



Parks and Recreation Advisory Board Special Meeting Minutes
Saturday, November 5, 2016
8:00 a.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Gregory Craig, Alan Hogan, Maria Dellaplain, Jeffery Gray, Bernadette Hagmeier, Mike DeLatte, Dolores Henning, Kimberli Martinez, Ken Romaine, E.C. Umberger III

ABSENT: Lonnie Cornwell, Matt Grubisich, Blake Margolis

VISTORS:

STAFF: Bruce Hargrave, City Council Liaison; Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Director of Parks & Recreation; Aaron Cleaver, Parks & Recreation Business Manager; Ricky Harris, Parks & Recreation Operations Manager

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1. Chairman E.C. Umberger called meeting to order at 8:15 a.m.
 2. Quorum present.
 3. Board Orientation

Angela Smith presented information on the board's purpose, primary function, the agenda process, annual reporting, services for the citizens of Rowlett, what to do about the idea a member is really passionate about, points of interest and general information on meetings.
 4. Parks and Recreation Facilities, Programs, Events, and Parks Master Plan.
 - A. Board members shared why they chose this board and a little history about themselves.
 - B. A. Smith provided updates on a few of the following items. Schrade Bluebonnet phase one was approved by City Council and will be funded through park pro rata. City Council discussed the city having more of a signature event for Main Street Fest. On November 8th City Council will hear the request to ask for ownership of property for the Environmental Learning Center and to move the Dan Roberts Learning Center back to 6301 Chiesa Road. In December shade structures for the back half of Community Park and at Pecan Grove Park will be presented to City Council. Master Plan needs to be updated and the process is in the beginning phase. The last Master Plan was done in 2004 which was a 5 year plan and then it was updated in 2011. Looking at developing an ADA transition plan. Scenic Point Park development is a multi-phase project. This project is in Phase 2.
 - C. Members were able to provide feedback and ask questions on any parks or facilities they visited.
 5. CIP Projects.
 - A. Hike & Bike Trail Plan goals are set and professional services will be contracted to complete the plan. The contract will be presented to City Council in December 2016.
 - B. Pecan Grove has some lighting completed although working on bids for lighting along some of the trail. New picnic tables have been placed. In the process of outdoor fitness equipment being ordered.
 - C. Wet Zone has a new slide feature, the pool bottoms resurfaced, new foam floatables, new signage, new restroom fixtures and partitions, and new handrails installed.
 - D. Kids Kingdom is complete except for one piece of playground equipment.



- E. Rowlett Community Centre renovation design is complete. Bids for construction were closed October 11, 2016 and being evaluated with an anticipated award in November. The technology in Room A is complete.
- F. Lakeside Park and Paddle Point Park have new signage, a parking lot will be modified at Paddle Point, a cross walk on Miller Road will be installed, permanent restrooms at Lakeside Park will be made, erosion control at Lakeside and playground updates.
- G. Katy Railroad Park practice soccer field designs and construction are complete. The fields have been hydro-seeded. The goal is for the fields to be ready for play in the spring. Phase II will be funded next year which will include shade for the playground, fencing along the alley, permanent restrooms and signage installed.
- H. Springfield Park will have new signage, pond edge protection, new roof for pavilion, restrooms and improve the parking surface. Funds will be available in 2017.
- I. Community Park will get benches, fit core station, irrigation pump system along with new signage and softball concession stand repairs. Soccer field irrigation, new scoreboards, and an additional large pavilion will also be added. Funds available in 2017.
- J. Nature Trail projects include a paved parking surface, replace the gate and new signage. Funds available in 2017.
- K. Veteran's Park will have new signage and public art added. Funds available in 2017.
- L. Shorewood Park will receive park lighting, new signage and irrigation coverage. Funds available in 2017.

6. Goals and objectives for 2016 - 2018

- A. Board members discussed various possibilities for goals which resulted in the following to focus on during 2016-2017
 - a. Help market parks and recreation through board involvement (incentives for volunteers to participate & invite citizens to meetings)
 - b. Support CIP/Bond projects and increase member involvement
 - c. Promote Eco-Tourism (increase knowledge of water activities)
 - d. Involvement with Master Plan (addition of trees).
- B. Mike DeLatte motion for the 2016-2017 goals to be Support CIP/Bond projects and increase member involvement, Help market parks and recreation through board involvement, Promote Eco-Tourism, Involvement in the Master Plan process. Dolores Henning second motion. Approved 7 - 0.

7. No members of the Board requested topics for future agenda meetings.

8. Adjournment at 11:55 a.m.

E.C. Umberger, Chairman

Angela Smith, Director of Parks and Recreation