



MINUTES
May 13, 2009 - 6:30 PM
PARKS & RECREATION ADVISORY BOARD
5300 Main Street * Room D
Rowlett, Texas 75088

PRESENT: Lonnie Cornwell, Ron Miller, Debby Bobbitt, Karen Scholz, Shelia Lucas, Norman Scown, Sonja Sackor, Norman Tsao

ABSENT: Jeff Jenkins, Ken Romaine, Wayne Baxter; Becky Sebastian

GUESTS: Dan Roberts (KRB), Greg Craig, (KRB), Mike Lancaster (KRB) Marvin Overstreet, Gabriel Palma

STAFF: Tim Hightshoe, Interim Parks & Recreation Director; Dianne Zachary, Sr. Administrative Assistant

1. The meeting was called to order at 6:36 pm by Vice Chairman Lonnie Cornwell after the arrival of a quorum.
2. The Oath of Office and the Statement of Elected/Appointed Officer was administered to Shelia Lucas by Dianne Y. Zachary, Notary Public.
3. Debby Bobbitt made a motion to accept the minutes of the April 8, 2009 meeting as presented, and Karen Scholz seconded the motion. The vote was unanimous, 5/0 to accept the minutes.
4. Chairman selected voting alternate Shelia Lucas.
5. Dan Roberts who conceived the idea of an Environmental Learning Center introduced Greg Craig, an ELC Architect, who explained the history of the project (Exhibit A). Mr. Craig distributed a concept drawing to the Board. (Exhibit B) Mike Lancaster, President of Keep Rowlett Beautiful also discussed the Environmental Learning Center.

Debby Bobbitt of the ELC Board and the Parks & Recreation Advisory Board is attending grant writing classes to assist in obtaining grants for the development of ELC and other KRB projects.

Lonnie Cornwell, Ron Miller, Sonja Sackor, Shelia Lucas and Norman Scown indicated they would be interested in being involved in the further development of the Environmental Learning Center.
6. Regarding the use of the tree that was cut down due to the Coyle House move, Lonnie Cornwell has contacted sawmills for pricing to cut the sections of the tree into useable planks for the construction of picnic tables, etc., for the parks. Planing is the most versatile way to have the tree cut. Tim Hightshoe will get the dimensions on how wide the tree sections are.
7. Update on obtaining approval from City Council to have a high school student as an ex-officio member of the Parks and Recreation Advisory Board. (This item was tabled until the matter is considered by City Council.)



8. Tim Hightshoe read a brief list of Parks & Advisory Board Goals that were initially discussed in June 2008 at a meeting of the Parks Advisory Board at the Wet Zone. Wayne & Tim met to formulate some thoughts for goals and passed out a list to the members present. Board members were asked to bring back ideas to the June 2009 meeting in order to update the Board's goals.
9. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
 - May 23 – Touch-A-Truck/Memorial Day Celebration on Main Street
 - May 30 – Lakeshore Cleanup
 - July 3 – Fireworks on Main Street
10. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
 - Goals
 - Update on obtaining approval from City Council to have a high school student as an ex-officio member of the Parks and Recreation Advisory Board.
 - Feedback from Touch-A-Truck
 - ELC follow-up.
 - City Manager will attend the June meeting.
11. Adjournment was at 7:50 pm.

A handwritten signature in cursive script, appearing to read "Wayne E. Baxter".

Wayne Baxter, Chairman

A handwritten signature in cursive script, appearing to read "Dianne Zachary".

Dianne Zachary, Sr. Administrative Assistant