



**Official Minutes of the Rowlett Arts and Humanities Commission**

Tuesday, September 13, 2016

City Hall Conference Room B

4000 Main Street, Rowlett, TX 75088

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- 1) Meeting called to order by Staff Liaison Kathy Freiheit at 6:40 p.m. and determined a quorum was present.
  - *Members present: Jim Katzenberger (arrived late), Deborah Crosby, Gabriela Borcoman, Gary Alexander, Brian Hokanson and Jeff Winget*
  - *Members absent: Tamra Williams and Jeff Hendrickson*
  - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Library Senior Administrative Assistant*
- 2) Chair selects voting alternate(s), if necessary.
  - *N/A*
- 3) Consider approving minutes from the regular meeting held August 9, 2016.
  - *Brian H. moved to accept the August 9, 2016 meeting minutes as corrected; Deborah C. seconded motion. Motion passed unanimously.*
- 4) Receive 2016 Operating Budget update.
  - *FY2016 Arts and Humanities Commission budget amount: \$10,000; current available balance \$366.40.*

Chair Jim Katzenberger arrived at 6:45 p.m.

5) Update on Public Art Projects:

This item followed Item 7.

- a) *Nic Noblique spiral sculpture*
  - *City staff verified size of concrete pad as proposed by Nic and approved by Council*
  - *Possible installation dates discussed (October 14 or October 21); City staff will coordinate date and time for possible reception with City Administration*
  - *Brian H. suggested having Drew Rist videotape the installation for broadcast on RTN-16 and other social media*
  - *Brian H. shared research on different identification plaque options for sculpture and presented to Commission. Deborah C. made a motion to recommend the purchase of an 8 x 10 bronze plaque with raised lettering on an aluminum post, in an amount not to exceed \$250. Motion seconded by Gary A., motion passed unanimously.*
  - *Gary A. made a motion to accept the following wording for spiral plaque:*

*“Name of Sculpture”*  
*Nic Noblique, Sculptor*  
*Presented by*  
*Rowlett Arts and Humanities Commission*  
*2016*

*Piece will be named by the sculptor. Motion seconded by Deborah C.; motion passed unanimously.*
- b) *Troy Connatser “Phoenix” statue*
  - *Troy C. met with City staff on September 13 to discuss sculpture logistics*
  - *Final design and funding for Phase One Schrade Bluebonnet Park improvements to be discussed at October 18 Council meeting*

- *With funding appropriated, statue will be installed when infrastructure is in place*
- *Jim K. also attended the meeting; suggested having a groundbreaking ceremony commemorating park improvements and future statue installation at a tornado anniversary observance; Troy indicated he could have a small mock-up of the statue for such an event*
- *An agreement will be drafted between the City and Troy defining each party's roles and responsibilities; Troy is to provide a list of tasks/milestones, schedule of events, and deliverables for inclusion in the agreement; City staff will work with the City attorney to finalize.*

6) Review updates and take possible action on Standing Committee reports:

- *Photography Contest*
  - *Received 22 entries*
  - *Awards presented at City Council meeting on Tuesday, September 20, 2016*
  - *Discussion ensued about contest response; Kathy F. suggested that Commission members bring feedback, ideas and possible contest requirement changes to Boot Camp for in-depth discussion*
- *Publicity*
  - *Brian H. reported that videotaped interviews with Photography Contest winners could not be done due to Drew Rist's schedule limitations*

7) Discuss date for Arts and Humanities Commission Boot Camp.

This item was discussed before Item 5.

- *Save the Date: Arts and Humanities Commission Boot Camp for all members to be held Saturday, November 5, 2016, from 8:45 a.m. to 1:00 p.m. at the Rowlett Community Centre.*
- *Light refreshments will be served*
- *Confirmation of date and more information at the October 11, 2016 monthly meeting.*

8) Public Announcements.

- *Kathy F. announced City Boards & Commission Members' orientation will be held Thursday, October 20, at City Hall; this is mandatory training for new and reappointed members; members who did not attend the training last year should plan to participate*
- *Jim K. announced that Brian H. has resigned his position on the Commission*

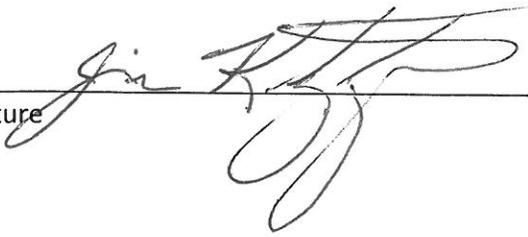
9) Future topics.

- *Call to order*
- *Around the table introductions by members*
- *Arts and Humanities Commission orientation presentation*
  - *Reminder: City Boards & Commission Members' Orientation (for new and reappointed Commission members) is Thursday, October 20, at City Hall; time TBD*
  - *Reminder: Open Meetings training deadline (for new and reappointed Commission members) is Monday, November 14, 2016; completion certificates must be turned in to the City Secretary's Office*
  - *Reminder: AHC Boot Camp (for all AHC members) is on Saturday, November 5, 2016*
- *Election of Chair and Vice-Chair for FY2017*
- *Chair selects voting alternate(s), if necessary*
- *Consider approving minutes from previous meeting*
- *Update on Public Art Projects*
  - *Nic Noblique spiral sculpture*
  - *Troy Connatser "Phoenix" statue*
- *Appoint Standing Committees:*
  - *Calendar project*
  - *Cultural arts grants*
  - *Publicity*
- *Public announcements*
- *Future agenda items*

- *Adjourn*

10) Meeting adjourned at 8:20 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Signature  \_\_\_\_\_

10-11-16  
Date