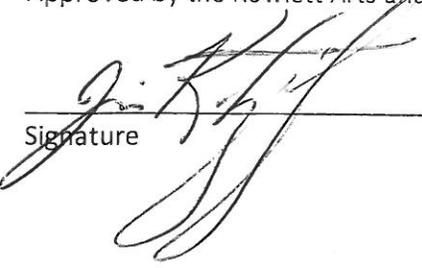
- *Reminder to send Brenda volunteer hours spent working on Arts and Humanities Commission activities.*
- *Boot Camp will be held after Council appointments/re-appointments are made in September; tentatively set for October.*

9) Future topics.

- *Call to order*
- *Chair selects voting alternate(s), if necessary*
- *Consider approving minutes from previous meeting*
- *Receive 2016 Operating Budget update*
- *Discuss and take possible action to appoint a future Talent Contest Standing Committee*
- *Update from City Council joint work session on June 21, 2016*
- *Update from Public Art Project presentation to City Council on July 12, 2016*
- *Discuss and take possible action on Public Art Project*
- *Review updates and take possible action on Standing Committee reports:*
 - *Special Needs Artists Exhibit*
 - *Photography Contest*
 - *Calendar*
 - *Publicity*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

10) Meeting adjourned at 8:28 p.m.

Approved by the Rowlett Arts and Humanities Commission:



Signature

8-9-16
Date