



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, August 16, 2016

5:15 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember van Bloemendaal, Councilmember Bobbitt, Councilmember Brown and Councilmember Hargrave

1. CALL TO ORDER

Mayor Pro Tem Dana-Bashian called the meeting to order at 5:15 p.m.

2. EXECUTIVE SESSION

- 2A. The City Council shall convene into executive session pursuant to the Texas Government Code, §551.071 (Consultation with City Attorney) to discuss and deliberate pending litigation and settlement, Xerox State and Local Solutions v. City of Rowlett. (15 minutes) – **TO BE DISCUSSED AFTER THE REGULAR SESSION**

This item was pulled from the agenda at the request of the City Attorney.

3. WORK SESSION (5:15 P.M.) * Times listed are approximate.

- 3A. Joint Work Session of Board of Adjustment and City Council. (35 minutes)

Marc Kurbansade, Director of Development Services, reviewed the role of the Board, its capacity and authority as the Building Code Board of Review and Appeals, the Sign Board of Appeals and the City's Housing Advisory and Appeals Board.

Board Chair, Raymond Moyer called the Board to order at 5:28 p.m. with members Kellie McKee, Chris Kizziar, and Frixmon Michael present. The presentation continued outlining the Board's training in preparation for dealing with properties affected by the tornado and remediation and

demolition of substandard and dangerous structures. Discussion regarding the future role of the Board. Chair Moyer adjourned the Board at 5:45 p.m.

3B. Discuss FY2017 Council Work Plan. (60 minutes)

Brian Funderburk, City Manager, reviewed the list Councilmembers generated at their Strategic Planning Session in July. Discussion of items with clarification of verbiage and other items' inclusion on the list.

Mr. Funderburk will finalize the list based on this discussion and return it to Council at a later date.

Mayor Gottel arrived at 7:13 p.m.

3C. Hear presentation from the Library Advisory Board regarding the Five-Year Update to the Library's Strategic Plan. (30 minutes)

This item was discussed after item 3A.

Bill Schwab, Library Advisory Board Member, presented the proposed Strategic Plan with Kathy Freiheit, Director of Library Services on behalf of the Board Chair Pat Harris, who was unable to attend the meeting and Library staff. Laura Tschoerner, Library Services Manager, and Phil Barott, Information Systems Administrator, were also in attendance. After further discussion, it was the consensus of Council to consider the adoption of the Library's Strategic Plan at the upcoming meeting on September 6, 2016.

4. DISCUSS CONSENT AGENDA ITEMS

Council adjourned the Work Session at 7:32 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Council reconvened in the Regular Session at 7:42 p.m.

INVOCATION – Mayor Gottel

PLEDGE OF ALLEGIANCE – Led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

5. PRESENTATIONS AND PROCLAMATIONS

5A. Hear presentation of the Monthly Financial report for the period ending June 30, 2016.

Kim Wilson, Director of Financial Services, provided the report.

5B. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following:

COUNCIL MEETINGS

- SPECIAL WORK SESSION HELD TUESDAY, AUGUST 23RD TO DISCUSS BUDGET FOR FY2017 IN THE ANNEX CONFERENCE ROOM STARTING AT 5:30PM
- NEXT REGULAR COUNCIL MEETINGS WILL BE HELD ON TUESDAY, SEPTEMBER 6TH AND 20TH

P & Z MEETINGS

- MEETING WILL BE HELD ON TUESDAY, AUGUST 23RD AT 6:30PM IN THE CITY HALL CONFERENCE ROOM
- SEPTEMBER MEETINGS WILL BE HELD ON THE 13TH AND 27TH

ROWLETT LIBRARY

- GET READY FOR BACK TO SCHOOL – STARTS AUGUST 22ND!
 - ELECTRONIC RESOURCES FOR TEENS – THURSDAY, AUGUST 18TH AT 4:30PM AND SATURDAY, AUGUST 20TH AT 2PM
 - SMART SNACKS AND LUNCHESES – THURSDAY, AUGUST 25TH AT 4:30PM AND SATURDAY, AUGUST 27TH AT 2PM
 - CHECK ALL THE DETAILS AT THE LIBRARY'S WEBSITE @WWW.ROWLETT.COM/LIBRARY OR FACEBOOK PAGE @WWW.FACEBOOK.COM/ROWLETTPUBLICLIBRARY

PARKS AND RECREATION

- SUMMER CONCERT SERIES – 7:00 P.M. FRIDAY NIGHTS IN AUGUST AT PECAN GROVE PARK
 - FREE ADMISSION, FEATURES A VARIETY OF FOOD TRUCKS
 - AUGUST 19 – TIME TRAIN (VARIETY BAND)
 - AUGUST 26 – ME AND MY MONKEY (BEATLES TRIBUTE BAND)
 - MORE INFO AT WWW.ROWLETT.COM/SUMMERCONCERTSERIES
- MOVIES AT PECAN GROVE PARK
 - FREE ADMISSION
 - SEPTEMBER 2 – MINIONS
 - SEPTEMBER 9 – THE GOOD DINOSAUR
 - SEPTEMBER 16 – HOTEL TRANSYLVANIA2

REGISTER FOR CITIZENS POLICE ACADEMY

- EMAIL OR CALL COMMUNITY SERVICES OFFICER CHAD CALDWELL THROUGH THE END OF AUGUST – CCALDWELL@ROWLETT.COM OR 972-412-6242 FOR THIS 12 WEEK COURSE HELD ON THURSDAY EVENINGS STARTING SEPTEMBER 1ST

ANNUAL NEIGHBORHOOD CRIME WATCH SUMMIT

- HELD MONDAY EVENING, SEPTEMBER 12TH @ RCC, 7-9PM
- CITIZENS LEARN GREAT INFORMATION ABOUT CRIME PREVENTION & HOW TO MAKE NEIGHBORHOODS SAFER

- HOSTED BY COMMUNITY SERVICES OFFICER CHAD CALDWELL

ROWLETT CHAMBER OF COMMERCE 26TH ANNUAL GOLF CLASSIC

- THURSDAY, SEPTEMBER 22ND AT WATERVIEW GOLF CLUB
- CALL OR LOG ONTO WWW.ROWLETTCHAMBER.COM FOR MORE DETAILS OR CALL 972-475-3200

BAYSIDE REGATTA NOW OPEN FOR REGISTRATION!

- EARLY REGRISTRATION IS THROUGH SEPTEMBER 20TH - \$50; AFTERWARDS IT'S \$75
- ALL PROCEEDS BENEFITTING REBUILD ROWLETT
- RIB COOK OFF WITH TROPHIES FOR 1ST, 2ND, AND 3RD PLACE
- FOR MORE INFORMATION, CALL THE ROWLETT CHAMBER OF COMMERCE AT 972-475-3200 OR LOG ONTO WWW.ROWLETTCHAMBER.COM

ANIMAL SHELTER

- PET ADOPTATHON
 - SATURDAY, AUGUST 20TH, 10AM – 5PM @ ROWLETT ANIMAL SHELTER
 - ADOPTION FEE - \$25
- LOW COST VACCINE CLINIC AT ANIMAL SHELTER –
 - SATURDAY, AUGUST 20TH, 1 – 3PM
 - LOCATED AT 4402 INDUSTRIAL ST.
 - SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM

Councilmember Brown announced the following:

KEEP ROWLETT BEAUTIFUL – GREAT AMERICAN CLEANUP DAY

- SATURDAY, SEPTEMBER 10TH, 9AM – 1PM
- VOLUNTEERS CHECK IN AT WET ZONE FOR ASSIGNMENTS
- SIGN UP ONLINE AT WWW.KEEPROWLETTBEAUTIFUL.COM OR CONTACT
MARTHA BROWN AT 972.463-3929 OR
MBROWN@KEEPROWLETTBEAUTIFUL.ORG

Animal Shelter staff brought Selma, a wire haired terrier, who is one of the animals available for adoption at the Animal Shelter.

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the August 2, 2016 City Council Regular Meeting.**

This item was approved on the Consent Agenda.

- 7B. Consider action to approve a resolution accepting the engineering proposal and executing a professional services agreement in the amount of \$195,620 with RJN Group, Incorporated for design of the Main Street Reconstruction Project (ST2108) from the Main Street roundabout to President George Bush Turnpike (PGBT) and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-093-16 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember van Bloemendaal, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Conduct a public hearing (1st) on the ad valorem tax rate for FY2016-17.

Kim Wilson, Director of Financial Services, presented the information for this item. The public hearing opened and closed with no speakers.

There was no action taken. A second public hearing will be held on September 6, 2016, and will vote on the tax rate on September 20, 2016, at 7:30 p.m. at City Hall, 4000 Main Street, Rowlett, Texas 75088.

- 8B. Conduct a public hearing (1st) on the proposed budget for FY2016-17.

Kim Wilson, Director of Financial Services, presented the information for this item. The public hearing opened and closed with no speakers.

There was no action taken. A second public hearing will be held on September 6, 2016, with consideration of final adoption by City Council on September 20, 2016.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 8:14 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: September 6, 2016